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**Board Orientation Meeting
 (SPECIAL) MINUTES
 Tuesday, April 29, 2014
 6:00pm – 8:00 pm**

Meeting Location:
 Sun Valley Park (Auditorium)
 8133 Vineland Ave
 Sun Valley, CA 91352

Board Member	Title	Status
Aggas, Gary	Board Member	PRESENT
Allen, Mark B.	1 st Vice President	PRESENT
Bartlett, Susan	Board Member	ABSENT (Excused)
Bille, Elizabeth	2 nd Vice President	PRESENT
Boyd, Debbie	Board Member	PRESENT
Carvajal, Sergio	Board Member	PRESENT
Cuevas, Lysander	Board Member	PRESENT
Culley, Gene	Board Member	ABSENT
Housden, Linda	Board Member	PRESENT
Khalaf, Sam	Board Member	PRESENT
Koenig, Mylo	Secretary	PRESENT
Mardirossian, Mark	Treasurer	PRESENT
O'Gara, Barbara	Board Member	PRESENT
O'Gara, Mike	Present	PRESENT
Perez, Carmen	Board Member	PRESENT
Salazar, Daniel	Board Member	PRESENT
Thum, Wendy	Board Member	PRESENT
Vacas, Monica	Board Member	PRESENT
TOTAL (18)		16 Present, 2 Absent

SPECIAL MEETING For BOARD ORIENTATION

ITEM 1: Call to Order, Pledge of Allegiance, Roll Call

- Mr. Mike O'Gara, President, officially called the meeting of Sun Valley Neighborhood Council to order at 06:47pm
- The Pledge of Allegiance and SVANC's Code of Civility were recited
- Mr. Mylo Koenig, Secretary, took roll

ITEM 2: Opening Remarks

- Mr. Mike O'Gara made opening remarks.

ITEM 3: Instructions on the LA City Rules and Regulations governing Neighborhood Councils--- Instructor Melvin Cañas

- Mr. Melvin Cañas of EmpowerLA conducted board orientation.
- Mr. Cañas discussed the "Sunshine Act" (an NC version of the Brown Act) and its movement through the California legislature
- Mr. Cañas made suggestions on how the SVANC board may consider handing Committee meetings to accommodate larger groups of members
- Mr. Cañas said that new Bylaws amendments are not being accepted at this time due to staff being concentrated on the NC elections. Amendments should be accepted again starting in July.
- The board member roster should be sent the the secretary to rosters@empowerla.org. Those are handled by Mr. Stephen Gluck.

- Mr. Cañas discussed the pros and cons of stakeholders being voting members on committees.
- Alois Phillips is the City Attorney working with neighborhood councils.
- Voting disclosure as a way to avoid conflicts of interest was discussed, and when it is appropriate to recuse itself. It was noted that the SVANC does not allow abstentions.
- PRA requests must be sent to Mr. Cañas right away due to time limits in responding.
- Meeting place requirements were discussed (must be ADA compliant for instance)
- Mr. Cañas noted that the SVANC Bylaws, regarding the election process, lack a definition of an Alternate. Other NC's have differing ways of determining Alternates.
- The Congress of Neighborhood Councils has training yearly in the last week of September. It is very useful to attend and members can learn a lot.

ITEM 4: Public Comment on matters within the Board's subject-matter jurisdiction which are not on the Agenda. Members of the public are limited to **three (3) minutes** per speaker.
NOTE: Public comments **shall not be subject to discussion**

- Ms. Zella Knight addressed Mr. Cañas and the board and public during public comment.
- Mr. Cañas addressed the board and public during public comment.

ITEM 5: Board member comments on matters within the Board's subject-matter jurisdiction. Board members are limited to **three (3) minutes** per speaker; and additional discussion time if request is made to place an item on an agenda of a future meeting.

- The following board members addressed the board and public: Ms. Carmen Perez, Ms. Debbie Boyd, Mr. Mike O'Gara, Mr. Lysander Cuevas

ITEM 6: Adjournment: A motion was made to adjourn the meeting by Mr. O'Gara at approximately 08:35 pm.