



Sun Valley Area Neighborhood Council  
 P.O. Box 457  
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**MINUTES (FINAL)  
 Board Meeting (Regular)  
 Tuesday, June 10, 2014, 6:30PM**

Meeting Location:  
 Villa Scalabrini  
 10631 Vinedale St.  
 Sun Valley, CA 91352

Board Member Roll	Title	Status
Aggas, Gary	Board Member	PRESENT
Allen, Mark B.	1 <sup>st</sup> Vice President	PRESENT
Bartlett, Susan	Board Member	Absent, excused
Bille, Elizabeth	2 <sup>nd</sup> Vice President	PRESENT
Boyd, Debbie	Board Member	Absent
Boyd, Mike	Board Member	Absent
Carvajal, Sergio	Board Member	Absent
Cuevas, Lysander	Board Member	Absent, excused
Culley, Gene	Board Member	PRESENT
Housden, Linda	Board Member	PRESENT
Inkelaar-Cruz, Sean	Board Member	PRESENT
Khalaf, Sam	Board Member	PRESENT
Koenig, Mylo	Secretary	PRESENT
Mardirossian, Mark	Treasurer	PRESENT
Monroy-Cantor, Julie	Board Member	Absent
Najarro, Salvador	Board Member	PRESENT
O'Gara, Barbara	Board Member	PRESENT
O'Gara, Mike	President	PRESENT
Perez, Carmen	Board Member	Absent, excused
Salazar, Daniel	Board Member	Absent
Sower, Cindy	Board Member	PRESENT
Thum, Wendy	Board Member	Absent, excused
Vacas, Monica	Board Member	Absent, excused
<b>TOTAL (23)</b>		<b>13 Present, 10 Absent</b>

**ITEM 1: Call to Order, Pledge of Allegiance, Roll Call, Newly appointed members from SVANC's May 2014 meeting will stand and recite the Code of Civility.**

- Mr. O'Gara officially called the meeting to order at 06:34pm
- The Pledge of Allegiance was recited
- Mr. Koenig took a roll call vote of those members present
- 13 board members were present at 6:36pm, quorum was met.
- About 17 members of the public were present.
- The newly appointed members of the SVANC stood and recited the Code of Civility

**ITEM 2: Opening Remarks**

- Mr. O'Gara said that SVANC's website may change from [www.SVANC.org](http://www.SVANC.org) to

[www.SVANC.com](http://www.SVANC.com). More information will be available on Friday, June 13, 2014.

**ITEM 3: Emergency Personnel from Fire and Police Departments**

*Officer Esther Vasquez, Senior Lead Officer*

- Officer Vasquez stated that Foothill Division's crime rate is down by 18%, and gave crime stats for her and Officer Wall's areas—aggravated assaults are slightly up.
- Officer Vasquez stated that their Division has done a number of task force details regarding illegal food vendors in the neighborhood along with the County's health department. They also do enforcement detail two times per month.
- The Officer stated that the a CERT Training class will be held at the Foothill Division station, July 10, at 6:30pm---it is a 7-week course.
- The Officer thanked those who participated in the Tips-for-Kids event held at Bob's Big Boy—the funds raised will be used to buy equipment for the Jeopardy program.
- Officer Vasquez announced a basketball game, LAPD vs. LAFD; it's a youth-safety festival event on June 14, 2014, admission is free.
- Officer Vasquez said that the house on Morehart and Peoria by Kohl's has been closed down due to criminal activity and unsanitary conditions. The Officer added that Mr. William Larsen, Deputy City Attorney (DCA), assisted with the closure of this house.

