

**President**  
Gary Aggas

**1st Vice President**  
Angelica M. Dueñas

**2<sup>nd</sup> Vice President**  
Mike O'Gara

**Secretary**  
TBA

**Treasurer**  
Julie Monroy-Cantor



[WWW.SVANC.ORG](http://WWW.SVANC.ORG)

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Neighborhood Council**  
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**SUN VALLEY AREA NEIGHBORHOOD COUNCIL  
SPECIAL BOARD MEETING AGENDA  
Tuesday, May 14<sup>th</sup>, 2013  
Immediately Following The Regular Meeting**

**VILLA SCALABRINI RETIREMENT CENTER  
10631 VINEDALE STREET  
SUN VALLEY, CA 91352**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the SVANC Executive Board at [info@svanc.org](mailto:info@svanc.org)

**ITEM 1: Call to Order, Roll Call**

**ITEM 2: Public Comment** on matters within the Board's subject-matter jurisdiction. Members of the public are limited to **three (3) minutes** per speaker. **NOTE: Public comments shall not be subject to discussion BUT** issues may be recommended to be placed on the agenda for **future meeting, by a Board member** during board member comments period.

**ITEM 3: Board member comments** on matters within the Board's subject-matter jurisdiction. Board members are limited to **three (3) minutes** per speaker; and additional discussion time if request is made to place an item on an agenda of a future meeting.

**ITEM 4: Motion /Discussion/Vote to approve and give permission to Michael O'Gara to sign all financial papers pertaining to the Sun Valley Area Neighborhood Council, including but not limited to Demand Warrants, anything to do with the P-Card, i.e. Exemptions and all Resolutions until the end of the 2013 Fiscal Year. Our Treasurer in on vacation and is unable to sign.**

**ITEM 6: PUBLIC COMMENT**

**ITEM 7: Adjournment**

**PROCESS FOR RECONSIDERATION**

The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular SVANC meeting. The Board of Directors, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a "Proposed" Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regularly scheduled meeting. This procedure shall be in compliance with the Brown Act.

**GRIEVANCE PROCESS** Any individual stakeholder or group of Community Stakeholders of the SVANC shall be able to express any concerns to the Board of Directors of the SVANC, about its decisions and/or actions, by submitting a written signed grievance to the Secretary or other officers of the SVANC for recording with the Secretary. The grievance should specify the resolution sought. Grievance filings will be accepted after the 60-day period and reviewed by the Board and DONE to determine whether or not the issue can still be addressed.

**The Grievance:**

- A.** Shall be submitted, in writing, within sixty (60) days from the time the complainant became aware of the alleged violation, and shall contain an allegation of the facts on which the grievance is based, including the applicable dates, and shall specify the nature of the resolution sought.
- B.** The person or persons making the grievance shall be notified in writing of the date and time of the meeting of the Board of Directors at which the grievance shall be brought forward for discussion.
- C.** The Board of Directors shall appoint an ad-hoc Committee of no less than Three (3) Directors to investigate the grievance and prepare a recommendation for the Board of Directors

**Everyone is Welcome to Attend**

Please Visit Our Website: [WWW.SVANC.ORG](http://WWW.SVANC.ORG)