



Sun Valley Area Neighborhood Council

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**Special Executive Committee and
 Joint Board Meeting MINUTES
 Tuesday, July 9, 2019
 6:30pm – 8:30pm**

**Meeting Location:
 Sun Valley Area Neighborhood Council
 Villa Scalabrini Retirement Home
 10631 Vinedale Street
 Sun Valley, CA 91352**

*No training sessions completed, not eligible to vote ** No Funding Training, not eligible vote fund matters

| Board Member | | Board Position | Present | Absent | Not Eligible |
|--|-----------------|---|-----------|----------|--------------|
| Carbajal, Jackelyn | excused absence | Residential Stakeholder Director | | X | |
| Danielian, Serj: | excused absence | Residential Stakeholder Director | | X | |
| Fiero, Martha: 2nd Vice President | excused absence | Residential Stakeholder Director | | x | |
| Garcia, Steven W. | Arrived 6:41pm | Business Stakeholder Director | X | | |
| Grigoryan, Vahe* | absent | Residential Stakeholder Director | | X | * |
| Kumar, Bobby** | | Business Stakeholder Director | X | | ** |
| O’Gara, Barbara | | Business Stakeholder Director | X | | |
| O’Gara, Mike: President | | At-Large Stakeholder Director | X | | |
| Perez, Carmen | | Business Stakeholder Director | x | | |
| Power, Richard: 1st Vice President | | Business Stakeholder Director | X | | |
| Soto, Sergio | | Business Stakeholder Director | x | | |
| Sower, Cindy: Treasurer | | At-Large Stakeholder Director | X | | |
| Thum, Wendy | Arrived 6:36pm | Residential Stakeholder Director | X | | |
| Venegas, Eddie: 2nd Signatory | | Community Interest Stakeholder Director | X | | |
| -At-Large Seat Vacancies (4) | | | | | |
| -Resident Seat Vacancies (3) | | | | | |
| -Business Seat Vacancies (0) | | | | | |
| -Youth Rep Vacancies (2) | | | | | |
| -Senior Rep Vacancies (2) | | | 10 | 4 | 2 |
| TOTALS | | 10 Present, 4 Absent, 1 Ineligible all voting, 1 Ineligible Funding Items. | | | |

ITEM 1: Call to Order by Mike O’Gara at 6:31pm. Mike O’Gara then asked everyone to stand as he recited the Pledge of Allegiance. Roll Call taken by Cindy Sower.

ITEM 2: Opening remarks by President Mike O’Gara. Mike updated us on the closing of Sun Valley Graffiti Busters. All Graffiti Removal will go through MyLA311 App or call 311. North East Valley Graffiti Busters will cover areas in our boundaries North of Sherman Way, and New Directions for Youth will handle South of Sherman Way. He also updated everyone working with Nury/LAPD on the rapidly growing encampment at Glenoaks/Peoria. Announced the Movie in the Skate Park July 12, 2019.

ITEM 3: Emergency Personnel from Fire and Police Departments will always be allowed to address The Board when they are ready in order to facilitate their schedule. Senior Lead Officers Esther Vasquez, Richard Wall were both on Vacation.

ITEM 4: Presentation/announcements from elected officials or their representatives.

- Ms. Serron from Sun Valley LAPL sent Esther Berrera to update on Summer Programs/fun Activities.
- Marcos Sanchez District Director from CD6 updated us on Graffiti Busters as well. Movie in the Skatepark as well as the cleanup. Movie to be Whipit. Will join later in evening for Park Presentation.
- Introduced is to Joana Reyes as their Panorama City Field Deputy.
- Lorraine Diaz Deputy from CD2 spoke on the graffiti Program as well, and their Movies in the Parks coming up. Lorraine also explained that Cleanups for the homeless are an 18-step process, something they do not take lightly.
- Caroline Menjivar new Deputy for Mayor Garcetti was present however did not speak.
- Franklin Ochoa Director from Assembly District 39. Announced the upcoming installation of Memorial Sign for Fallen Caltrans workers and opportunity to have your photo taken with the sign at their district office prior to its installation. The installation is to be 210-I 5 freeway.

ITEMS 5 & 6 Were Public and Board Member comment and listed twice. See Item 8 & 9 Below.

ITEM 7: Comments from our DONE representative, Betty Wong. New Fiscal year has begun, and everyone should have received their \$42,000.00 operating monies. On August 1, NC’s will receive their Rollover funds. Live Sessions for board trainings downtown, as well as the Valley. Valley Ethics will be July 31 in the Valley. Contact Betty if you would like to attend one of these live trainings. The Mayor is requesting a resilience representative and will be requesting all NC’s to make and file a plan. Mayors office will supply a template. Bylaw revisions deadlines are April 20, 2020. Sept 28 8am is the Congress of Neighborhoods. Need reservations.