**ITEM 4: Presentation/Announcements from Elected Officials or their representatives**

- Ms. Jenny Rayas, Congressman Cárdenas office, stated that she is the new Sun Valley area case worker.
- Ms. Lorraine Diaz, Councilmember Krekorian's office, announced the following events:
  - Summer Night Lights program to be held at 32 selected parks throughout the City of L.A., starting June 25<sup>th</sup> from Wed–Sat until 11pm. Sun Valley Park and Valley Plaza Park in North Hollywood are among the parks selected.
  - Free Summer Camp, Hansen Dam, starting June 21, 2014, free transportation, uniforms and lunch will be provided. These are week-long camps.
  - A bike lane inauguration event will be held June 21, 1pm, in front of CD2's regional office at Magnolia/Lankershim.
  - Movies in the Park series kick-off, June 21, at North Hollywood Park, 7:30pm, every Saturday in July. The A/V equipment can be borrowed by community organizations for this type of event by contacting her office.
  - Ms. Diaz said that three new signal lights were funded, one in Sun Valley at the corner of Strathern and Cleon—near Roscoe Elementary.
- Mr. Marcos Sanchez, Assemblyman Bocanegra's office, announced that the Assemblyman's bill AB1839, the film and entertainment tax-credit bill, passed unanimously at the Assembly. Mr. Sanchez asked for letters of support for this Bill.
- Mr. Sanchez said that Caltrans just finished the landscaping, north of the 170 from Whitsett to the end at Sheldon and the 5 Fwy
- Mr. Sanchez congratulated Ms. Bartlett for working with Caltrans, the Assembly member, and Councilmember Martinez' offices for Graffiti Buster's clean-up efforts of the brand new sound walls along the freeway.
- Mr. Sanchez said that the skate park is now open and well attended.

**ITEM 4A Presentation by THE RIVER PROJECT- Jessica Sanchez**

- Ms. Sanchez, representative of the L.A. River Project--- a non-profit organization, stated that they are working on a program called "Water L.A." that shows residents how to capture, conserve and reuse water on their own property.
- Ms. Sanchez said that thus far the L.A. River Project has retrofitted about 25 homes in Panorama City, along with Ranchito Elementary School, the Woodman Avenue Median

Retrofit, and about 6 homes in Studio City. The projects were funded up to \$500 in materials and L.A. River project covered the labor cost. The following 6 strategies are being used to implement the "Water L.A." program: rain tanks and cisterns, rain gardens and rain grading, park way retrofits, grade water systems, breaking up hardscapes, infiltration trenches, native and edible landscapes.

- Ms. Sanchez said that 'how-to' guides are being created; and added that they are working with other non-profit organizations and with the City of L.A. and with LADWP who have assisted with funds for this program.
- Ms. Sanchez asked SVANC for a letter of support for the "Water L.A." program to come to various neighborhoods like Sun Valley. Ms. Sanchez is the contact person.

**ITEM 5: Public Comment on matters within the Board's subject-matter jurisdiction, that do not appear on the agenda.**

- Ms. Nancy Woodruff, Foothill Trails District NC, distributed a council motion from Councilmember Fuentes on Solar Farms, regarding residential properties being developed by LADWP through their Feed-in Tariff (FIT) program—there are over 6 in Sun Valley. Ms. Woodruff is asking SVANC for a Community Impact Statement (CIS).
- Mr. Ricardo Benitez, candidate for the State Senate District 18.
- Mr. David Hernandez stated that in July a petition drive will be launched to include a ballot initiative to repeal and replace the exclusive trash hauling contracts.
- Mr. Chip Clements, Clements Environmental, a local environmental engineering firm, spoke on behalf of L.A. Paper Stock stating that the company is starting the permit process to increase commercial waste for processing and recycling. Mr. Clemens said that Mr. Mike Hernandez and Mr. Mike Hall of L.A. Paper Stock, were also present.
- Mr. Kevin Hasely, Adult Services Librarian at Sun Valley Branch Library (LAPL) and member of the Friends of The Sun Valley Library, stated that their book sale was held on May 31, 2014. Mr. Hasely stated the Friends organization is located here in Sun Valley and that the funds raised from this book sale event will be used for different programs all supporting the Sun Valley community. Mr. Hasely thanked the SVANC and community members for helping at the book sale.
- Patty Lopez, candidate for the State Senate District 39

**ITEM 6: Board Member Comments on matters within the Board's subject-matter jurisdiction that do not appear on the agenda.**

- Mr. Khalaf said that he went to the TUX boot camp (Technology and User Experience) held recently by EmpowerLA. Another TUX boot camp will be held on July 19<sup>th</sup>.

