



Sun Valley Area Neighborhood Council

P.O. Box 457
 Sun Valley, CA 91353-0457
 (818) 767-8262 (76-SVANC)
 Website: WWW.SVANC.COM
 Email: info@svanc.com

Regular Board Meeting MINUTES
Tuesday, August 8, 2017
6:30pm – 8:30pm
FINAL/APPROVED

Meeting Location:
 Villa Scalabrini Retirement Center
 10631 Vinedale Street
 Sun Valley, CA 91352
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Aggas, Gary; <i>2nd Signatory</i>	Present	YES	Resident	R5
Allen, Mark B.; <i>2nd V.P./Cardholder</i>	Present	YES	Business	B1
Bartlett, Susan	Present	NO (EFN)	At-Large	A4
Bille, Elizabeth	Present (arrived 6:49)	YES	Resident	R1
Dueñas, Angelica	Present	YES	Resident	R2
Flores, Susan; <i>Secretary</i>	Resigned	YES	Resident	R6
Garcia, Steven	Present	YES	Business	B6
Housden, Linda	Absent	YES	At-Large	A6
Khalaf, Sam	Absent	YES	Business	B2
Koenig, Mylo; <i>Treasurer</i>	Present	YES	At-Large	A1
O'Gara, Barbara	Present	YES	Senior Rep	S1
O'Gara, Mike	Present	YES	At-Large	A2
Palomino, Catherine	Absent	YES	Resident	R3
Perez, Carmen	Absent	YES	Business	B7
Power, Rick	Present	YES	Business	B5
Roque, Frank	Present	YES	Senior Rep	S2
Sower, Cindy; <i>President</i>	Present	YES	Business	B4
Sower, Michael	Present	YES	Business	B3
Thum, Wendy	Present	YES	Resident	R4
Vacas, Monica; <i>1st V.P.</i>	Present	YES	Resident	R7
Venegas, Eddie	Absent	NO (EFN)	Comm. Int.	C1
(VACANT)			At-Large	A3
(VACANT)			At-Large	A5
(VACANT)			Youth Rep	Y1
(VACANT)			Youth Rep	Y2
TOTAL: 20	15 PRESENT, 05 ABSENT			

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired
 ** Advance notice given for absence

ITEM 1: Call to Order, Roll Call, Pledge of Allegiance

- Ms. Cindy Sower called the meeting of Sun Valley Area Neighborhood Council to order at approximately 6:36pm; the Pledge of Allegiance was recited
- Mr. Mylo Koenig, filling in for the Secretary, took roll; 14 Board members were present. Quorum was met. There were approximately 29 members of the public present.
- Code of Civility was read by all Boardmembers.

ITEM 2: Opening Remarks

- Ms. Sower made opening remarks to the board and public.
- Susan Flores has resigned, R6 and Secretary.(seats available Wednesday)
- Requirements for postings and agendas were given to all Boardmembers.

ITEM 3: Emergency Personnel from Fire and Police Departments (*will always be allowed to address the board when they are ready to facilitate their schedule*)

- LAPD SLO Wall, burglaries up in Sun Valley with possible suspect having a black Ford truck. Vehicle break-ins are also up.
- Be a good neighbor and call 911 when you see a crime.

ITEM 4: Brief Presentation/Announcements from elected officials or their representatives

- FD Christina Coria, ASM Bocanegra Family Health Fair August 26, 2017 9:00AM-2:00PM in Arleta.
- FD Caesar Huerta, City Council Nury Martinez. This will be his four year anniversary working for CM Martinez. Movies in the Park August 18, 2017 7:00PM Sun Valley Recreation Center.
- NEA Barry Stone, DONE Congress of Neighborhoods September 9, 2017. The DONE is moving forward with NC elections for 2018. Planning 101 for NC Boardmembers will be held on August 28, 2017 Pacoima City Hall 6:00PM.

ITEM 5: Public Comment on matters within the Board's subject-matter jurisdiction that do not appear on the agenda. Members of the public are limited to **two (2) minutes per speaker**. NOTE: Public comments shall not be subject to discussion. Bryan Santamaria and Pierre Arroyo, Project S and Sheldon Skate Park Embassadors. Robert Adams, USPS parking lot issue. Lydia Grant, BONC Commissioner selection. Cindy Cleghorn, Congress of Neighborhoods and PlanCheck NC.

