

CITY OF LOS ANGELES

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Norma O. Chávez

CALIFORNIA

**Sun Valley Area**

**Neighborhood Council**

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Anthony Rivera

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Cindy I. Valle



8720 Sunland Blvd.  
Sun Valley, CA 91352  
Telephone 818-767-8262

# SUN VALLEY AREA NEIGHBORHOOD COUNCIL

## Special Board Meeting

### AGENDA

In person at

Hope Fellowship Church

12055 Wicks St

Sun Valley, CA 91352

**Tuesday / June 10, 2025 / 6:30pm – 8:30pm**

Si requiere servicios de traducción, por favor avisar al Concejo Vecinal con 3 días hábiles de anticipación (72 horas). Por favor contacte a Anthony Rivera, secretario, al correo [secretary@svanc.com](mailto:secretary@svanc.com) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

**ITEM 1:** Call to Order, Pledge of Allegiance, Roll Call, Code of Civility

**ITEM 2:** Opening Remarks (President)

**ITEM 3: EMERGENCY** Personnel from Fire and Police departments will always be allowed to address the Board when they are ready in order to facilitate their schedule

- A. Senior Lead Officer Gabriel Ahedo, [33107@lapd.online](mailto:33107@lapd.online), mobile (818) 634-0949
- B. Senior Lead Officer Eric Perez, [38338@lapd.online](mailto:38338@lapd.online), mobile (818) 634-0755
- C. Senior Lead Officer Cesar Contreras, [36373@lapd.online](mailto:36373@lapd.online), mobile (818) 634-0854
- D. Homeless Coordinator Senior Lead Officer Eric Herrera, [38507@lapd.online](mailto:38507@lapd.online)
- E. Sergeant Jesse Ojeda, [33272@lapd.online](mailto:33272@lapd.online)
- F. LAFD Chief, [lafdbatallion12@lacity.org](mailto:lafdbatallion12@lacity.org), office (818) 756-8612

**ITEM 4:** Presentation / Announcements from elected officials or their representatives

- A. Loreli Vallejo (residential area), Nayda Cantabrana (industrial area) (Councilwoman Imelda Padilla, CD6, [lorel.vallejo@lacity.com](mailto:lorel.vallejo@lacity.com), [nayda.cantabrana@lacity.org](mailto:nayda.cantabrana@lacity.org))
- B. Dayana Ramos (field deputy), Diana Gonzalez (Homelessness) (Councilmember Adrin Nazarian, CD2, [dayana.ramos@lacity.org](mailto:dayana.ramos@lacity.org), [diana.x.gonzalez@lacity.org](mailto:diana.x.gonzalez@lacity.org))
- C. Betsaira Aguilera (L.A. Mayor Karen Bass, [betsaira.aguilera@lacity.org](mailto:betsaira.aguilera@lacity.org), (213) 257-0224)

- D. Gus Villela (Assembly member Celeste Rodriguez, 43rd District, [gus.villela@asm.ca.gov](mailto:gus.villela@asm.ca.gov), Office (818) 504-3911)
- E. Karen Dominguez (Office of LA County Supervisor Lindsey P. Horvath, 3rd District, [KDominguez@bos.lacounty.gov](mailto:KDominguez@bos.lacounty.gov), (213) 595-9198)
- F. Cynthia Becerra (Congresswoman Luz Rivas, 29th District, [cynthia.becerra@mail.house.gov](mailto:cynthia.becerra@mail.house.gov))
- G. Diana Oganessian, Natalie Vartanian (Office of LA County Supervisor Kathryn Barger, 5th District, [doganessian@bos.lacounty.gov](mailto:doganessian@bos.lacounty.gov), [navartanian@bos.lacounty.gov](mailto:navartanian@bos.lacounty.gov))
- H. Katherine Castrejon, Star Resendez (Office of CA State Senator Caroline Menjivar, 20th District, [Katherine.Castrejon@sen.ca.gov](mailto:Katherine.Castrejon@sen.ca.gov), [star.resendez@sen.ca.gov](mailto:star.resendez@sen.ca.gov) )
- I. Ricardo Flores, Arthur Javadyan (Councilwoman Monica Rodriguez, CD7, [ricardo.flores@lacity.org](mailto:ricardo.flores@lacity.org), [arthur.javadyan@lacity.org](mailto:arthur.javadyan@lacity.org))
- J. Eric Moon (Congressmember Laura Friedman, California's 30<sup>th</sup> congressional District, [Eric.Moon@mail.house.gov](mailto:Eric.Moon@mail.house.gov), office Number: (818) 524-4384)
- K. María Flores (LAUSD Board Member Kelly Gonez, 6th District, [m.d.flores@lausd.net](mailto:m.d.flores@lausd.net), (818) 401-8585)
- L. Alena Escobeda (Budget Advocate, Region 1)

**ITEM 5:** Comments from the Empower LA Neighborhood Empowerment Advocate (NEA) Lorenzo Briceno ([lorenzo.briceno@lacity.org](mailto:lorenzo.briceno@lacity.org))

**ITEM 6:** GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS which are within the Board's subject-matter jurisdiction (comments only, no discussion)

**ITEM 7:** Board Member Comment on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**For ITEM 8:** The applicant will make his/her candidate statement. A brief question and answer session will be held after which, a vote will be taken. If appointed, the applicant will be seated on the Board and will have full privileges including the ability to vote, except on funding matters. The new Board member will then read the SVANC Code of Civility which will serve as the Oath of Office.

