



Sun Valley Area Neighborhood Council

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**Board Meeting MINUTES
 Tuesday, July 10, 2018
 6:30pm – 8:30pm**

Meeting Location:
 Villa Scalabrini Retirement Center
 10631 Vinedale Street
 Sun Valley, CA 91352
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Aggas, Gary; <i>2nd Signatory</i>	Present	YES	Resident	R5
Allen, Mark B.; <i>2nd V.P./Cardholder</i>	Present	YES	Business	B1
Correa, Steve	Present	YES	Resident	A1
Duenas, Angelica	Present (6:38PM)	YES	Resident	R2
Garcia, Steven	Present	YES	Business	B6
Khalaf, Sam	Present	YES	Business	B2
Koenig, Mylo; <i>Treasurer</i>	Present	YES	At-Large	A1
Melgar, Mario	Absent**	YES	Resident	R6
O'Gara, Barbara	Present	YES	Senior Rep	S1
O'Gara, Mike	Present	YES	At-Large	A2
Palomino, Catherine	Present	YES	Resident	R3
Perez, Carmen	Present	YES	Business	B7
Power, Rick	Present	YES	Business	B5
Roque, Frank	Present	YES	Senior Rep	S2
Sower, Cindy; <i>President</i>	Present	YES	Business	B4
Sower, Michael	Present	YES	Business	B3
Thum, Wendy	Present	YES	Resident	R4
Vacas, Monica; <i>1st V.P.</i>	Present (6:49PM)	YES	Resident	R7
Venegas, Eddie	Present	YES	Comm. Int.	C1
(VACANT)			At-Large	A4
(VACANT)			At-Large	A5
(VACANT)			At-Large	A6
(VACANT)			At-Large	A3
(VACANT)			Youth Rep	Y1
(VACANT)			Youth Rep	Y2
TOTAL: 19	16 PRESENT, 03 ABSENT			

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired
 ** Advance notice given for absence

ITEM 1: Call to Order, Pledge of Allegiance, Roll Call, SVANC Code of Civility. Ms. Sower called the meeting of the Sun Valley Area Neighborhood Council to order at approximately 6:30PM. The Pledge of Allegiance was recited. Mr. Koenig took Roll for Mr. Aggas. Sixteen Boardmembers were present and a quorum was met. There were approximately twenty members of the public present. The Code of Civility was recited by the Boardmembers present.

ITEM 2: Opening Remarks. Ms. Sower mentioned that Cesar Huerta will no longer be working for Councilmember Nury Martinez. Mr. Huerta will be introducing the staffmember that we will be representing Councilmember Martinez in the area later in the evening. The Sun Valley Neighborhood Council has a new office lease which started on June 29, 2018 and everything has been moved to the new location.

Ms. Sower announced the vacant board seats.

ITEM 3: Announce any vacant board seats (including prior and recent vacancies)

1. 2 Seats: At Large Stakeholder, remainder of term, term ends 2019
2. 2 Seats: At Large Stakeholder, remainder of term, term ends 2021
3. 2 Seats: Youth Representative (age 14-21), term ends approximately April 2019

Applications available on our website
--DUE BY Tuesday, July 31, 2018-FILE EARLY!--

ITEM 4: Emergency Personnel from Fire and Police Departments (will always be allowed to address the board when they are ready, to facilitate their schedule)

SLO Ester Vazquez, LAPD Senior Lead Officer for Sun Valley: Thanked Cesar Huerta for his work with Councilmember Nury Martinez's office. The new cost for a copy of a Police Report will now cost \$33.00. SLO Vasquez thanked the board for helping with "Operation Copsicle" which was a great success.

ITEM 5: Announcements from Elected Officials or their representatives.

FD Caesar Huerta, Office of Councilmember Nury Martinez: Mr. Huerta spoke about how you can get so much done when everyone participates. Cesar talked about the events that Sun Valley Area Neighborhood Council had worked on together with the Council Office and that he was honored to have worked for Councilmember Martinez. Caesar Huerta Introduced Caroline Menjivar who will be taking over part of his job. Ms. Menjivar has a background in Public Safety. She is an EMT and has a degree in Social Welfare.