ITEM 6: Board Member Comment on matters within the Board's subject-matter jurisdiction that do not appear on the agenda. Board members are limited to **two (2) minutes per speaker**. Mr. Aggas wants to thank the Board and especially Mr. Koenig for all the hard work as Treasurer and putting together the agendas. Mr. Koenig wanted to remind everyone that the USPS has an email service for delivery alerts.

ITEM 7: Presentation by DON'T RAILROAD US: "We want to make sure first that the Sun Valley Area Neighborhood Council as well as Sun Valley residents and businesses understand the implications of current high-speed train proposals. We believe that the high-speed rail (HSR) group has withheld information and done poor outreach to the point that Sun Valley has no real idea about how bad the proposals are for its community. We believe that Sun Valley will be one of if not the most impacted community in the northeast San Fernando Valley environmentally and economically and health-wise. The currently proposed above ground routes will seriously impact Public Health and the quality of life in Sun Valley. Second, we want Sun Valley to be more active with the Coalition of concerned communities. Lake View Terrace, Shadow Hills, Pacoima - all of these communities are actively involved in efforts to demand removal of above-ground routes. We need help with Councilmember Martinez and Mayor Garcetti in that regard. We will present maps and other information to make it dramatically clear that Sun Valley must increase its profile in opposition to current high-speed train proposals". Dave Depinto (SHPOA), Susan Lustig (Glencrest Hills)

ITEM 8: High Speed Rail (HSR) presentation, further comments, and future. Presenter to be announced. No speaker present, no presentation.

UNFINISHED BUSINESS:

ITEM 9A: Approve Minutes from February 14, 2017 Regular Board Meeting Item tabled.

ITEM 9B: Approve Minutes from April 11, 2017 Regular Board Meeting Item tabled.

ITEM 9C: Approve Minutes from May 2, 2017 Special Board Meeting

SVANC ITEM 9C Approve Minutes from May 2, 2017 Moved: M O'Gara Second: Power				
Yes - 14	No - 00	Recuse - 00	Not Eligible - 02	Absent - 05
Aggas, Allen, Bille, Duenas, Koenig, B. O'Gara, M O'Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Bartlett, Venegas	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 9D: Approve Minutes from May 9, 2017 Regular Board Meeting Item tabled.

ITEM 9E: Approve Minutes from June 6, 2017 Special Board Meeting Item tabled.

ITEM 9F: Approve Minutes from June 13, 2017 Regular Board Meeting Item tabled.

NEW BUSINESS

ITEM 10: Motion/Discussion/Vote to Approve Minutes from July 11, 2017 Regular Board Meeting. M. O’Gara requested that under Planning report the street name be corrected to Lorne Street.

SVANC ITEM 10 Approve Minutes from July 11, 2017 Moved: M O’Gara Second: Power				
Yes – 14	No – 00	Recuse – 00	Not Eligible – 02	Absent – 05
Aggas, Allen, Bille, Duenas, Koenig, B. O’Gara, M O’Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Bartlett, Venegas	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 11: Motion/Discussion/Vote to hire Minute Taker to complete our unfinished minutes listed in Agenda Item 9A-F. We would like to use our current Minute Taker Bridgegap Temporary Staffing and Services/Terrence Gomes. This service will not exceed the approved city contract rate of \$25.75 per hour.

SVANC ITEM 11 Vote to hire Minute Taker to complete unfinished minutes Moved: M O’Gara Second: Duenas				
Yes – 14	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Aggas, Allen, Bille, Duenas, Koenig, B. O’Gara, M O’Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

The following finance items 12-21 have already been approved but are being introduced again to ensure we are in compliance with the City Clerk’s rules and guidelines, which include requiring recurring expenses, be voted on annually. The following finance items 12 through 21 may be voted on as a group.

ITEM 12: Motion/Discussion/Vote to approve web hosting related expenses for FY 2017-2018. Current breakdown of charges: web hosting of approx. \$160/yr, three domain names (svanc.com/.net/.org incl. enhancements) at approximately \$75/yr.; total charges not to exceed \$235/yr.