**ITEM 8: Motion / Discussion / Vote** to approve the appointment of Patricia Martinez to a Business Stakeholder open seat, term ends on 2027 (Chávez, Elections)

**ITEM 9: Presentation** by Ayndrea Wilson, executive director of the arts-based non-profit organization California Artist Coalition of Los Angeles (CACLA), regarding a public art project *Mural at the Sheldon St and Arleta Ave Underpass* (Chávez) (10 mins)

**ITEM 10: Motion / Discussion / Vote** to approve a Letter to Council member Imelda Padilla to request a motion to approve the mural project proposed by the California Artist Coalition of Los Angeles (CACLA) created by an internationally renowned visual artist. (Chávez)

**ITEM 11: Motion / Discussion / Vote** to select the artist who will be in charge of the mural project proposed by the California Artist Coalition of Los Angeles (CACLA), if item 9 is approved  
<https://www.jr-art.net/projects>  
<https://www.ellestreetart.com/wall-murals>  
<https://www.jenstark.com/public-art>

**Note:** Consent calendar items 12A – 12C are considered to be non-controversial and will be treated as one agenda item. There will be no discussion on these items unless an item is removed from the

consent calendar, in which case it will be considered as time allows on the regular agenda. Any member of the Board may request that an item be removed.

**ITEM 12:** Consent Calendar: one motion and one vote

**A.** Approval of the Minutes of the Regular Board Meeting held on May 13, 2025 (A. Rivera, Chávez)

**B.** Approval of the Corrected Minutes of the Regular Board Meeting held on April 8, 2025 (A. Rivera)

**C.** Approval of the Monthly Expenditure Report for May 2025 (C. Valle)

**ITEM 13: Motion / Discussion / Vote** to approve the **2025-2026 Administrative Packet** (Valle)

**ITEM 14: Motion / Discussion / Vote** to approve SVANC's partnering with the office of Council Member Adrin Nazarian for Movie Night at the DeGarmo Park on June 27 at 6:00 pm and to provide popcorn (Chávez)

**ITEM 15: Motion / Discussion / Vote** to approve a Cake and Ice Cream Meet and Greet to celebrate Fathers' Day in community on June 13 at 6:00 pm with a location to be determined with a budget of up to \$120 (Chávez)

**ITEM 16: Motion / Discussion / Vote** to host a Solar Power Clinic at our SVANC office on July 12, conducted by GRID Alternatives. This organization is a 501 non-profit offering free solar installations, re-roofing, and tree giveaways to eligible Pacoima and Sun Valley families through TCC. These clinics also provide application assistance and help with scam prevention. Time of day for the clinic will be determined by office availability. (Thum)

**ITEM 17: Motion / Discussion / Possible Action** to create an ad hoc committee to organize a campaign to invite all residents and businesses in Sun Valley to beautify our community by improving their front yards by landscaping, repairing/painting their fence, and applying a fresh coat of paint to their house/building (Chávez)

**ITEM 18: Motion / Discussion / Vote** to approve a Letter/Resolution/Community Impact Statement to request Council member Imelda Padilla and Council member Adrin Nazarian support Senate Bill 526 (authored by Senator Caroline Menjivar) Accountability for Aggregate Facilities and to request an equal motion be brought to City Council (Chávez)  
[https://sd20.senate.ca.gov/news/senate-bill-526-accountability-aggregate-facilities?utm\\_campaign=caroline-menjivar-sen-menjivar-calls-for-accountability-for-aggregate-facilities&utm\\_medium=email&utm\\_source=newsletter&utm\\_content=link#0](https://sd20.senate.ca.gov/news/senate-bill-526-accountability-aggregate-facilities?utm_campaign=caroline-menjivar-sen-menjivar-calls-for-accountability-for-aggregate-facilities&utm_medium=email&utm_source=newsletter&utm_content=link#0)

**Note:** This motion was in the agenda for the meeting on April 13, 2025 and was tabled due to lack of time to complete the agenda. The item was agendized for the meeting on May 13, 2025, but was removed during the meeting as it was believed to have been voted on at the April meeting.