Caseworker Alejandro Garcia will be taking over for Caesar Huerta for the Fernangeles Park "Movies in the Park", on Friday July 20, 2018 at 7:00pm. The event will be a movie with refreshments and arts and crafts. Mr. Garcia will also be helping Caroline Menjivar. Mr. Garcia spoke about the trees or plants on Sunland Boulevard in front of the Kumon School and the water being is being paid for by a grant.

FD Nigel Sanchez, Office of Congressman Tony Cardenas: Nigel Sanchez is taking the place of Jacqueline Serrano who has now moved to a position in the Mayor's Office. Jacqueline will now be representing the East Valley for Mayor Eric Garcetti. Mr. Sanchez spoke about the immigration workshop being held on August 4, 2018 from 9:00AM to 1:00PM. The Congressman has a mobile office at the library on the fourth Thursday of every month. The staff gives assistance with any federal agencies that residents may need help with.

FD Arturo Garcia-Mendoza, Office of Assemblymember Luz Rivas: Mr. Garcia-Mendoza offered his services to anyone who needs the Assemblymember's help. The office is located at located at 9300 Laurel Canyon Boulevard (the same building where Councilmember Nury Martinez has her office). The phone number is 818-504-3911 or he can be reached at Arturo.Garcia-Mendoza@ASM.CA.Gov

Deputy Director of Community Engagement, Esmeralda Marcial, Office of LAUSD Board Member Kelly Gonez: The first year in office is complete. Ms. Gonez has visited all of the hundred and sixty-five schools that she oversees. Ms. Gonez has passed over 20 motions and has sponsored over 50 field trips. The Boardmember has held over 50 listening sessions with parents, teachers, and community members. Ms. Gonez wants to thank the Sun Valley Area Neighborhood Council for being a great partner.

NEA Betty Wong Oyama, Department of Neighborhood Empowerment: Ms. Wong-Oyama reminded the Sun Valley Area Neighborhood Council about the forms that need to be completed and sent to the department. They include The Physical Inventory Form, Election Stipulation Worksheet and the Necessary Funding Forms that are due on August 1, 2018. There will be a funding training on the July 24, 2018, 6 to 8 pm at City Hall. It is a refresher course and you can R.S.V.P. through the Department of Neighborhood Empowerment. Ms. Wong-Oyama also recommended that the Sun Valley Area Neighborhood Council weigh in and submit feedback by the August 25, 2018 deadline for David Ryu's motion to make changes to the Neighborhood Council System. Ms. Wong-Oyama presented The Empower LA Award Trophy won by the Sun Valley Area Neighborhood Council for 2018. Since the new office has been opened for the Neighborhood Council, Ms. Wong-Oyama made several points in regards to issues that have been surfacing. The Sun Valley's office is not for personal use. The furniture is owned by The City of Los Angeles and the office can be opened for the community to use. The Sun Valley Area Neighborhood Council should create a set of Office Rules and flash drives for the Executive Boardmembers and Committee Chairs should be provided by the Neighborhood Council because of all the old files. Files that go back farther than two years should be digitized. New files that contain information from the last two years should be filed in the cabinets and each committee is to have a drawer. There should be one file cabinet drawer for each committee. Each Boardmember should have their own individual password for the computer system. There should be one designated computer for the community and it should be programed with a generic password or guest code. Everyone is responsible for cleaning and upkeep of the office. Once the keys have been distributed a list needs to be sent to the

department as to who has copies of the keys. A calendar system needs to be created to reserve the office space for committee meetings and other events.

After Ms. Wong-Oyama's report Ms. Sower moved to Item 25 to after Elected Officials' announcements.

ITEM 25: Discussion: Housekeeping matters regarding the Neighborhood Council office. (Sower)
There was discussion in regards to how or if hours should be set up for the community to be available to drop in. The LAPD should also be considered in setting up the opportunity for the LAPD to have access to file reports and paperwork or to use it as a Drop-in Center. The rent is \$2,000.00 a month and there needs to be more discussion as to the best use of the space. The Planning and Land Use Committee which has numerous files, folders, and binders is currently taking up most of the space. The item will be placed on the agenda again in the future so that Boardmembers can try to work out the issues in regards to fair use of the office space for everyone.

Ms. Sower returned the meeting to Item 6.