**OLD Business:**

**ITEM 7: Review, correct and approve the minutes from our April 8, 2014 meeting, April 29, 2014 Orientation meeting, May 13, 2014 meeting, and the June 3, 2014 Special meeting**

- Mr. Mardirossian made the motion to approve the April 8<sup>th</sup>, 2014 minutes of SVANC's regular meeting as amended, seconded by Ms. Bille
  - The motion was on the floor for discussion and a vote
  - Mr. Koenig took a roll call vote
  - The motion passed 13/0 with 10 absent.

<b>YES – 13 - CARRIED</b>	<b>No – 0</b>	<b>Recuse – 0</b>	<b>Not Eligible – 0</b>	<b>Absent – 10 (*temporarily)</b>
Aggas, Allen, Bille, Culley, Housden, Inkelaar-Cruz, Khalaf, Koenig, Mardirossian, Najarro, O'Gara-B, O'Gara-M, Sower		NONE	N/A	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Monroy-Cantor, Perez, Salazar, Thum, Vacas

- Ms. Housden made the motion to approve April 29<sup>th</sup>, 2014 minutes of SVANC's special meeting, seconded by Mr. Mardirossian
  - The motion was on the floor for discussion and a vote
  - Mr. Koenig took a roll call vote
  - The motion passed 13/0 with 10 absent (see vote count above)
- Mr. Aggas made the motion to approve June 3<sup>th</sup>, 2014 minutes of SVANC's special meeting, seconded by Mr. Inkelaar-Cruz
  - The motion was on the floor for discussion and a vote
  - Mr. Koenig took a roll call vote
  - The motion passed 13/0 with 10 absent (see vote count above)
- The Minutes for May 13th will be voted on in July's meeting.

**NEW Business:** (ALL VOTES WILL BE ROLL CALL VOTES)

**ITEM 8: Appoint new Committee Chairpersons for 2014-2015**

- Mr. O'Gara said that no committee meetings have been held; additionally there was no Beautification meeting because the agenda was not posted.

**ITEM 9: Committee Reports:** Outreach-Election-Homeless-Beautification-CPAB-VANC-Plancheck-LANCC-Marijuana Clinic-Planning

- **Outreach Committee:** Ms. Bille stated that some promotional items were approved at the June 3<sup>rd</sup>, 2014 special meeting—these items include reusable bags.
  - Ms. Bille announced an event that will be held by the Serra Community Medical Clinic, Saturday June 28<sup>th</sup>, 10am-1pm, San Fernando Road at Sheldon; medical screenings and health care resources will be offered.
- **Election Committee:** No report
- **Homeless Committee:** Mr. O'Gara stated that a meeting was held with L.A. Family Housing on the 3<sup>rd</sup> Wednesday of the month. Mr. O'Gara stated that next month the organization will hold an election.
- **Beautification Committee:** No report
- **CPAB:** No report
- **VANC:** Mr. O'Gara said that June's meeting will be held on June 12<sup>th</sup>.
- **Plancheck:** Mr. O'Gara said that the committee members have been meeting continuously and that the next planning meeting will be held on Saturday, June 14, 2014, in Boyle Heights—the agenda will be emailed to the board.
- **LANCC:** Mr. O'Gara said that a meeting was held last Saturday, June 7<sup>th</sup>, and one of the primary topics was regarding street vendors—at that time it was stated that street vendors includes food and merchandise.
- **Marijuana Clinic:** Mr. O'Gara stated that the Foothill Division's officers have done an excellent job in Sun Valley; they've closed down a number of marijuana clinics that are not in compliance. Mr. O'Gara added that the Planning committee continues to meet on the 4th Monday of every month.

**ITEM 10: Motion/Discussion/Vote on POSTING PLACES at which we will post agendas and information from this day forward.** Five places suggested instead of nine.

- Mr. O'Gara stated that currently SVANC posts its agenda at nine different locations. Mr. O'Gara added that a number of other NCs don't agree with a high number of postings - since they have a website they feel that it is accessible to everyone. However, many stakeholders may not have access to a computer. The City has

suggested that the NCs can post their agendas in only one place, therefore, as a counter suggestion, the Executive Board recommended posting at five different locations. Two out of the five places where the agenda is posted can be seen 24 hours a day. SVANC plans to choose the following physical locations to post the agenda: Donut Den on Sunland Blvd (CD6), 7-11 on Vineland Blvd at Saticoy (open 24 hour/day) (CD2), Sun Valley Branch Library, and Sun Valley and Fernangeles Parks.