**ITEM 19: Motion / Discussion / Vote** to approve the updated June 2025 Standing Rules (Chávez, Bylaws and Standing Rules Committee)  
Current Standing Rules:  
<https://svanc.com/wp-content/uploads/2025/03/SVANC-Standing-October-2019.pdf>

**ITEM 20: Motion / Discussion / Vote** to submit a Letter/Resolution/Community Impact Statement to support **Council File: 25-0599** Police Patrols / 4th of July Holiday Weekend / North Hollywood / Foothill / Van Nuys / Glencrest Hills Fire Road / Council District 2 / Neighborhood Service Enhancements / General City Purposes Fund authored by CM Nazarian (Chávez)  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=25-0599>

**ITEM 21: Motion / Discussion / Vote** to approve a Letter/Resolution/Community Impact Statement to **support Council File 25-0002-S11** AB 457 (Gonzalez) / Nonferrous Metals / Purchase and Sale Regulation / Stolen Metals Resale / Junk Dealers and Recyclers (Chávez)  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=25-0002-S11>

**ITEM 22: Motion / Discussion / Vote** to approve a Letter/Resolution/Community Impact Statement to **support Council File 25-0600-S23** Budget Motion / Los Angeles Police Department / Valley Bureau Human Trafficking Task Force / Vehicle Rentals (Chávez)  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=25-0600-S23>

**ITEM 23: Motion / Discussion / Vote** to approve a Letter/Resolution/Community Impact Statement to **support Council File 25-0600-S2** Budget Motion / Los Angeles Police Department / Overtime / Interim Housing Site Patrols (Chávez)  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=25-0600-S2>

**ITEM 24: Motion / Discussion / Vote** to approve a Letter/Resolution/Community Impact Statement to **support Council File 25-0600-S17** Budget Motion / Bureau of Street Services / Public Toilet Maintenance Contracts / Funding (Chávez)  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=25-0600-S17>

**ITEM 25: Report** by the **2024-2025** Committee Chairs and Community Liaisons:

**A. Standing Committees**

1. Outreach/Community Affairs – Douglas Sierra
2. Finance and Budget – Cindy I. Valle – The budget is being presented at this meeting. The last change made to reduce operational expenses was for our internet and phone service provider.
3. Beautification – Cindy I. Valle - We are finishing last details for our cleanup on June 28 at 8:00 am at Truesdale St and San Fernando Rd in partnership with the office of council district 6. This cleanup will conclude all the projects and cleanups for Fiscal Year 2024-2025.
4. Planning and Land Use (PLUM) – Norma O. Chávez - The meeting for May was cancelled as there were no projects to be reviewed. Our next meeting is on June 26 at 6:30 pm. We will be reviewing an application for a Starbucks at the Canyon Plaza.
5. Public Safety/Emergency Preparedness – Eddie Venegas - We are going full force to prepare for our second annual National Night Out. We continue our efforts to find a location to hold a Community Emergency Response Team session.

**B. Ad Hoc Committees:**

1. Environmental and CHSR – Wendy Thum
2. Homelessness – Monica Vacas
3. Bylaws – Norma O. Chávez – Held a meeting with the committee to update the Standing Rules and presented a motion to the Board for the approval.
4. Elections – Norma O. Chávez - We continue to hold Meet and Greets to recruit more board members. I have visited a few schools and a senior club to provide information on the work at SVANC and to recruit seniors. We will be affirming three board members who ran for elections and two new board members.

**C. City-wide community liaisons:**

1. LANCC – Norma O. Chávez – Did not attend the meeting due to conflict in schedule with the Women's Wellness Fair organized by SVANC and CD2. The agenda was reviewed for potential CISs and will read the minutes as soon as they are available
2. VANC – Ben Blandford – Excused from the meetings as he will be out of the state for

a month from May 16 to June 17

3. NCEPA – Cindy I. Valle, Eddie Venegas
4. PLANCHECKNC – Norma O. Chávez –
5. NCBA – Cindy Valle, Rosalío García - Budget Day is June 21 at 9:00 am at City Hall. Please register at the following link to attend  
<https://www.eventbrite.com/e/neighborhood-council-budget-day-2025-tickets-1362112558329?aff=oddtcreator>
6. C-PAB – Norma O. Chávez, Rosalío García – fliers for Coffee with a COP and CPAB continue to be distributed
7. Homelessness Liaison – Monica Vacas
8. NCSA – Cindy Valle
9. LADWP-NC MOU – Eddie Venegas

If anyone from the public wishes to join a committee, please email  
[info@svanc.com](mailto:info@svanc.com)

**ITEM 26: Public Comment** on matters within the Executive Board's subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 27: Board Members Announcements** on matters within the Executive Board's subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 28: Adjournment**

## SVANC Information for the Public

As a covered entity under Title II of the **Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

### Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- SVANC Office, 8720 Sunland Blvd., Sun Valley, CA 91352
- On our website: [www.svanc.com](http://www.svanc.com)
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#) at <https://www.lacity.org/subscriptions> or **SUBSCRIBE** to our Newsletter that will have the meeting agenda as well as the latest Sun Valley announcements and news.

### Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

### Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at SVANC office at 8720 Sunland Blvd., Sun Valley, CA 91352 at our website [www.svanc.com](http://www.svanc.com) or at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Eddie Venegas, secretary at [secretary@svanc.com](mailto:secretary@svanc.com).

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.svanc.com](http://www.svanc.com).

***PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE  
[WWW.SVANC.COM](http://WWW.SVANC.COM)***



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How **do** we create  
“public art and beautification projects”  
throughout **Los Angeles**  
as a **collective** and **community** goal?





- Creating “Artistic Landmarks” as a Smart Growth Strategy
- The arts and creative industries historically have been a catalyst in contributing to community revitalization
- Public Art attracts tourism capital to secure economic long-term benefits for the community
- 1. Enhance Community Pride and the Quality of Life for Residents
- 2. Increase revenue for local businesses
- 3. Problem-solving using Public Art and Beautification Projects
- 4. Projects included on “Experience LA” convention and tourism website





By using the **1% Art Development Fee**  
(Municipal Code 97.107.4.6.)

The **1% Art Development Fee (ADF)** is a mandatory fee for **Commercial projects** with construction costs over \$500,000

**In December 2015**, the full City Council changed the 1% Policy allowing that the 1% Art Development Fee can be used **“outside”** of the development site and used in “under-served” areas within the **Neighborhood Council** where the development takes place.



## “Quality of Life” Using Creative Innovation

To create “art” corridors using public art and façade beautification projects

- Urban blight, renewal and smart growth principals of using the
- 1% Art Development Fee as a way to increase economic development
- 
- Transforming our under served communities.....driven by community public art and beautification projects.
- A “Smart Growth” approach adds Value creating a ripple effect on the local economy



**“Urban Lights”** an example of a successful public art project  
which generates economic and cultural benefits (LACMA)





## WHY USE LOS ANGELES BASED ARTISTS?

*”L.A. makes its bid for a **place in art** history.....Los Angeles artists are in demand globally!!”*

**Los Angeles Times, Sat., Sept 17, 2011**

*Recognition finally comes (**in a BIG way**) for Los Angeles painters and sculptors - over-shadowed by Hollywood, ignored by New York for too long.....”*

*“**Standard Pacific Time**” a city wide exhibition funded by the Getty highlights the wealth of visual artists who live and work  
in Los Angeles*



## **CACLA Relationships**

### **Neighborhood Council and Community Stakeholders**

#### **PUBLIC**

**Department Public Works**

**Community Beautification – Paul Racs**

**Bureau of Street Lighting**

**Bureau of Street Services**

**LADOT**

**General Services**

#### **PRIVATE**

**Vista Paints/Home Depot/Lowe's**

**Quali-Tech Manufacturing Co.**

**United Rentals, Economy Equipment and Calgrove Equipment Rentals**

#### **NON PROFIT**

**Los Angeles Trade Tech**

#### **LABOR AGREEMENT**

**Painters and Allied Trades District Council No. 36 (Union 36)**

**PUBLIC ART W/BEAUTIFICATION COMPONENT (As needed)**

Copyright by CACLA @



**Funding: 1% Art Development Fee**

**Liability of Public Art: California Artist Coalition of Los Angeles**

**Maintenance/Preservation: California Artist Coalition of Los Angeles**

**Experience: Vetted through the Community Redevelopment Agency (CRA) and Department of Cultural Affairs for the City of Los Angeles**

**ARTIST RIGHTS /VARA/California Art Preservation Act**





June 10, 2014

DATE /

FILE CODE /

448 S. Hill Street / Suite 1200  
Los Angeles / California 90013

T 213 977 1600 / F 213 977 1665  
[www.crala.org](http://www.crala.org)

Kevin James, President  
Monica Rodriguez, Vice-President  
Matt Szabo, President Pro-Tempore  
Mike Davis, Commissioner  
Barbara Romero, Commissioner  
Board of Public Works Commission  
200 North Spring Street  
City Hall, Room 361  
Los Angeles, CA 90012

Dear Commissioners:

The CRA/LA, A Designated Local Authority (CRA/LA-DLA) and successor to the Community Redevelopment Agency of the City of Los Angeles (CRA/LA) is acknowledging the good works of the California Artist Coalition of Los Angeles (CACLA).

The CRA/LA through our 1% Art Development Fee administered by our Cultural Arts Program provided funding for diverse projects from the African American Firefighters Museum to the Eye Speak: The Leimert Park Youth Photo Project Series. In addition CACLA was able to successfully leverage resources from the private sector to enhance and increase the scope of the public art projects to include beautification projects as well, which went beyond their contractual obligations. CACLA's projects were well received by the participants and the community and more than met our objective of bringing the arts into the communities we serve.

CACLA is interested in expanding their services through the City of Los Angeles' Arts Development Fee, and we wish the organization all the best with their future creative endeavors. Please don't hesitate to contact me should you have any questions regarding our experience with CACLA.