ITEM 8: Public Comment on matters within the Executive Committee's subject-matter jurisdiction that DO NOT appear on the agenda.

Oscar Portillo-Community Member wanted to know what was being done with regards to Emergency Preparedness in Sun Valley. We updated him that we just hosted a 7-week CERT Class, and that we will be working on a Spanish Speaking CERT Class next. Emergency Preparedness will be setting up a committee meeting shortly.

ITEM 9: Board Member Comment on matters within the Executive Committee's subject-matter jurisdiction that DO NOT appear on the agenda.

OLD Business:

ITEM 10: Discussion of openings for board appointments: The board seats currently open are: three (3) At-Large, three (3) Resident, two (2) Senior Representatives, and two (2) Youth Representatives.

We would like an update on any board member's status on whether they have submitted documentation on the completion of Ethics and Funding training.

Qualifications apply to all seats per the SVANC BYLAWS and STANDING RULES available at www.SVANC.com

NEW Business:

ITEM 11: PRESENTATION from Parks and Recreation regarding a new park facility on Allegheny St., South of San Fernando Road in CD-6

Department of Parks and Recreation: Craig Raines, who was joined by **Marcos Sanchez Director for CD6:** Presented Architectural Drawings of the purposed park now being called Allegheny Street Park (They have not yet chosen a name). This presentation is in preparations for a grant to move forward to build a Pocket Park, Approx. 1 acre near Sect 8/Affordable Housing area. They have held several community meetings with the next one being held at Alliance High School July 10th and the last one the end of the month at Sheldon Apartment Complex. The passed-out comment cards asked for any questions to be placed there. Asked everyone to sign the sign-in sheets so they can show they have outreached (this is part of the grant process).

ITEM 12: Motion/Discussion/Vote to approve minutes from the June 11, 2019 meeting. **Moved by Rick Power, 2nd by Steven Garcia. 10 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.**

ITEM 13: Motion/Discussion/Vote to approve Serj Danielian to attend The Dept. of Neighborhood Empowerment CIVIC U 1.0 starting July 15, 2019. **Moved by Rick Power, 2nd by Sergio Soto, 9 YES, 1 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.**

ITEM 14: Motion/Discussion/Vote to approve Mike O'Gara as the SVANC Representative to retrieve the Stakeholder Registration Information from the City Clerk Office per Article 8.2 and Article 8.3 (Pages 19 and 20) of the December 7, 2018 version of the 2019 Neighborhood Council Election Handbook. **Moved by Mike O'Gara, 2nd by Rick. 10 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.**

ITEM 15: Motion/Discussion/Vote on the recommendation of the Public Safety Committee to take a position of NON-SUPPORT for [AB 516](#) that has made its way through the State Assembly and is now on its way to the Senate. We have written that letter. Now some revisions have been made which do nothing to improve the bad results that will result from passage of this bill in its present state. We

request that board members and the public write to Senator Hertzberg and Senator Portantino and Assembly-member Rivas asking them for their support to defeat this bill.

Moved by Mike O’Gara, 2nd by Cindy Sower. 10 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 16: Motion/Discussion/Vote to revise the budget for the MOVIE in THE SKATE PARK we are co-sponsoring with CD-6 for July 12, 2019 from \$200.00 to \$600.00 (O’Gara).

This Event is actually two events:

One: a cleanup of the venue (Sheldon Skate Park) in the morning (8:30 AM) Budget is \$200.

Two: The Movie at Night - Set-up at 5PM. Budget request is to revise that budget from the original \$200 to \$400.

One ~~Separate Event~~ form and budgets attached for submission.

Amended as noted, Moved by Rick Power, 2nd by Eddie Venegas 9 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes. **We were notified by DONE Betty Wong that all Training was received by Bobby Kumar except Funding Training, and we were advised that all votes were to be corrected. All Funding votes going forward were corrected and noted.

ITEM 17: Motion/Discussion/Vote to Approve Proposal from Barkley Communications, LLC for up to \$400 (8 hours) for services July 2019. Services to include posting Agendas & Minutes to the website and creating Newsletters announcing SVANC meetings. Also, to monitor, add or delete SVANC Constant Contact emails to SVANC mailing list for all SVANC meetings and events. Susan has agreed if the work exceeds the budget allotment for that month, she will complete the tasks at no additional cost or billing to SVANC up to 10 hours. However, should the tasks run over 10 hours, additional billing will occur at the special rate for SVANC of \$50/hr.