- The motion was made by Mr. O’Gara to post SVANC’s agenda at the stated five public locations, seconded by Mr. Allen.
- The motion was on the floor for discussion and a vote
- Mr. Koenig made a roll call vote:
- The motion passed 12/1 with 10 absent.

YES – 12 - CARRIED	No – 1	Recuse – 0	Not Eligible – 0	Absent – 10 (*temporarily)
Aggas, Allen, Bille, Culley, Housden, Inkelaar-Cruz, Koenig, Mardirossian, Najarro, O’Gara-B, O’Gara-M, Sower	Khalaf	NONE	N/A	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Monroy-Cantor, Perez, Salazar, Thum, Vacas

**ITEM 11: Motion/Discussion/Vote to allow the "P" card holder to spend up to \$300 PER MONTH for last minute items for the running of the office or Committee needs.**  
(Aggas)

- Mr. O’Gara stated that this motion has been in existence for about five years and it has only exceeded this amount one time.
- Mr. Aggas made the motion, seconded by Ms. Housden
- The motion was on the floor for discussion and a vote
- Mr. Koenig made a roll call vote of those eligible to vote on funding matters
- The motion passed 13/0 with 10 absent.

YES – 13 - CARRIED	No – 0	Recuse – 0	Not Eligible – 0	Absent – 10 (*temporarily)
Aggas, Allen, Bille, Culley, Housden, Inkelaar-Cruz, Khalaf, Koenig, Mardirossian, Najarro, O’Gara-B, O’Gara-M, Sower		NONE	NONE	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Monroy-Cantor, Perez, Salazar, Thum, Vacas

**ITEM 12: Motion/Discussion/Vote to purchase a computer program named Smart Draw, Communicate Visually™ NOT to exceed \$400.00** (Mardirossian)

- Mr. Mardirossian stated that this is a software has the capability to interface with Microsoft; it creates charts, diagrams and other visuals
- Mr. Mardirossian made the motion, seconded by Ms. Bille
- The motion was on the floor for discussion and a vote
- Mr. Koenig made a roll call vote of those eligible to vote on funding matters
- The motion passed 12/0 with 11 absent.

YES – 12 - CARRIED	No – 0	Recuse – 0	Not Eligible – 0	Absent – 11 (*temporarily)
Aggas, Allen, Bille, Culley, Housden, Inkelaar-Cruz, Khalaf, Koenig, Mardirossian, Najarro, O’Gara-B, O’Gara-M, Sower		NONE	NONE	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Khalaf*, Monroy-Cantor, Perez, Salazar, Thum, Vacas

**ITEM 13 : Motion /Discussion/Vote To approve the budget for fiscal 2014-2015**

- Mr. Mardirossian read the following budget of \$37,000 for FY14/15:
  - Operations: \$24,200 (65.41% of the budget)
  - Outreach: \$6,300 (17.03%)
  - Community Improvement: \$5,500 (14.86%)
  - Neighborhood Purposes Grant: \$1,000 (2.70%)
  - Elections: 0.000
- Mr. O’Gara made the motion, seconded by Ms. Bille
- The motion was on the floor for discussion and a vote
- Mr. Inkelaar-Cruz asked if the approval of item 11 will affect this budget
- Mr. O’Gara said that it would not affect the miscellaneous line item on the budget

- Ms. Campos, EmpowerLA, recommended that item 11 in the amount of \$300, should be added to the budget as a line item as a safety measure because if this budget is approved by the board, then the use of these funds, if and when needed, will be available and would have already been approved.
- Mr. Mardirossian clarified that the line item listed as OFF (Office Equipment and Supplies) includes the \$300/monthly or \$3,600/year amount. A friendly amendment was made to move the \$3,600 from the line item OFF to the line item MIS (Miscellaneous Expense)
- An amended motion was made to approve the amended budget by Mr. Inkelaar-Cruz, seconded by Mr. Khalaf
- Mr. Koenig made a roll call vote of those members eligible to vote on funding matters.
- The motion passed 12/1 with 10 absent.