Sincerely,

Craig Bullock  
Special Projects Officer

cc: Ayndrea Wilson



## **Timeline: Preliminary Task Sheet**

Timeline task(s) below to be completed

### **Phase One**

Obtain any City permits required for all public art project installations  
Obtain State permits as are necessary for the public art project installation  
Obtain Cal Trans permits needed for public art installation at the Underpass  
Contractual Agreement with the Artist  
Contractual Agreement with Painters and Trade Union to power wash and paint the wall/concrete poles of the underpass, and to install the mural

### **Phase Two**

Artist to start the design process  
Design phase for mural  
Design phase for Legend

### **Phase Three**

Design phase for mural with artist continues,  
Review of the underpass wall for prep considerations

### **Phase Four**

Development of design concepts  
Artist and CACLA team communicating with the installation team

### **Phase Five**

Design phase with the artist completed  
Communication fabricator

### **Phase Six**

Finalize Design  
Mural artwork design for the fabricator

### **Phase Seven**

Mural artwork consultation with the installer at the site

### **Phase Eight**

100% of the mural is complete  
Package artwork is ready for installation

### **Phase Nine**

Final site inspection  
Attend pre-installation meeting with Artist and Installer(s)

### **Phase Ten**

Traffic Control permits  
Traffic Control equipment, including signs, cones, and other related items.  
Clean and prep the underpass wall and 6 poles

### **Phase Eleven**

Installation of mural  
Installation of Legend  
Inspect the installation of the mural  
Apply anti-graffiti coating on the mural wall and poles (6)  
Develop a punch list with the artist and installers, noting any defects, damage, or missing components

### **Phase Twelve**

Punch List Corrections Completed  
Documentation: Provide evidence of all accounts paid and subcontractor agreements, and furnish all as-built drawings, product specifications, and warranties.  
The Mural Final Acceptance

### **Unveiling Date:**

**CACLA Responsibilities:**

Contract with the Artist and/or installers to produce the final design, in accordance with the California Art Preservation Act and the Federal Visual Artists Rights Act  
Comply with City of Los Angeles, Department of Cultural Affairs, Public Art Division design, materials, maintenance, and other safety criteria

Provide evidence of General Liability Insurance as required by City of Los Angeles Risk Management

**Marketing and Outreach:**

We are coordinating with the Sun Valley Area Neighborhood Council to outreach with all aspects of the community, as well as involving surrounding neighborhood councils and other stakeholders.

**California Artist Coalition of Los Angeles**

Preliminary work that has been completed for the Sun Valley Area Public Art Project (below)

- a) Develop the public art project
- b) Identify the artist
- c) Work with the Council Office, the Sun Valley Area Neighborhood Council, and stakeholders
- d) Drawings must be to scale and include elevations and attachment details, indicating the installation's relation to the building and/or project site. The drawings and specifications must be formatted in a manner easily understood by others for fabrication and installation purposes, as required.
- e) Submit Sun Valley Public Art Project Proposal to DCA, including budget, timeline, project narrative, and approvals
- f) Conservation review and draft maintenance plans for all public art projects: Provide input on specifications for all materials proposed, source of materials, and cleaning and maintenance plans and instructions.
- g) Identify Installer(s)
- h) Vendor(s) AAA Flag & Banner for reproduction of mural design, United Equipment Rental for scissor lift and power washer equipment
- i) 4 Preliminary Meetings with School Staff and Parents, if applicable

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8720 Sunland Blvd.  
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Telephone 818-767-8262

**LETTER/RESOLUTION/COMMUNITY IMPACT STATEMENT**

May 13, 2025

RE: Senate Bill 526

POSITION: For

The Sun Valley Area Neighborhood Council, SVANC, declares that on May 13, 2025 at a Brown Act noticed public meeting held by this Neighborhood Council with a quorum of \_\_ (number) board members present and that by a vote of \_\_ (number) yes, \_\_ (number) no, and \_\_ (number) abstentions adopted the following resolution.

The Sun Valley Area Neighborhood Council, SVANC, is in support of Senate Bill 526 authored by Senator Caroline Menjivar. SVANC urges our Council members to support this bill and to bring a similar motion to City Council. This bill addresses directly the concerns many Sun Valley residents have shared with respect to pollution from aggregate facilities for many years. It is time the environmental injustice in this community is addressed.

Senate Bill 526 rule update will include the following requirements:

- Maintain fencing around the entire property line that must be at least six inches taller than the tallest open storage pile.
- An eight feet height restriction for open storage piles if facilities are located near sensitive receptors.
- Establish a fence-line monitoring system to capture PM10 emissions.
- If PM10 emissions exceed the threshold limit set by SCAQMD, the facility will cease all operations, inform SCAQMD and the public, and implement dust mitigation measures.
- The bill will mandate, if a facility, located near a sensitive receptor, has repeatedly met or exceeded the PM10 emissions' threshold limit, the facility must fully enclose all existing open storage piles and SCAQMD must inspect the facility monthly until it has been compliant for three consecutive months.

We strongly support Senate Bill 526 and urge a similar measure in Los Angeles. While some aggregate facilities have mitigation steps in place to address noise pollution, odor, and dust, one can see that these steps are not sufficient. One can walk around the Sun Valley streets and verify that.

