

President
Angelica M. Dueñas

Vice President **Secretary**
Julie Monroy-Cantor Karina Garcia-Valles

2nd Vice President **Treasurer**
Mike O'Gara Robert Lim



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Neighborhood Council**
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SUN VALLEY AREA NEIGHBORHOOD COUNCIL

AGENDA

Tuesday, June 12th 2012

from 6:30pm to 8:30pm

VILLA SCALABRINI RETIREMENT CENTER

10631 VINEDALE STREET

SUN VALLEY, CA 91352

The public is requested to fill out a "**Speaker Card**" to address the Board on any item of the agenda **prior** to the Board taking action on an item. Comments from the public on Agenda items will be heard when the respective item is being considered. "**In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed in the window of OUR OFFICE LOCATED AT 9000 Sunland blvd Suite "A" Sun Valley and at our website by clicking on the following link: www.SVANC.org or at the scheduled meeting.**

PLEASE CHECK OUR WEBSITE FOR INFORMATION

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the SVANC Executive Board at info@svanc.org

ITEM 1: Call to Order, Pledge of Allegiance, Code of Civility, Roll Call

ITEM 2: Opening Remarks (President)

ITEM 2A: Ethics and Open Government Training – Reminder for the members of the SVANC to complete Ethics and Open Government Training for City Officials.

Please visit: <http://ethics.lacity.org/education/education.cfm>

ITEM 3: Emergency Personnel from Fire and Police Departments will always be allowed to address the Board when they are ready in order to facilitate their schedule. (Officer Esther Vasquez, Senior Lead Officer, and Officer Michelle Rodriguez, Senior Lead Officer.)

ITEM 4: Presentation/announcements from **elected officials** or their representatives.

ITEM 5 **Presentation** by Glenn Bailey about the **Neighborhood Council Elections** August 4, 2012.

ITEM 6: Presentation by LAUSD about Construction on Arleta St. next to Byrd MS

ITEM 7: Public Comment on matters within the Board's subject-matter jurisdiction. Members of the public are limited to **three (3) minutes** per speaker. **NOTE: Public comments shall not be subject to discussion BUT** issues may be recommended to be placed on the agenda for **future meeting, by a Board member** during board member comments period.

ITEM 8: Board member comments on matters within the Board's subject-matter jurisdiction. Board members are limited to **three (3) minutes** per speaker; and additional discussion time if request is made to place an item on an agenda of a future meeting.

OLD Business:

ITEM 9: Review, correct and approve minutes from our May, 2012 Board meetings.

NEW Business:

ITEM 10: Elections of 2012-2013 Executive Board – Secretary, Treasurer and 2nd VP

ITEM 11: Committee Reports - Outreach- Planning- Community Affairs- By-Laws –Treasurer

ITEM 12: Motion/Discuss/Vote to approve the Election Procedure Stipulation Worksheet pertaining to the SVANC Election

ITEM 13: Motion/Discuss/Vote to approve the NC Election Outreach Plan

ITEM 14: Motion/Discussion/Vote to approve \$40. for helium to fill balloons and encumber the funds (O'Gara)

ITEM 15: Motion/Discussion/Vote to approve purchase of a microphone cable replacement not to exceed \$.100 (O'Gara)

ITEM 16: Appoint a Chairperson to the NC Election Committee

Approve Election Committee Chairperson to handle DONE Candidate Info Meeting on FRIDAY NIGHT June 22nd to be held in the Cafeteria at Poly High School. Refreshment Costs to not exceed \$125.(O'Gara)

- ITEM 17:** Motion/Discussion/Vote to approve the \$37,000.00 Budget
- ITEM 18:** Appoint a Committee Chairperson to new Transportation/Mobility Committee.
- ITEM 19:** Motion/Discussion/Vote to approve the Planning Committee to write a letter regarding the recycling center on Ratner (at Vineland Blvd); and a letter against the Eldercare Building on Laurel Canyon Blvd. at Jerome Ave
- ITEM 20:** Vote to write a reply to Councilman Bernard Parks Council Motion re: Establishment of 11 Waste sheds to serve as Temporary repositories for Waste separation of recyclable Materials. (O'Gara)
- ITEM 21:** PUBLIC COMMENT
- ITEM 22:** Adjournment

PROCESS FOR RECONSIDERATION

The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular SVANC meeting. The Board of Directors, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a "Proposed" Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regularly scheduled meeting. This procedure shall be in compliance with the Brown Act.

GRIEVANCE PROCESS Any individual stakeholder or group of Community Stakeholders of the SVANC shall be able to express any concerns to the Board of Directors of the SVANC, about its decisions and/or actions, by submitting a written signed grievance to the Secretary or other officers of the SVANC for recording with the Secretary. The grievance should specify the resolution sought. Grievance filings will be accepted after the 60-day period and reviewed by the Board and DONE to determine whether or not the issue can still be addressed.

The Grievance:

- A.** Shall be submitted, in writing, within sixty (60) days from the time the complainant became aware of the alleged violation, and shall contain an allegation of the facts on which the grievance is based, including the applicable dates, and shall specify the nature of the resolution sought.
- B.** The person or persons making the grievance shall be notified in writing of the date and time of the meeting of the Board of Directors at which the grievance shall be brought forward for discussion.
- C.** The Board of Directors shall appoint an ad-hoc Committee of no less than Three (3) Directors to investigate the grievance and prepare a recommendation for the Board of Directors

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