YES – 12 - CARRIED	No – 1	Recuse – 0	Not Eligible – 0	Absent – 10 (*temporarily)
Aggas, Allen, Bille, Culley, Housden, Inkelaar-Cruz, Khalaf, Koenig, Najarro, O'Gara-B, O'Gara-M, Sower	Mardirossian	NONE	NONE	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Monroy-Cantor, Perez, Salazar, Thum, Vacas

**ITEM 14: Treasurers Report; Motion/Discussion/Vote to approve the Treasurer's Report**

- Mr. Mardirossian read the following Treasurer's report for the month of May 2014:
  - The total expenditures (per the report distributed at the meeting) for the month of May 2014 add up to \$2,658.80; and the cumulative expenditures to date is \$31,138.94. The outstanding commitments are \$2,959.07; this adds up to a total of expenditures and commitments up until May 2014 for the FY '13-'14 of \$36,756.81; leaving a budget balance for the remainder of the fiscal year of \$243.19.
- Mr. Mardirossian made a motion to approve the treasurer's report for the month of May 2014 of \$2,658.80, seconded by Mr. Inkelaar-Cruz.
- The motion was on the floor for discussion and a vote
- Mr. Koenig made a roll call vote of those members eligible to vote on funding matters
- The motion passed 13/0 with 10 absent.

YES – 13 - CARRIED	No – 0	Recuse – 0	Not Eligible – 0	Absent – 10 (*temporarily)
Aggas, Allen, Bille, Culley, Housden, Inkelaar-Cruz, Khalaf, Koenig, Mardirossian, Najarro, O'Gara-B, O'Gara-M, Sower		NONE	NONE	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Monroy-Cantor, Perez, Salazar, Thum, Vacas

**ITEM 15: Motion/Discussion/Vote to approve to fund our account for next month's anticipated expenditures.**

- Mr. Mardirossian made a motion to approve the earmarked expenditures up to the end of June 2014 in the amount of \$2959.07, seconded by Mr. O'Gara
- The motion was on the floor for discussion and a vote
- The motion passed 13/0 with 10 absent.

YES – 13 - CARRIED	No – 0	Recuse – 0	Not Eligible – 0	Absent – 10 (*temporarily)
Aggas, Allen, Bille, Culley, Housden, Inkelaar-Cruz, Khalaf, Koenig, Mardirossian, Najarro, O'Gara-B, O'Gara-M, Sower		NONE	NONE	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Monroy-Cantor, Perez, Salazar, Thum, Vacas

**ITEM 16: Discuss Council File # CFI # 13-1493 STREET VENDORS Possible Action: CIS, letter to City Council, or ? (Cuevas)**

- Mr. O'Gara made a motion to write a Community Impact Statement stating that SVANC opposes the granting of licenses to street vendors due to the unsanitary conditions for food sales, trash removal, the blocking of the sidewalks, etc., seconded by Mr. Allen
- The motion was on the floor for discussion and a vote

- A number of board members were concerned and stressed the importance of hygiene practices when handling food and talked about safety issues due to the number of patrons who line up to buy food from these food trucks.
- Ms. Bille and Mr. Inkelaar-Cruz asked for a speaker to be invited to a future meeting to present a PRO position.
- Mr. Koenig made a roll call vote:
- The motion passed 9/4 with 10 absent.

YES – 9 - CARRIED	No – 4	Recuse – 0	Not Eligible – 0	Absent – 10 (*temporarily)
Aggas, Allen, Culley, Housden, Koenig, Najarro, O’Gara-B, O’Gara-M, Sower	Bille, Inkelaar-Cruz, Khalaf, Mardirossian	NONE	NONE	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Monroy-Cantor, Perez, Salazar, Thum, Vacas

**ITEM 17: Motion/Discussion/Vote to approve the Planning Committee to write a letter to Planning and Zoning regarding the application of the mini mall on Glenoaks Blvd for a variance. No hearing date yet.**

- Mr. O’Gara stated that a vote was taken on this issue on April 8<sup>th</sup> under item 21, and it passed by SVANC’s board.
- Therefore this item was tabled until further notice