Moved by Rick Power, 2nd by Cindy Sower. 8 YES, 1 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 18: Motion/ Discussion/ Vote to hire and pay Barkley Communications, LLC up to \$400 per month (8 hours) for services 8/1/2019 to 6/30/2020. Services to include posting Agendas & Minutes to the website and creating Newsletters announcing SVANC meetings. Also, to monitor, add or delete SVANC board members email addresses on the server. In addition to maintain, update and email Constant Contact Newsletters to SVANC mailing list for all SVANC meetings and events. Susan has agreed if the work exceeds the budget allotment for that month, she will complete the tasks at no additional cost or billing to SVANC up to 10 hours. However, should the tasks run over 10 hours, additional billing will occur at the special rate for SVANC of \$50/hr.

This motion allows the City Clerk/contracts to move forward with this agreement.

Moved by Rick Power, 2nd by Cindy Sower. 9 YES, 1 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 19: Motion /Discussion/ Vote To approve Foothill Police Division NPG for a Community open House and Resource Open House at the Foothill Division Police Station: \$250.00.

Moved by Rick Power, 2nd by Wendy Thum. 9 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

Items 20, 21, and 22 were voted as one to Consolidate. Moved Steven Garcia, 2nd Eddie Venegas agreed by all.

ITEM 20: Motion/Discussion/Vote to approve recurring payment of the Konica Minolta copier on a month-to-month basis once the lease comes to an end. The City Clerk has requested we let this agreement go to a month-to-month agreement until the next fiscal year. All contracts with the city of Los Angeles are changing to a 7/1 - 6/30 annual basis. Recurring payments to be approximately \$77/month.

Moved by Steven Garcia, 2nd by Eddie Venegas. 9 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 21: Motion/Discussion/Vote to approve the recurring payment for copies from the Konica Minolta copy machine of approximately one cent per copy, billed quarterly.

Moved by Steven Garcia, 2nd by Eddie Venegas. 9 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 22: Motion/Discussion/Vote: to approve property tax payment for the Konica Minolta machine of approx. \$120.00 per year.

Moved by Steven Garcia, 2nd by Eddie Venegas. 9 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 23: Motion/Discussion/Vote to approve recurring Spectrum office telephone and internet costs not to exceed \$2,280.00 for the year (Average \$190 per month.)

Moved by Rick Power, 2nd by Steven Garcia. 9 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 24: Motion/Discussion/Vote to approve Constant Contact from a monthly sum subscription service of \$45.00 to a yearly subscription service of \$459.00. The savings will be \$81.00 per year.

Moved by Rick Powers, 2nd by Eddie Venegas. 9 YES, 0 NO, 4 Absent 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 25: Motion/Discussion/Vote to approve recurring Charge for electric from the LADWP not to exceed average of \$150.00 per month (\$1800 per year.)

Moved by Rick Power, 2nd by Cindy Sower. 9 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 26: Motion/Discussion/Vote to approve monthly translation expenses of \$215.00 to \$260.00 per month with services provided by Languages 4 You. To be reimbursed by the City.

Moved by Eddie Venegas, 2nd by Rick Power. 9 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 27: Motion/Discussion/Vote to approve monthly expenses for refreshments, generally pizza and bottled water, not to exceed \$125.00 per meeting.

Moved by Steven Garcia, 2nd by Wendy Thum. 9 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 28: Motion/Discussion/Vote to allow the ~~Executive Board~~ President and Card Holder to approve reasonable expenses toward the maintenance of SVANC office and for our meetings in areas such as office supplies, equipment repairs, and other basic needs, not to exceed \$350 in any month.

Item was amended by Mike O’Gara and Seconded by Cindy Sower. Item was then Moved by Rick Powers, 2nd by Sergio Soto. 10 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 29: Motion/Discussion/Vote to approve and certify to the best of the board's ability that the Sun Valley Area Neighborhood Council’s (SVANC) inventory list is correct and complete, containing all items in the possession of SVANC, as reported to the Department of Neighborhood Empowerment/City Clerk’s Office during Fiscal Year 2018-2019.

Moved by Eddie Venegas, 2nd by Sergio Soto. 10 YES, 0 NO, 4 Absent, 1 Ineligible for All Votes, 1 Ineligible for Funding Votes.

ITEM 30: Report/Discussion by Committee Chairs: Finance, Outreach, Beautification, Planning/Land Use, Public Safety, and Budget Advocates

President Mike O’Gara updated everyone that the group that had come and spoke at Public Comment at the end of our last meeting that were upset about the things going on in their neighborhood (Old San Fernando Homeless encampment toward Hollywood way). Cindy Sower stayed after the meeting and updated them to CPAB and their Council people, and they have since been in touch with the necessary people for guidance. Encouraged Community to get involved with the committees, notify us with issues they would like help with, and gave the website info to contact the SVANC board.

ITEM 31: Adjournment: The meeting was ended and cleaned up by 8:30pm.

Please note: The votes had to be amended. A call by DONE said Bobby Kumar was not Funding trained, but all other training was filed correctly.