



P.O. Box 457  
 Sun Valley, CA 91352  
 (818) 767-8262 (76-SVANC)  
 Website: [WWW.SVANC.ORG](http://WWW.SVANC.ORG)  
 email: info@svanc.org

**MINUTES**  
**Board Meeting (SPECIAL)**  
**Tuesday, June 3, 2014, 6:00PM**

Meeting Location:  
 SVANC OFFICE  
 9040 Sunland Blvd.  
 Sun Valley, CA 91352

Board Member	Title	Status
Aggas, Gary	Board Member	PRESENT
Allen, Mark B.	1 <sup>st</sup> Vice President	PRESENT
Bartlett, Susan	Board Member	Absent
Bille, Elizabeth	2 <sup>nd</sup> Vice President	PRESENT
Boyd, Mike	Board Member	Absent
Boyd, Debbie	Board Member	Absent
Carvajal, Sergio	Board Member	Absent
Cuevas, Lysander	Board Member	Absent
Culley, Gene	Board Member	PRESENT
Housden, Linda	Board Member	Absent
Inkelaar-Cruz, Sean	Board Member	PRESENT (6:05pm)
Khalaf, Sam	Board Member	Absent
Koenig, Mylo	Secretary	PRESENT
Mardirossian, Mark	Treasurer	PRESENT
Monroy-Cantor, Julie	Board Member	Absent
Najarro, Salvador	Board Member	PRESENT (6:05pm)
O'Gara, Barbara	Board Member	PRESENT
O'Gara, Mike	President	PRESENT
Perez, Carmen	Board Member	Absent
Salazar, Daniel	Board Member	Absent
Sower, Cindy	Board Member	PRESENT
Thum, Wendy	Board Member	PRESENT
Vacas, Monica	Board Member	Absent
<b>TOTAL (23)</b>		<b>12 Present, 11 Absent</b>

**ITEM 1: Call to Order, Pledge of Allegiance**

- Mr. Mike O'Gara, President, officially called the meeting of the Board of the Sun Valley Area Neighborhood Council to order at 06:02pm
- The Pledge of Allegiance was recited

**ITEM 2: Roll Call**

- Mr. Mylo Koenig, Secretary, took roll.
- As of 6:05pm, 12 board members were present.
- The minimum quorum was met. The business of the SVANC can be conducted.
- No other stakeholders or guests were present.

**ITEM 3: Public Comment on matters not on the Agenda, within the Board's subject-matter jurisdiction.**

- No public comment.

**ITEM 4: Motion/Discussion/Vote to approve the purchase of Tote Bags imprinted with our name and logo, not to exceed \$2000.00. (Elizabeth Bille)**

- A printout showing an example of a tote bag made by Knightsbridge Industries (KBIND) was given to the board. This would include the SVANC logo. The color decided upon by the group was Navy Blue.
- Ms. Elizabeth Bille motioned to purchase 600 of the tote bags in Navy Blue imprinted with the SVANC logo for \$1400. Ms. Barbara O'Gara seconded the motion.
- Ms. Cindy Sower, Ms. Wendy Thum, Ms. Barbara O'Gara and others participated in the discussion.
- Secretary Mylo Koenig did a roll call vote of all board members present.

Yes – 12 - <b>CARRIED</b>	No – 0	Recuse – 0	Not Eligible – 0	Absent – 11
Aggas, Allen, Bille, Culley, Inkelaar-Cruz, Koenig, Mardirossian, Najarro, O'Gara-B, O'Gara-M, Sower, Thum	NONE	NONE	NONE	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Housden, Khalaf, Monroy-Cantor, Perez, Salazar, Vacas

**ITEM 5: Motion/Discussion/Vote to approve the redesign of the SVANC website not to exceed \$1000.00, including maintenance, authorize the signing of the contract, letter of appreciation and inclusion of a banner ad. (Sean Inkelaar-Cruz).**

- Mr. Sean Inkelaar-Cruz made a presentation about redesigning the SVANC.ORG website. He has obtained a number of quotations and focused on the top two in regards to price and functionality (IQ Media Trends and Concept-To-Web Design Studio). This presentation had been previously made to the Finance Committee who approved to refer it to the full Board.
- Mr. Inkelaar-Cruz handed out examples of home pages of other neighborhood councils to compare the differences in design.
- Mr. Mike O'Gara noted that with the time it takes for contract approval plus the 4-week design time for IQ Media Trends, this will have to be funded in the next fiscal year's budget. Mr. Mark Mardirossian indicated he has a copy of the contract which is 21 pages long.
- Mr. Mike O'Gara suggested that such a project be funded through the Outreach committee's budget.
- All members of the board contributed to a discussion of various aspects of such a project.
- It was decided to send the IQ Media Trends contract to DONE for their suggestions and advance approval.
- Mr. Mark Mardirossian motioned for the Finance committee to refer this item to the Outreach Committee to create a subcommittee to examine all options and work out design requirements, seconded by Ms. Wendy Thum.
- Secretary Mylo Koenig did a roll call vote of all board members present.

Yes – 12 - <b>CARRIED</b>	No – 0	Recuse – 0	Not Eligible – 0	Absent – 11
Aggas, Allen, Bille, Culley, Inkelaar-Cruz, Koenig, Mardirossian, Najarro, O'Gara-B, O'Gara-M, Sower, Thum	NONE	NONE	NONE	Bartlett, Boyd-D, Boyd-M, Carvajal, Cuevas, Housden, Khalaf, Monroy-Cantor, Perez, Salazar, Vacas

**ITEM 6: Adjournment:** A motion was made to adjourn the meeting by Mr. Mark Mardirossian at approximately 06:41 pm.