**ITEM 18 : (NEW ITEM TWO YEARS IN THE WORKS) CR&RR Hearing June 26, 2014 to approve the Planning Committee to write a letter of concern**

- Mr. O’Gara stated that this is regarding Community Recycling for which a hearing will take place on June 26<sup>th</sup>, 2014. Mr. O’Gara stated that this item is to allow SVANC’s Planning Committee to write a letter of concern and to appear at the hearing.
- Mr. O’Gara made the motion to allow SVANC’s Planning committee to write a letter of concern regarding the Community Recycling project, seconded by Mr. Inkelaar-Cruz
- The item was on the floor for discussion and a vote.
- Mr. Tim Fry, CR&RR, stated that the hearing’s date has been changed to July 24, 2014
- Mr. Koenig made a roll call vote
- The motion passed 13/0 with 10 absent.

YES – 13 - CARRIED	No – 0	Recuse – 0	Not Eligible – 0	Absent – 10 (*temporarily)
Aggas, Allen, Bille, Culley, Housden, Inkelaar-Cruz, Khalaf, Koenig, Mardirossian, Najarro, O’Gara-B, O’Gara-M, Sower		NONE	NONE	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Monroy-Cantor, Perez, Salazar, Thum, Vacas

**ITEM 19: Motion/Discussion/Vote to approve the Planning Committee to write a letter to Planning and Zoning regarding the application of LA Paperstock to double its intake of waste materials. Approve the Planning Committee to write a letter of concern.**

- Mr. O’Gara stated that this is a repeat of item 22 of the April 8<sup>th</sup> meeting.
- Mr. Hall, L.A. Paper Stock, asked for a continuance of this item, but it was denied.
- Mr. O’Gara stated that the letter will be presented at SVANC’s Planning Committee

**ITEM 20: Motion/Discussion/Vote to approve the Planning Committee to write letters in opposition to opening a topless bar on Lankershim near Roscoe, and to maintain all present conditions.**

- Mr. O’Gara stated that the letter has been written, and now the owner decided that it will not be a topless bar; however, he is still undecided as to what type of bar he will open. He will have to update the permit application when he decides.

**ITEM 21: Discussion and Possible Action of the items on the last Planning Committee agenda**

News about all other pending planning projects

- Mr. O’Gara stated the following:
  - Athens project- Change from 1,000 to 500 tons of municipal solid waste, and they are not going to accept any more demolition and construction debris. Mr. O’Gara attended an information meeting, and will send a letter to the LEA (lead environmental agency)
  - Cell tower at Cohasset & Glenoaks- Mr. O’Gara has tried to contact the person in charge of this project, but has not gotten a response from him. There is no hearing scheduled for this project.

**ALL planning items on the agenda are subject to Discussion and Possible Action.  
The Land Use Committee will meet the WEEK of JUNE 23, 2014**

**ITEM 23: Public Comment**

- No public comment.

**ITEM 23: Board member comment**

- Ms. Sower asked everyone to consider all the positive things the recycling companies in Sun Valley, such as L.A. Paper Stock, Crown Disposal, etc., do for the community
- Mr. Inkelaar-Cruz asked for an update on the 7-11 project; Mr. O’Gara said that the 7-11, on Saticoy & Vineland in CD2, will get a 7-year conditional use permit (CUP) to sell beverages, but the operator promised not to sell single-serve alcohol of any type during this period. The operator will: place a trash container by the bus stop, keep the area clean, repair the bike rack, remove the razor wire from the fence, the drain will be covered/fixed, and they are going to paint a mural on the wall.
- The other 7-11, Mr. O’Gara thanked Ms. Sower for the letter regarding this project. Also, at the City’s hearing Mr. O’Gara presented an additional letter in opposition to the operator’s request to sell single-serve alcohol.
- Mr. Koenig informed the new board members that there is a bin that contains file folders for each board member that needs to be checked before each meeting.
- Mr. Mardirossian reiterated his position why he disagreed with the transfer from the line item OFF to MISC.

**ITEM 24: A motion was made by Mr. Inkelaar-Cruz to adjourn the meeting at 08:53pm, seconded by Mr. Allen.**