Respectfully,

Norma O. Chávez  
President, Sun Valley Area Neighborhood Council



WWW.SVANC.COM



**Sun Valley Area  
Neighborhood Council**  
Post Office Box 457  
Sun Valley CA 91353-0457  
Telephone: 818-767-8262  
Fax: 818-767-7510  
Email: info@svanc.com

## **SVANC STANDING RULES**

*Updated 2024 May ~~June~~ 2025*

### **1. Meetings**

The SVANC presently meets once each month on the second Tuesday of the month, at ~~6:30PM~~ 6:00PM at the ~~Villa Scalabrini Retirement Center, 10631 Vineland Street~~ **Sun Valley Branch Library at 7935 Vineland Ave**, Sun Valley, CA 91352 (hereinafter all addresses are in Sun Valley)

### **2. Agendas**

- The agendas for the SVANC shall be set at the Executive Board meeting held one week before the regularly scheduled Board meeting.
- In order to place a motion on the agenda, only a board member may submit the proposed Item to the Executive Board on the form shown in "Attachment S2."
- The Agenda for all meetings of the SVANC are required to be posted at the following locations:

- **Sun Valley Area Neighborhood Council office (24 hour posting location) located at 8720 Sunland Blvd. (inside front window on left)**
- **The DONE ENS (Early Notification System) @ [NCSupport@lacity.org](mailto:NCSupport@lacity.org)**
- **The Sun Valley Area Neighborhood Council Website @ [www.svanc.com](http://www.svanc.com)**
- **The Sun Valley Area Neighborhood Council Mailing List through ~~Constant Contact~~ Mailer Lite.**

~~The Agenda for all meetings of the Sun Valley Area Neighborhood Council (SVANC) may also be posted at the following optional locations, although not required.~~

- ~~• The Sun Valley Library (LAPL), 7935 Vineland Avenue (Bulletin board in foyer).~~
- ~~• Sun Valley Park/Recreation Center 8133 Vineland Avenue (SVANC Bulletin Board)~~
- ~~• The Donut Den, 8055 Vineland Avenue (window facing parking lot)~~
- ~~• Fernangeles Park/Recreation Center, 8851 Laurel Canyon Blvd. (SVANC bulletin board on wall near back door, facing Wicks Street.)~~

### **3. Order of Business for the Agenda**

- The following items will be included in the Agenda (note: item numbers may be adjusted as necessary)

*Item 1: Call to Order, Pledge of Allegiance, Roll Call, Code of Civility*

*Item 2: Opening Remarks (President)*

*Item 3: Presentation*

*Item 4: Emergency Personnel from Fire & Police Departments (will always be allowed to address the Board when they are ready in order to facilitate their schedule)*

*Item 5: Presentation/Announcements from Elected Officials or their representatives*

*Item 6: Public Comment on matters within the Board's subject-matter jurisdiction NOT on the agenda* (Note: Public Comments are limited to three (3) minutes per speaker. Public comments shall not be subject to discussion BUT issues may be recommended to be placed on the agenda for a future meeting by a Board member during the Board Member Comments period.)

*Item 7: Board Member Comments on matters within the Board's subject-matter jurisdiction on matters NOT on the agenda* (Note: Board members are limited to three (3) minutes per speaker, and additional discussion time if a request is made in writing to place an item on the agenda of a future meeting.) [see attachment "B"]

*Item 8: UNFINISHED BUSINESS*

*Item 9: NEW BUSINESS*

*Item 10: Second Public Comment*

*Item 11: Second Board Member Comment*

*Item 12: Adjournment*

#### **4. Order of Business during PRESENTATION**

- The format for presentations, reports, and agenda items to the board shall be as follows:
  - The presenter makes a brief statement, summarizing the issue and salient points for discussion
  - A question and answer period for a maximum of 10 minutes
  - Board discussion

#### **5. Meeting Decorum**

- Votes must be cast in person. Proxy voting is not permitted.
- In the event of a tie vote, the motion fails
- Each member present must vote FOR or AGAINST an item – abstentions are not permitted.
- Board Member comments on an item are limited to three (3) unless time allows or under extenuating circumstances as determined by the President or Committee Chair. Each comment must be made in turn after each board member has had an opportunity to speak.

#### **6. Rules on Public Comment**

- During Public Comment, each speaker will be limited to ~~three (3)~~ two (2) minutes. The Chair can limit or extend the time for the speakers if the Chair deems it necessary.
- Speakers – all speakers must represent ~~herself/himself~~ themselves
- Lobbyist must publicly identify themselves based of Empower LA rules
- All statements must be made in person and/or via teleconferencing, not submitted electronically or by proxy
- A short response by the President or a relevant board member is allowed, such as to inform the public audience and board of a speaker's context, to convey a meeting place and/or date, to correct erroneous information, or where the speaker may obtain assistance to address her/his issue.

#### **7. Time Limits on Each Item on the Agenda**

- Each item on the agenda may have a recommended time limit determined in advance by the Chair in consultation with the Board member who submitted the item for consideration. A motion, second, and a majority vote would be required to extend time for the item, or it can be continued to a later meeting.