ITEM 13: Motion/Discussion/Vote to approve SVANC office space rent of \$12,000/yr. for the period July 2017-June 2018, to be paid in increments or a lump sum as determined by the City.

ITEM 14: Motion/Discussion/Vote to approve payment of the Konica Minolta copier five-year lease, initiated in 2014 with Insight Investments, of approximately \$75/mo.

ITEM 15: Motion/Discussion/Vote to approve the Konica Minolta copier property tax, not to exceed \$100/yr.

ITEM 16: Motion/Discussion/Vote to approve the Konica Minolta copier maintenance charges of approximately one cent per copy.

ITEM 17: Motion/Discussion/Vote to approve Spectrum/Time Warner office telephone and office internet expenses, not to exceed \$2,160/yr. (*approximately \$180/mo.*)

ITEM 18: Motion/Discussion/Vote to approve monthly meeting translation expenses of approximately \$215 per month, provided by City-approved vendor Languages4You.

ITEM 19: Motion/Discussion/Vote to approve meeting Outreach expense for refreshments, not to exceed \$125 per month (*generally monthly meeting pizza, and bottled water for meetings*).

ITEM 20: Motion/Discussion/Vote to allow the Executive Board to approve reasonable expenditures toward the establishment and maintenance of SVANC office and meeting operations in the following categories: telephone, internet, software, signage, maintenance and service contracts, office supplies, stationery, equipment repairs, and other basic needs, not to exceed \$350/mo.

ITEM 21: Motion/Discussion/Vote to approve ongoing purchase of business cards and laminated ID name tags and holders/lanyards, for new and existing Boardmembers as necessary for this fiscal year, not to exceed \$800/yr.

SVANC ITEM 12-21 Vote to approve annual operating expenses Moved: M O’Gara Second: Allen				
Yes – 14	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Aggas, Allen, Bille, Duenas, Koenig, B. O’Gara, M O’Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 22: Motion/Discussion/Vote to re-approve the FY 2017-2018 annual budget. This has been voted on as part of our budget package but due to a deficiency in the spreadsheet provided by EmpowerLA, the information that was supposed to be transferred from the worksheets into the budget summary did not replicate properly, so a new budget summary was manually prepared using the previous version of the form and now includes a breakdown of subcategories, to satisfy issues brought up by the City Clerk's office. There are no changes to the overall figures.

SVANC ITEM 22 Vote to re-approve FY 2017-2018 annual budget Moved: M O’Gara Second: Bille				
Yes – 14	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Aggas, Allen, Bille, Duenas, Koenig, B. O’Gara, M O’Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 23: Motion/Discussion/Vote to reimburse Cindy Sower for board approved purchase of wheeled collapsible wagon/cart, not to exceed \$75. Item tabled.

ITEM 24: Motion/Discussion/Vote to approve the July 2017 Monthly Expenditure Report (MER).

SVANC ITEM 24 Vote to approve July 2017 MERS Moved: Thum Second: Vacas				
Yes – 14	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Aggas, Allen, Bille, Duenas, Koenig, B. O’Gara, M O’Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 25: Motion/Discussion/Vote for the President to dissolve any committee that has not met in the past 3 months (as per our Bylaws and Standing Rules). In this case it will be Planning and Land Use, Emergency Preparedness, Public Affairs, Election Committee, Homeless.

SVANC ITEM 25 Vote to dissolve committees Moved: Vacas Second: Bille				
Yes – 14	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Aggas, Allen, Bille, Duenas, Koenig, B. O’Gara, M O’Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 26: Motion/Discussion/Vote for the President to form an AD-HOC Committee to work on/update our Standing Rules. AD-HOC Committee to be for the sole purpose of working on and updating the Standing rules, and once approved the committee will be dissolved. Proposed Board Members to work on this Committee to be Mylo Koenig, Gary Aggas and Monica Vacas.

SVANC ITEM 26 Vote to create Ad-Hoc committee Moved: M O’Gara Second: Allen				
Yes – 14	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Aggas, Allen, Bille, Duenas, Koenig, B. O’Gara, M O’Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 27: Motion/Discussion/Vote for the President to form a PLANNING AND LAND USE COMMITTEE.

