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MINUTES
Executive Board Meeting (Regular)
Tuesday, June 3, 2014, 6:45PM

Meeting Location:
 SVANC OFFICE
 9040 Sunland Blvd.
 Sun Valley, CA 91352

Board Member	Title	Status
EXECUTIVE COMMITTEE		
Allen, Mark B.	1 st Vice President	PRESENT
Bille, Elizabeth	2 nd Vice President	PRESENT
Koenig, Mylo	Secretary	PRESENT
Mardirossian, Mark	Treasurer	PRESENT
O'Gara, Mike	President	PRESENT
TOTAL EXECUTIVE COMMITTEE (5)		5 Present, 0 Absent
OTHER BOARD MEMBERS (Non-Voting)		
Aggas, Gary	Board Member	PRESENT
Bartlett, Susan	Board Member	Absent
Boyd, Mike	Board Member	Absent
Boyd, Debbie	Board Member	Absent
Carvajal, Sergio	Board Member	Absent
Cuevas, Lysander	Board Member	Absent
Culley, Gene	Board Member	Absent
Housden, Linda	Board Member	Absent
Inkelaar-Cruz, Sean	Board Member	Absent
Khalaf, Sam	Board Member	Absent
Monroy-Cantor, Julie	Board Member	Absent
Najarro, Salvador	Board Member	PRESENT
O'Gara, Barbara	Board Member	Absent
Perez, Carmen	Board Member	Absent
Salazar, Daniel	Board Member	Absent
Sower, Cindy	Board Member	Absent
Thum, Wendy	Board Member	PRESENT
Vacas, Monica	Board Member	Absent
TOTAL OTHER BOARD MEMBERS (18)		3 Present, 15 Absent

ITEM 1: Call to Order, Pledge of Allegiance

- Mr. Mike O'Gara, President, officially called the meeting of the Executive Board of the Sun Valley Area Neighborhood Council to order at 06:45pm
- The Pledge of Allegiance was previously recited by all members now present at 6:02 PM.

ITEM 2: Roll Call

- Mr. Mylo Koenig, Secretary, took roll.
- All five executive board members were present.
- Three additional members of the board were also present.
- No other stakeholders or guests were present.

ITEM 3: Public Comment on matters not on the Agenda, within the Executive Board's subject-matter jurisdiction.

- No public comment.

Report from the Finance Committee
by Mr. Mark Mardirossian, Chairperson and Treasurer
(Items 4 and 5)

ITEM 4: Discuss budget for 2014-2015

- Mr. Mark Mardirossian distributed a draft budget for the 2014-2015 (7/1/2014-6/30/2015) fiscal year, and a finance "road map" flow chart.
- Discussion about the draft categories and potential reallocation of funds was discussed by the executive board.

ITEM 5: Discuss the "Flow Chart" from the Finance Committee meeting

- Mr. Mardirossian distributed a "funding flow chart," a finance guide to assist committees and others involved with finance issues through the funding process, so they understand what information and paperwork is required, and when, to fund a purchase or project.
- Mr. Mike O'Gara stated that a letter of completion must be provided by the receiver of any NPG grant, one of the items shown on the flow chart. Examples were cited from the past where receivers didn't affirm proper spending of grant money.
- Mr. Mike O'Gara thanked Mr. Mark Mardirossian for all the effort he expended on the funding flow chart. The rest of the group agreed and thanked him also.

(Note: the duplicate item 4, following item 5 on the agenda, is renumbered to 5b below.)

ITEM 5b: Set the Agenda for the Board Meeting on June 10th *(date was corrected from the agenda which showed June 3rd in error)*

- The agenda was assembled by those present on the Executive Board.
- Contributions were made by board members present about additions to the agenda.
- A presentation will be made by the River Project.
- Changes must be made to the posting locations because of new rules created by BONC and passed by the city council.
- Details regarding a SVANC board retreat as suggested by DONE will be referred to a committee.
- LANCC, VANC, and Budget Advocates representatives must be decided.
- Other miscellaneous items regarding the business of the SVANC were added to the agenda.
- The agenda remains open until Friday for additional suggestions. Posting must be done by Saturday.

ITEM 6: Public Comment on matters not on the Agenda, within the Executive Board's subject-matter jurisdiction.

- No public comment.

ITEM 7: Adjournment: A motion was made to adjourn the meeting by Mr. Mark Mardirossian at approximately 07:49 pm.