

President
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Vice President
Gary Aggas

Secretary
Julie Monroy-Cantor

2nd Vice President
Mike O'Gara

Treasurer
Robert Lim



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Neighborhood Council**
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SUN VALLEY AREA NEIGHBORHOOD COUNCIL

June 14, 2011
from 6:30pm TO 8:30pm

VILLA SCALABRINI RETIREMENT CENTER
10631 VINEDALE STREET
SUN VALLEY, CA 91352

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda **prior** to the Board taking action on an item. Comments from the public on Agenda items will be heard when the respective item is being considered. **"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed in the window of OUR OFFICE LOCATED AT 9000 Sunland blvd Suite "A" Sun Valley and at our website by clicking on the following link: www.SVANC.org or at the scheduled meeting. PLEASE CHECK OUR WEBSITE FOR INFORMATION**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator at (818) 374-9897 or e-mail to Barry.Stone@lacity.org

ITEM 1: Call to Order, Pledge of Allegiance, Code of Civility, Roll Call

ITEM 2: Suspension of the AGENDA ORDER FOR ELECTION OF OFFICERS OF THE BOARD FOR A ONE YEAR TERM

**ITEM 2A: Seating of the new officers they will read the code of civility as their oath of office
New President will now follow the balance of the agenda**

ITEM 3: Emergency Personnel from Fire and Police Departments will always be allowed to address The Board when they are ready in order to facilitate their schedule. (Officer Esther Vasquez, Senior Lead Officer, and Officer Michelle Rodriguez, Senior Lead Officer.)

ITEM 4: Presentation/announcements from elected officials or their representatives.

ITEM 5A: PUBLIC COMMENT on items not on the Agenda

NOTE: Public comments shall not be subject to discussion BUT issues may be recommended to be placed on the agenda for future meeting, by a Board member during board member comments period.

ITEM 6: Board member comments on matters within the Board's subject-matter jurisdiction. Board members are limited to **three (3) minutes** per speaker; and additional discussion time if request is made to place an item on an agenda of a future meeting.

OLD Business:

ITEM 7: Review, correct and approve minutes from our Special Board Meeting on June 4, 2011 and the May 2011 Board meeting. (Secretary)

NEW Business:

ITEM 8: Appointment of seniors and youth advocates

ITEM 9: Motion/Discussion/ Vote: Whereas the City Council has seen fit to "Sweep" all encumbered funds, those items which have been voted on in the past that required an expenditure of funds that have/has not been made are no longer valid. The City has reclaimed the money and we are on a reduced budget. We must start with a clean slate. (O'Gara)

ITEM 10: Motion/Discussion/Vote; To alter the design of the letter head for the SVANC correspondence to a design that moves the list of Officers under the logos and the address. This makes it easier to use on AOL in E-mails. It makes my life easier

In addition to change the address on the letterhead from the Office [9000 Sunland Blvd] to our postal address. We have recently encountered some problems with our mail from the planning dept going to other entities at Care Development offices causing us to miss hearing deadlines[O’Gara]

ITEM 11: Committee Reports - Outreach- Planning- Community Affairs- By-Laws - Treasurer

ITEM 12: Announcement

Ethics training will be held on June 18th at the Braude Constituent Service Center, 6262 Van Nuys Blvd, Van Nuys, Ca 91401. Combined with other important topics, the workshop schedule will run from 8:30 am – 1:30 pm. Translation will be available upon request.

ITEM 13: PUBLIC COMMENT

ITEM 14: Adjournment

PROCESS FOR RECONSIDERATION

The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular SVANC meeting. The Board of Directors, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a “Proposed” Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regularly scheduled meeting. This procedure shall be in compliance with the Brown Act.

GRIEVANCE PROCESS Any individual stakeholder or group of Community Stakeholders of the SVANC shall be able to express any concerns to the Board of Directors of the SVANC, about its decisions and/or actions, by submitting a written signed grievance to the Secretary or other officers of the SVANC for recording with the Secretary. The grievance should specify the resolution sought. Grievance filings will be accepted after the 60-day period and reviewed by the Board and DONE to determine whether or not the issue can still be addressed.

The Grievance:

A. Shall be submitted, in writing, within sixty (60) days from the time the complainant became aware of the alleged violation, and shall contain an allegation of the facts on which the grievance is based, including the applicable dates, and shall specify the nature of the resolution sought.

B. The person or persons making the grievance shall be notified in writing of the date and time of the meeting of the Board of Directors at which the grievance shall be brought forward for discussion.

C. The Board of Directors shall appoint an ad-hoc Committee of no less than Three (3) Directors to investigate the grievance and prepare a recommendation for the Board of Directors