#### **8. Board Member Use of Title/Position**

No Officer or member of the SVANC or any of its committees shall present ~~him/herself~~ themselves as speaking or acting on behalf of the Council or committee to an action unless ~~he/she~~ they have been authorized to do so by the SVANC Board of Directors, or by the Executive Committee when approval by the Board of Directors would not be timely. Members are permitted to *do advance* research and make exploratory phone calls or correspondence

without the express permission of the Board so long as they do not commit the Council to action. Such authorization may be limited or revoked at any time by the SVANC Board of Directors, or the Executive Committee when such action by the Board of Directors would not be timely.

## **9. Social Media**

No individual SVANC Board or Committee member shall use the title "Sun Valley Area Neighborhood Council" or any reference to the "Sun Valley Area Neighborhood Council" without posting a disclaimer that it only represents their personal opinion and reflects no opinion of the Sun Valley Area Neighborhood Council Board.

## **10. Reconsideration**

Any member of the Council may move to "reconsider" any vote on any item on the agenda except to adjourn, suspend the rules, or where an intervening event has deprived the Council of jurisdiction, provided that said member originally voted on the PREVAILING side of the item. The motion to reconsider shall be in order once during the meeting, and once during the next regular meeting. The member requesting the reconsideration shall identify for all members present the agenda item number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of the majority of the quorum present.

## **11. Process for Election of Officers**

- The procedure used to elect Officers of the SVANC Executive Board is as follows:
  - Nominations will be opened from the floor for each officer position, beginning with the President. Board members may nominate or self-nominate. Nominees will then accept or not accept the nomination. A list of candidates for the office will be determined.
  - Each candidate will have three (3) minutes to give his/her qualifications for the position(s) he/she is seeking, as well as stating what he/she intends to do from that position in the coming year. After each candidate for a particular position has had the opportunity to speak, members of the Board may ask questions of any of the candidates.
  - A roll call vote will then be taken. If no candidate receives a majority, then the name of the candidate with the fewest votes will be removed from the list of candidates and the voting will proceed. The process will continue until one candidate receives the majority of the votes.
  - The process will be repeated for the remaining offices of 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary, and Treasurer.

## **12. SVANC Code of Civility**

The SVANC adopts the DONE Code of Civility collectively and individually. The members of the governing Board of the SVANC agree to abide by this Code of Civility to ensure that the Council's business is conducted in a respectful, courteous, and effective manner, and in a way that will generate respect and credibility for our Neighborhood Council. (*See attachment #S1*)

*I pledge to represent my neighborhood with dignity, integrity, and pride.  
I will encourage other points of view, even when they differ from my own.*



*I will respect, value, and consider everyone's opinion.  
I will find the good in my neighborhood, and praise it, and promote it.  
To my neighbors, and to neighborhoods throughout the city of Los Angeles,  
I pledge to do this to the best of my ability.*

### **13. Annual Election Day for the Executive Board**

Officers shall be elected by the Board of Directors annually. The elections shall be held at the first regular meeting of the SVANC after the biannual general board member election, and each year on the anniversary of that election.

### **14. Minimum Voting Age for Board Appointments**

**Board members must be age eighteen (18) years or older to participate in board appointments.**

### **15. Executive Committee Authority**

The Board of Directors may delegate to the Executive Committee any of the powers and authority of the Board in the management of the business and affairs of the SVANC except with respect to:

- A. The approval of any action, which, under law or the provisions of the Bylaws, requires the approval of a majority vote of the Board of Directors.
- B. The appointment of committees of the Board or members thereof.

### **16. Executive Committee's Authority to Make Expenditures**

The Governing Board authorizes the Executive Committee to approve reasonable expenditures toward the establishment and maintenance of SVANC operations in the following categories: telephone, internet, software, signage, maintenance service contracts, office supplies, business cards and stationery, and other basic needs to maintain working operations. Such expenditures shall not exceed the corresponding remaining balance in the SVANC budget without prior approval of the Governing Board.

### **17. Issuance of Office Keys**

The SVANC distributes keys to the office of the SVANC to the Executive Committee members and committee chairs.

### **18. Standing Committees of the SVANC**

- The Standing Committees of the SVANC are: Executive, Outreach, Finance & Budget, Beautification, Planning & Land Use, Public Safety and Emergency Preparedness. The above motioned committees may consist of Stakeholders who are not also members of the Board, with the exception of the Executive Committee. (See Committee Membership Requirements)
- *Finance Committee*: Stakeholders who apply to be members of the Finance Committee must take and be current with Ethics and Funding training before being able to vote.
- *Planning & Land Use Committee*: Stakeholders who apply to be members of the Planning & Land Use Committee must take and be current with Ethics training and **Planning 101** before being able to vote .

## **19. Ad Hoc Committees of the SVANC**

The SVANC shall have such other committees as may be designated from time to time by resolution of the Board of Directors. Such committees may consist of Stakeholders who are not also Board members.

## **20. Committee Capacity**

All "standing" and "ad hoc" committees shall act only in an advisory capacity to the board.

## **21. Committee Creation and Authorization**

Committee creation and authorization is to be done by resolution of the SVANC Board of Directors.