ITEM 6: Public Comment on matters within the Board's subject-matter jurisdiction. Members of the public are limited to *two (2) minutes per speaker*. NOTE: Public comments shall not be subject to discussion

- a. Rudy Melendez- State Senate Candidate
- b. Stephanie from the Los Angeles Public Library, Pacoima Branch spoke about adult literacy and improving reading and writing skills. Contact the Pacoima Library for information.

Ms. Sower moved to Item 8

ITEM 8: Presentation by Adriana Fernandez-Clark representing ELEVATE who is outreaching to the public regarding the Tanaka Airbag Recall. www.airbagrecall.com (10 min) Speaker was absent.

Ms. Sower returned the meeting to Item 7

ITEM 7: Board Member Comment on matters within the Board's subject-matter jurisdiction. Board members are limited to *two (2) minutes per speaker*

No Board Member Comments

ITEM 9: Presentation from Gold Standard Analytical which has asked us to write a letter confirming their contact with our NC office regarding setting up their business at 7530 San Fernando Road Sun Valley, CA 91352 located in CD2. They will be a testing facility for Cannabis, with very little cannabis on premises. They will be testing samples from each crop for pesticides, heavy metals and the amount of chemicals THC and CBN in the product. They will have their own security, no signage and very little traffic. (10 min)

The Presentation by Scott Hanson and Alistair Syme was very detailed in how they would run the business. They will be gathering Marijuana samples and doing Marijuana Testing. They will be using the State of California Standard Operating procedures. Each batch of Marijuana needs to be tested for safety and certified before it can be sold. This is a requirement of the Marijuana Ordinance but this will be the first company in the City of Los Angeles. The company will be hiring 10 employees and their plan is to do local hiring first.

Mr. Garcia left the meeting at 7:45PM

Mr. Roque left the meeting at 7:45PM

ITEM 10: Presentation from Rene Valenzuela from A&E Development about their property on Ratner Street. Rene Valenzuela works with Jon Eshbach to manage this property. (10 min) Speakers were absent.

Ms. Sower returned to Item 4 as Senior Lead Officer Lindsey, who was covering for Senior Lead Officer Richard Wall had joined the meeting.

People tend to get more violent when it gets very hot however, violent crime is down .Property crime is slightly up. He reminded everyone that if you are waiting for the police to arrive, please be patient. You should take photos when you can, so that you have proof, but remember to look out for your personal safety.

Ms. Sower returned the meeting to Item 11

UNFINISHED BUSINESS

ITEM 11a: Motion/Discussion/Vote to approve Minutes from the April 16, 2018 Special Board Meeting

SVANC ITEM 11a Motion to approve April 16th minutes Move: Power Second: M Sower				
Yes -16	No - 00	Recuse - 00	Not Eligible -00	Absent - 03
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar, Roque

ITEM 11b: Motion/Discussion/Vote to approve Minutes from the April 24, 2018 Special Board Meeting

SVANC ITEM 11b Motion to approve April 24th minutes Move: Power Second: Venegas				
Yes -16	No - 00	Recuse - 00	Not Eligible -00	Absent - 03
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar, Roque

ITEM 11c: Motion/Discussion/Vote to approve Minutes from the May 25, 2018 Special Board Meeting

SVANC ITEM 11c Motion to approve May 25th minutes Move: Power Second: Venegas				
Yes -16	No - 00	Recuse - 00	Not Eligible -00	Absent - 03
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar, Roque

ITEM 11d: Motion/Discussion/Vote to approve Minutes from the June 12, 2018 Regular Board Meeting

SVANC ITEM 11d Motion to approve June 12th minutes Move: Power Second: Koenig				
Yes -16	No - 00	Recuse - 00	Not Eligible -00	Absent - 03
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar, Roque

ITEM 11e: Motion/Discussion/Vote to approve Minutes from the June 18, 2018 Special Board Meeting

SVANC ITEM 11e Motion to approve June 18th minutes Move: Venegas Second: Power				
Yes -16	No - 00	Recuse - 00	Not Eligible -00	Absent - 03
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar, Roque

ITEM 11f: Motion/Discussion/Vote to approve Minutes from the July 2, 2018 JOINT Special Board Meeting
Tabled

NEW BUSINESS

Mr. Roque rejoined the meeting at 7:53PM.

