

Monthly Expenditure Report



Reporting Month: November 2023 Budget Fiscal Year: 2023-2024

NC Name: Sun Valley Area
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$23178.94 | \$4841.88 | \$18337.06 | \$4393.14 | \$0.00 | \$13943.92 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$28931.30 | \$4431.10 | \$15076.81 | \$4138.14 | \$10683.67 |
| Outreach | | \$410.78 | | \$255.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Neighborhood Purpose Grants | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$9012.61 | |

| Expenditures | | | | | | |
|--------------|------------------------|------------|---|--------------------------------|--------------|----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | RALPHS #0017 | 11/03/2023 | cleanup | General Operations Expenditure | Outreach | \$21.12 |
| 2 | SMART AND FINAL 372 | 11/03/2023 | clean up | General Operations Expenditure | Outreach | \$139.07 |
| 3 | STARBUCKS 800-782-7282 | 11/04/2023 | coffee for outreach event | General Operations Expenditure | Office | \$40.00 |
| 4 | DOMINO'S 8122 | 11/14/2023 | Pizza purchase for November Monthly board meeting. | General Operations Expenditure | Outreach | \$53.58 |
| 5 | AMZN MKTP US XF0KP0IA3 | 11/15/2023 | Mounting tools, pointer, cables, and adaptors for installation of projector amazon receipt. | General Operations Expenditure | Office | \$30.64 |
| 6 | AMZN MKTP US 9Y3ND9NS3 | 11/15/2023 | Mounting tools, presentation clicker, cables and adapters amazon receipt. | General Operations Expenditure | Office | \$31.71 |
| 7 | AMZN MKTP US HI4HL8DI3 | 11/15/2023 | Pull down Projector screen purchase from Amazon.com | General Operations Expenditure | Office | \$83.19 |
| 8 | OTC BRANDS INC | 11/17/2023 | outreach event with LAUSD BD6 Board member. | General Operations Expenditure | Outreach | \$197.01 |

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|------------------|------------------------|------------|---------------------------|--------------------------------|--------|------------------|
| 9 | SPECTRUM | 11/28/2023 | office internet and phone | General Operations Expenditure | Office | \$304.89 |
| 10 | PAPPAS FAMILY TRUST | 11/09/2023 | office rent | General Operations Expenditure | Office | \$1749.83 |
| 11 | LADWP | 11/15/2023 | ladwp bill | General Operations Expenditure | Office | \$775.84 |
| 12 | Barkley Communications | 11/15/2023 | news letters and agenda | General Operations Expenditure | Office | \$475.00 |
| 13 | Barkley Communications | 11/15/2023 | news letters and agenda | General Operations Expenditure | Office | \$520.00 |
| 14 | Barkley Communications | 11/15/2023 | news letters and agenda | General Operations Expenditure | Office | \$420.00 |
| Subtotal: | | | | | | \$4841.88 |

| Outstanding Expenditures | | | | | | |
|------------------------------|------------------------|------------|--|--------------------------------|--------------|------------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | Wendy Thum | 12/11/2023 | reimbursement for key | General Operations Expenditure | Office | \$15.00 |
| 2 | Rosalio Garcia | 12/11/2023 | reimbursement for window repair | General Operations Expenditure | Office | \$350.00 |
| 3 | LADWP | 02/06/2024 | LADWP bill | General Operations Expenditure | Office | \$273.48 |
| 4 | Barkley Communications | 02/06/2024 | Barkley Communications web development receipt | General Operations Expenditure | Outreach | \$255.00 |
| 5 | PAPPAS FAMILY TRUST | 02/08/2024 | Payment for December 2023 office rent. | General Operations Expenditure | Office | \$1749.83 |
| 6 | PAPPAS FAMILY TRUST | 02/08/2024 | Monthly office rent invoice for February 2024 | General Operations Expenditure | Office | \$1749.83 |
| Subtotal: Outstanding | | | | | | \$4393.14 |