## **22. Committee Chairs Election/Responsibilities**

- Election of all SVANC committee chairs shall take place annually at the same time that the Executive Board members are elected, or as soon thereafter as practicable.
- Committee Chairs must be SVANC board members.
- Committee Chairs are responsible for taking notes of their respective committees including attendance and maintaining specifics on any votes taken, ensuring all members meet required criteria for voting eligibility, and to produce Minutes of the meeting if requested by the Executive Board. Any records must be filed in the SVANC office and be available on request.
- Committee Agenda Items must be specific on any funding related vote and include types and estimates of any intended expenditure(s).

## **23. Committees Requested to Meet at ~~Least Once Per Quarter~~ on a Bimonthly Basis**

All active committees are requested to meet at least ~~every other month~~ **every other month** ~~once per quarter~~. The Chair of a committee not meeting this requirement will be asked to explain why the committee has not met.

## **24. Executive Committee Maintains Schedule of Committee Meetings**

Committees will report to the Executive Committee on committee meeting times, and the Executive Committee will distribute the information to the board. Committees should strive to maintain a regular time and day of month for meetings.

## **25. Committee Membership Requirements**

- Committee appointments are made for the current fiscal year or part thereof.
- Applications for Committee membership must be reviewed by the Election Committee and approved at the following Executive Board meeting. Applications are due on the same schedule as Appointments, generally the last Tuesday of the month. Applications submitted in February or March will be reviewed after April's annual committee re-creation process.
- Those applying for Committee Membership must provide proof that they have fulfilled the same requirements as board members for Ethics, Finance training, and Code of Conduct, and any other DONE mandated obligations, prior to their applications being considered at the following Executive Committee meeting. If approved, applicants will be approved by the board at the following regular meeting.
- Due to board quorum limitations, Committees are limited to ~~three (3)~~ **three (3)** ~~five (5)~~ Board members, plus up to ~~four (4)~~ **three (3)** qualifying stakeholders.

- Members are entitled to voting privileges and must conform to Ethics and Conflict of Interest rules, Finance and Ethics trainings to be eligible to vote for finance items, as specified in Committee Membership Requirements. Such trainings must be kept current.

## **26. Definition and Appointment of Alternates**

An "alternate" of a SVANC election is one who is in the top five (5) highest vote receivers who did not win a seat in their stakeholder category in the election (i.e. 2nd through 6th place). Alternates are chosen in order of the highest to lowest vote receivers in their stakeholder category, with exceptions made as specified in "selection of alternates for vacant board seats" when the alternate pool in a specific category has been exhausted.

In the case of a tie (matching number of votes in the election), the alternate will be ordered by ascending alphabetical order, by last name, then first name if necessary, using the name as listed on the election ballot. Blanks (nulls) in any name field will be considered as following after those with entries.

### **• Selection of alternates for vacant board seats:**

When a board vacancy exists in Resident, ~~Business~~, At-Large, or Community interest **Business/Property Owner, At-Large, Community Interest Stakeholder** categories, the alternate who ran in the category of the vacated board seat will be selected in the order defined under "definition and appointment of alternates." In the absence of viable alternates, an extra Senior Advocate or Youth Advocate may be appointed for a one-year term.

~~The alternate will be contacted as soon as practicable after the vacated board seat becomes available and will be given 10 calendar days to accept or reject the board seat.~~

*If the seat is accepted*, the alternate will be seated at the next monthly board meeting that is at least 72 or more hours following, to allow the seating item to be placed on the meeting agenda.

*If the seat is rejected* or no response is given after the 10-day period, the next alternate (if one exists) will be contacted as specified above.

Seats vacated after the opening of a two-year citywide election cycle candidate filing period will be filled by alternates in the upcoming election.

When no alternate exists in a particular category, alternates in other categories will be contacted to see if they cross-qualify for the category of the vacant seat. If the individual qualifies, the individual can accept or reject the seat as specified above. The alternates will be determined by highest vote receiver as above, except that the number of votes from all election categories will be used to determine the order.

Alternates who reject a seat in the category in which they ran will no longer be considered as alternates of the election in which they ran for any future board vacancy. However, alternates that do not respond to the cross-qualification request will be eliminated from the alternate pool.

Alternates must maintain current contact information with the SVANC Secretary.

Alternates must maintain their stakeholder status in order to be considered for seating.

It is highly recommended for alternates to attend monthly board meetings, so they are informed on neighborhood issues when called to be seated.

If a board seat remains vacant after all potential alternates have been exhausted, the seat shall be advertised to stakeholders on the SVANC website and meeting announcement newsletter, referred to the Outreach Committee for further advancement if time allows, and the vacancy will be filled by the standard board appointment policy.

**27. Housekeeping - Room Setup for Monthly NC Meetings** There will be 3 sets of teams of board members rotating quarterly to setup tables, chairs, microphone and timer for NC monthly meetings.

- Team 1 - July, August, September, October
- Team 2 - November, December, January, February
- Team 3 – March, April May, June