

Monthly Expenditure Report



Reporting Month: February 2023

Budget Fiscal Year: 2022-2023

NC Name: Sun Valley Area
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$18153.90	\$578.59	\$17575.31	\$4659.66	\$2384.83	\$10530.82

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31500.00	\$196.13	\$9224.72	\$4659.66	\$4565.06
Outreach		\$382.46		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$2384.83		Encumbrances: \$0.00		Previous Expenditures: \$22196.69	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	02/07/2023	Email Newsletter Management system	General Operations Expenditure	Outreach	\$45.00
2	Spectrum	02/14/2023	Office internet and phone	General Operations Expenditure	Office	\$147.97
3	RALPHS #0017	02/17/2023	Refreshments for clean up volunteers	General Operations Expenditure	Outreach	\$59.84
4	SQ DANIEL'S TACOS	02/18/2023	Food for Clean up Volunteers at event	General Operations Expenditure	Outreach	\$277.62
5	Norma O. Chavez	11/22/2022	Motion / Discussion / Vote to approve a reimbursement of \$48.16 to Norma O. Chávez for the purchase of office supplies. Motion / Discussion / Vote to approve u...	General Operations Expenditure	Office	\$48.16
Subtotal:						\$578.59

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Barkley Communications	03/15/2023	Motion / Discussion / Vote to approve the recurring monthly payment to Barkley Communications no-to-exceed \$650 for Susan Lustig's services to update the SVANC website, upd...	General Operations Expenditure	Office	\$575.00
2	Barkley Communications	03/15/2023	Motion / Discussion / Vote to approve the recurring monthly payment to Barkley Communications no-to-exceed \$650 for Susan Lustig's services to update the SVANC website, upd...	General Operations Expenditure	Office	\$585.00
3	PAPPAS FAMILY TRUST	03/20/2023	Office Rent for February & March 2023	General Operations Expenditure	Office	\$3499.66
Subtotal: Outstanding						\$4659.66