Due to time constraints, Ms. Sower stated that there will be no committee reports and moved to Item 13
Moved to Item 13

ITEM 13: Motion/Discussion/Vote to approve Monthly Expenditure Report (MER) for June 2018. Note: This also serves as our fiscal year-end report.

Public comment: no comment

SVANC ITEM 13 Motion to approve June 2018 MERS Move: M O’Gara Second: Power				
Yes -17	No - 00	Recuse - 00	Not Eligible -00	Absent - 02
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar

ITEM 14: Motion/Discussion/Vote to approve a Neighborhood Purpose Grant (NPG) to help with OUTREACH at LAPD Foothill Division OPEN HOUSE for September 2018, not to exceed \$1,000. (Sgt.. Ojeda)

Tabled

ITEM 15: Motion/Discussion/Vote to allow reimbursement of expenses for the 6/29/18 De Garmo Movie in the Park, previously approved by the SVANC Board 6/12/18 item 20, AND to reimburse Cindy Sower \$39.29 for expenses incurred for this purpose while the NC bank card was closed for the fiscal year end.

Public comment: no comment

SVANC ITEM 15 Motion to reimburse Ms. Sower Move: Vacas Second: Duenas				
Yes -17	No - 00	Recuse - 00	Not Eligible -00	Absent - 02
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O'Gara, M. O'Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar

ITEM 16: Motion/Discussion/Vote to allow reimbursement of expenses for the purchase of SVANC shirts for Outreach events, previously approved by the SVANC Board 4/24/18 item 8, AND reimburse Cindy Sower \$87.60 for the expense incurred for this purpose because the vendor does not accept charge cards. The shirts were needed initially for the De Garmo Movie in the Park on 6/29/18.

Public comment: no comment

SVANC ITEM 16 Motion to reimburse Ms. Sower Move: Venegas Second: M Sower				
Yes -17	No - 00	Recuse - 00	Not Eligible -00	Absent - 02
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O'Gara, M. O'Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar

ITEM 17: Motion/Discussion/Vote to allow Mike O'Gara/Gary Aggas to write and send a letter acknowledging the presentation and requests in Agenda Item 9 with regards to Gold Standard Analytical 7530 San Fernando Road Sun Valley, CA 91352. (O'Gara)

Public comment: no comment

SVANC ITEM 17 Motion to authorize letter Move: M O'Gara Second: Aggas				
Yes -16	No - 01	Recuse - 00	Not Eligible -00	Absent - 02
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O'Gara, M. O'Gara, Palomino, Perez, Power, Roque, M. Sower, Thum, Vacas, Venegas	C. Sower	NONE	NONE	Garcia, Melgar

ITEM 18: Motion/Discussion/Vote to allow SVANC to write a letter to the City Council Cannabis Committee and all council members regarding a proposal for a Neighborhood Council Trust Fund which allows the monies given from each Cannabis business to be used anywhere within a two or three-mile area of the business, for approved community improvements within the boundaries of the NC. (O'Gara/Aggas)

Public comment: no comment

SVANC ITEM 18 Motion to authorize letter Move: M O'Gara Second: Power				
Yes -17	No - 00	Recuse - 00	Not Eligible -00	Absent - 02
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O'Gara, M. O'Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar

ITEM 19: Motion/Discussion/Vote for SVANC to write a letter approving an increase in the amount of tonnage of Green Waste being processed by Bradley Waste Management (WM) from 1532 tons per day (TPD) to 2100 TPD. This is a phase-in of an increase which will eventually go to 2500 TPD. WM has completely changed their processing system from diesel to ALL ELECTRIC which has reduced the noise and air pollution and makes a cleaner product. We attended an informational meeting on this 6/28/2018. (O'Gara)

Public comment: no comment

SVANC ITEM 19a Motion to authorize letter Move: Aggas Second: M Sower				
Yes -17	No - 00	Recuse - 00	Not Eligible -00	Absent - 02
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar

SVANC ITEM 19b Motion to Extend Meeting by 10 min. Move: Aggas Second: M Sower				
Yes -17	No - 00	Recuse - 00	Not Eligible -00	Absent - 02
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar,