SVANC ITEM 27 Vote to create a Land Use Committee Moved: M O’Gara Second: Bille				
Yes – 14	No – 00	Recuse – 00	Not Eligible –2	Absent – 05
Aggas, Allen, Bille, Duenas, Koenig, B. O’Gara, M O’Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 28: Motion/Discussion/Vote for the President to appoint Mike O'Gara to chair the PLANNING AND LAND USE COMMITTEE if the committee is created per Item 27

SVANC ITEM 28 Vote to appoint M O'Gara as PLUM chair. Moved: Duenas Second: Power				
Yes - 14	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Aggas, Allen, Bille, Duenas, Koenig, B. O'Gara, M O'Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 29: Motion/Discussion/Vote for the President to form an ELECTION AD-HOC Committee. This AD-HOC Committee to be for the sole purpose of handling Election Related Issues and will continue until the next citywide election. Proposed Board Members to work on this Committee to be Mylo Koenig, Gary Aggas; due to special training they have received from the City.

SVANC ITEM 29 Vote to create Ad-Hoc committee Moved: M O'Gara Second: Duenas				
Yes - 14	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Aggas, Allen, Bille, Duenas, Koenig, B. O'Gara, M O'Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 30: Motion/Discussion/Vote for the President to form a HOMELESS AD-HOC Committee. This will allow SVANC representatives to attend meetings and events and represent our NC and report back to the SVANC board. Once the Homeless issues are resolved, the committee will be dissolved. Proposed Board Members to work on this Committee to be Linda Housden, Monica Vacas, and Gary Aggas.

SVANC ITEM 30 Vote to create Ad-Hoc committee Moved: Bille Second: M O'Gara				
Yes - 14	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Aggas, Allen, Bille, Duenas, Koenig, B. O'Gara, M O'Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 31: Motion/Discussion/Vote for the SVANC to work with Community Leaders, Government Officials, Law Enforcement, etc., regarding FIREWORKS and their currently outdated and ineffective laws. We want to advocate for tougher Legislation, and for resources to be available to our Law Enforcement at times of need. We need to write letters to officials expressing these views to move the process forward. (Vacas/Sower)

SVANC ITEM 31 Amendment to add "to approve the letter and future letters" Moved: M O'Gara Second: Aggas				
Yes - 14	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Aggas, Allen, Bille, Duenas, Koenig, B. O'Gara, M O'Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

SVANC ITEM 31 Vote for the SVANC to work for tougher legislation on fireworks. Moved: M O'Gara Second: Aggas				
Yes - 14	No - 00	Recuse - 00	Not Eligible -2	Absent - 05
Aggas, Allen, Bille, Duenas, Koenig, B. O'Gara, M O'Gara, Power, C Sower, M Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez

ITEM 32: Motion/Discussion/Vote to approve \$75 to make 2 sets of prints for SVANC Planning & Land Use Committee to begin work analyzing this project which is permanent housing for seniors who are Homeless, At Risk Homeless, or At Risk Homeless with mental illness. 44 Affordable Units = 15 Studio + 28 1BDRM + 1 2BDRM Manager Unit. (O'Gara) Item tabled.

ITEM 33: Motion/Discussion/Vote to approve a letter to LA Housing supporting a Veterans Housing Project in the Foothill Trails NC area near Hansen Dam (O'Gara) Item tabled.

ITEM 34: Committee Reports-Outreach, Beautification. Because of time, and the Committee changes from the previous Agenda Items, Committee Reports were moved here and may be tabled until the next meeting. Item tabled. Bartlett left 8:34PM Duenas left 8:38PM

ITEM 35: Public Comment on non-agenda Items, **two (2) minutes per speaker**

ITEM 36: Board Member Comment on non-agenda Items, **two (2) minutes per speaker**

ITEM 37: Adjournment

SVANC ITEM 37 Adjournment 8:39PM Moved: Thum Second: M O’Gara				
Yes – 13	No – 00	Recuse – 00	Not Eligible –2	Absent – 07
Aggas, Allen, Bille, Koenig, B. O’Gara, M. O’Gara, Power, C. Sower, M. Sower, Vacas, Thum, Garcia, Roque	NONE	NONE	Venegas, Bartlett	Venegas, Palomino, Housden, Khalaf, Perez, Duenas,Bartlett