

President
Angelica M. Dueñas

Vice President
Julie Monroy-Cantor

2nd Vice President
Mike O'Gara

Secretary
Karina Garcia-Valles

Treasurer
Robert Lim



WWW.SVANC.ORG

**Sun Valley Area
Neighborhood Council**
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SUN VALLEY AREA NEIGHBORHOOD COUNCIL
Tuesday, October 11th, 2011

from 6:30pm to 8:30pm

VILLA SCALABRINI RETIREMENT CENTER
10631 VINEDALE STREET
SUN VALLEY, CA 91352

The public is requested to fill out a "**Speaker Card**" to address the Board on any item of the agenda **prior** to the Board taking action on an item. Comments from the public on Agenda items will be heard when the respective item is being considered. **"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed in the window of OUR OFFICE LOCATED AT 9000 Sunland blvd Suite "A" Sun Valley and at our website by clicking on the following link: www.SVANC.org or at the scheduled meeting.**

PLEASE CHECK OUR WEBSITE FOR INFORMATION

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the SVANC Executive Board at info@svanc.org

ITEM 1: Call to Order, Pledge of Allegiance, Code of Civility, Roll Call

ITEM 2: Opening Remarks (President)

ITEM 2A: Ethics and Open Government Training – Reminder for the members of the SVANC to complete Ethics and Open Government Training for City Officials.

Please visit: <http://ethics.lacity.org/education/education.cfm>

ITEM 3: Emergency Personnel from Fire and Police Departments will always be allowed to address The Board when they are ready in order to facilitate their schedule. (Officer Esther Vasquez, Senior Lead Officer, and Officer Michelle Rodriguez, Senior Lead Officer.)

ITEM 4: Presentation/announcements from **elected officials or their representatives.**

ITEM 5A: Presentation Department of Public Works, Bureau of Sanitation. They will make a presentation regarding the status of the City's wastewater system and proposed sewer service charge rate adjustment.

ITEM 5B: A presentation from the San Fernando Bike Path Team to update SVANC and the Community on where they are in the new developments of the San Fernando Rd bike path construction.

ITEM 6A: Public Comment on matters within the Board's subject-matter jurisdiction. Members of the public are limited to **three (3) minutes** per speaker.

NOTE: Public comments **shall not be subject to discussion BUT issues may be recommended to be placed on the agenda for **future meeting, by a Board member** during board member comments period.**

ITEM 6B: Board member comments on matters within the Board's subject-matter jurisdiction. Board members are limited to **three (3) minutes** per speaker; and additional discussion time if request is made to place an item on an agenda of a future meeting.

OLD Business:

ITEM 7: Review, correct and approve minutes from our September 2011 Board meeting. (GARCIA-VALLES)

NEW Business:

ITEM 8: Committee Reports - Outreach- Planning- Community Affairs- By-Laws –Treasurer

ITEM 9: Motion/Discussion/Vote to transfer Purchase Card name from Robert Lim to Mike O’Gara. Mike will handle day-to-day purchases for SVANC, while Robert will handle the development of the monthly expenditure reports. (MONROY)

ITEM 10: Motion/Discussion/Vote to participate in the 2011 SFV Veterans Day Parade. \$500 (AGGAS)

ITEM 11: Motion/Discussion/Vote to approve SVANC writing and submitting for a \$5,000 *Block Grant* for the Sun Valley Community Gardens. (PADILLA)

ITEM 12: PUBLIC COMMENT

ITEM 13: Adjournment

PROCESS FOR RECONSIDERATION

The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular SVANC meeting. The Board of Directors, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a “Proposed” Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regularly scheduled meeting. This procedure shall be in compliance with the Brown Act.

GRIEVANCE PROCESS Any individual stakeholder or group of Community Stakeholders of the SVANC shall be able to express any concerns to the Board of Directors of the SVANC, about its decisions and/or actions, by submitting a written signed grievance to the Secretary or other officers of the SVANC for recording with the Secretary. The grievance should specify the resolution sought. Grievance filings will be accepted after the 60-day period and reviewed by the Board and DONE to determine whether or not the issue can still be addressed.

The Grievance:

A. Shall be submitted, in writing, within sixty (60) days from the time the complainant became aware of the alleged violation, and shall contain an allegation of the facts on which the grievance is based, including the applicable dates, and shall specify the nature of the resolution sought.

B. The person or persons making the grievance shall be notified in writing of the date and time of the meeting of the Board of Directors at which the grievance shall be brought forward for discussion.

C. The Board of Directors shall appoint an ad-hoc Committee of no less than Three (3) Directors to investigate the grievance and prepare a recommendation for the Board of Directors