ITEM 20: Motion/Discussion/Vote to form a Citizenship Workshop Committee.
Public comment: no comment

SVANC ITEM 20 Motion to create a Citizenship Workshop Committee Move: Duenas Second: Thum				
Yes -17	No - 00	Recuse - 00	Not Eligible -00	Absent - 02
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar

ITEM 21: Motion/Discussion/Vote to nominate and appoint a Citizenship Workshop Committee Chair for workshop committee voted on in item 20. Angelica Duenas was nominated.
Public comment: no comment

SVANC ITEM 21 Motion to appoint Ms. Duenas as chair of Citizen Workshop Move: M O’Gara Second: M Sower				
Yes -17	No - 00	Recuse - 00	Not Eligible -00	Absent - 02
Aggas, Allen, Correa, Duenas, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Garcia, Melgar

Ms. Duenas left the meeting at 8:39PM

ITEM 22: Motion/Discussion/Vote to nominate and appoint an Election Committee Chair. Sam Khalaf was nominated
Public comment: no comment

SVANC ITEM 22 Motion to appoint Mr. Khalaf as election committee chair Move: Power Second: M Sower				
Yes -16	No - 00	Recuse - 00	Not Eligible -00	Absent - 03
Aggas, Allen, Correa, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Duenas, Garcia, Melgar

ITEM 23: Motion/Discussion/Vote to affirm the current appointments for Committee Chairs. Planning and Land Use- Mike O’Gara, Outreach- Monica Vacas, Beautification- Wendy Thum
Public comment: no comment

SVANC ITEM 23 Motion to affirm committee chairs Move: Power Second: Venegas				
Yes -15	No - 00	Abstain - 01	Not Eligible -00	Absent - 03
Aggas, Allen, Correa, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, C. Sower, M. Sower, Thum, Vacas, Venegas,	NONE	Khalaf	NONE	Duenas, Garcia, Melgar

ITEM 24: Motion/Discussion/Vote to modify the SVANC Standing Rules to add our new SVANC Office at 8720 Sunland Blvd. as our primary 24 hour posting location for SVANC agendas.
Public comment: no comment

SVANC ITEM 24 Motion to have the new office as a 24 hour posting location				
Move: Vacas Second: Power				
Yes -16	No - 00	Recuse - 00	Not Eligible -00	Absent - 03
Aggas, Allen, Correa, Khalaf, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, Roque C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Duenas, Garcia, Melgar

ITEM 26a: Motion/Discussion/Vote to purchase 64GB or larger USB 3.0 Flash (Thumb) Drives for each Executive Committee member, and each Committee Chair, not to exceed \$450.00. Note: This item is an extension of Item 25. Price estimate of \$20 for 64GB, \$30 for \$128GB, \$50-70 for 256GB; quantity of 10 approx. (Sower)
Public comment: no comment

Item 26a was tabled.

Mr. Khalaf left the meeting at 8:53PM.

ITEM 26b: Motion/Discussion/Vote to approve the Election Stipulation Worksheet for the upcoming NC election
Public comment: no comment

SVANC ITEM 26b Motion to have polling location only Move: C Sower Second: Koenig				
Yes-15	No - 00	Recuse - 00	Not Eligible - 00	Absent - 04
Aggas, Allen, Correa, Koenig, B. O’Gara, M. O’Gara, Palomino, Perez, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Duenas, Garcia, Khalaf, Melgar

Ms. Perez left the meeting at 8:57PM
Ms. Palomino left the meeting at 8:57PM

ITEM 27: Public Comment on non-agenda Items, two (2) minutes per speaker
Public comment: no comment

ITEM 28: Board Member Comment on non-agenda Items, two (2) minutes per speaker
No comments from the Board.

ITEM 29: Adjournment

SVANC ITEM29 Motion to Adjourn Move: C Sower Second: M O’Gara 9:00PM				
Yes -13	No - 00	Recuse - 00	Not Eligible -00	Absent - 06
Aggas, Allen, Correa, Koenig, B. O’Gara, M. O’Gara, Power, Roque, C. Sower, M. Sower, Thum, Vacas, Venegas	NONE	NONE	NONE	Duenas, Garcia, Khalaf, Melgar, Palomino, Perez