



Sun Valley Area Neighborhood Council

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 Sun Valley CA 91353-0457
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Special Board Meeting MINUTES
Tuesday, March 24, 2025
6:30 pm – 8:30 pm

Meeting At
 SVANC's Office
 8720 Sunland Blvd.
 Sun Valley, CA 91352

* No training sessions completed, not eligible to vote **No funding training, not eligible to vote on fund matters

BOARD MEMBER	BOARD POSITION	PRESENT	ABSENT	NOT VOTING ELIGIBLE
Allen, Charlene	Business Stakeholder Director		X	
Bagumyan, Daniel	Youth Representative Director	X		**
Blandford, Ben	Residential Stakeholder Director		X	
Carrasco, Yudicela	Secretary Residential Stakeholder Director		X	
Castellon, Silvia	Residential Stakeholder Director	X		**
Chávez, Norma O	1st Vice-President At-Large Stakeholder Director	X		
Cosgrove, Cristina	joined at 6:35 pm At-Large Stakeholder Director	X		**
García, Rosalio	2nd Vice-President Residential Stakeholder Director	X		
Gonzalez, Valerie	Business Stakeholder Director	X		
Khalaf, Sam	Senior Representative Director	X		**
Leiva, William	Residential Stakeholder Director		X	
Patch, Alison	Treasurer Residential Stakeholder Director		X	
Sierra, Douglas	Business Stakeholder Director	X		
Thum, Wendy	Residential Stakeholder Director	X		
Vacas, Monica	Business Stakeholder Director	X		
Valle, Cindy I	President Business Stakeholder Director	X		
Venegas, Eddie	Business Property Director	X		
TOTAL: 17	Quorum: 7 (at least one officer)	12	5	4

ITEM 1: Call to Order, Pledge of Allegiance, Roll Call, Code of Civility

Cindy I. Valle, president, called the meeting to order at 6:30 pm. She began the meeting by leading the Pledge of Allegiance and following with the Code of Civility. Eddie Venegas called roll and quorum was established with 11 members.

ITEM 2: Opening Remarks (President)

Cindy Valle welcomed all attendees. She informed the council that this will be the last meeting at this office, besides PLUM which will be held on March 26. She requested that all members turned in their office keys.

ITEM 3: GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS which are within the Board’s subject-matter jurisdiction (comments only, no discussion)

Mary Ann Geyer – city and state elections coming and ballots will be send out on May 4, mail in your ballots, May 23 is in person voting for Mayor, City Controller, 6 council members, propositions to increase taxes

ITEM 4: Board Member Comment on matters within the Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

Douglas Sierra asked for earlier notification of coming meetings.

ITEM 5: Motion / Discussion / Vote to approve the amended 2025-2026 Administrative packet to reflect the change in budget from \$32,000 to \$25,000 as approved by the City Council and its budget and the added rollover funding of \$4,620.23 from 2024-2025. Monica Vacas moved and Eddie Venegas seconded. Discussion took place. It was recommended that we speak with Mr. Pappas, the landlord, to ask for a three month release from the contract. The motion passed with 7 votes in favor, 4 ineligible and 6 absent.

Mover:	Monica Vacas	Second:	Eddie Venegas		
Yes - 07	No - 00	Recused - 00	Abstained - 00	Not Eligible - 04	Absent - 06
Chávez, García, Sierra, Thum, Vacas, Valle, Venegas	NONE	NONE	NONE	Bagumyan, Castellon, Cosgrove, Khalaf	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez

ITEM 6: Presentation of the SVANC’s current finances

Alison sent a slide presentation, but given that changes came with the current office lease only slide 7 applied. Cindy Valle and Norma Chávez presented what the finances will look like once the office lease is terminated, what utilities will be cancelled and what new expenses need to be acquired to continue running business.

ITEM 7: Discussion / Possible Action to approve up to \$500 per month for a 15’x15’ Public Storage Unit located at 7880 San Fernando Rd., Sun Valley, CA 91352 with insurance included. Rosalío García moved and Monica Vacas seconded. Discussion took place. We are trying to get the most economical space possible. Roll call vote took place and the motion passed with 7 vote in favor,4 ineligible and 6 absent.

Mover:	Rosalío García	Second:	Monica Vacas		
Yes - 07	No - 00	Recused - 00	Abstained - 00	Not Eligible - 04	Absent - 06
Chávez, García, Sierra, Thum, Vacas, Valle, Venegas	NONE	NONE	NONE	Bagumyan, Castellon, Cosgrove, Khalaf	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez

Monica Vacas left the meeting

ITEM 8: Discussion / Possible Action to approve up to 4 board members to access the Public Storage Unit: President, PLUM chair, Outreach chair, Beautification chair. Norma Chávez moved and Monica Vacas seconded. Discussion took place. These are the board members that need more access to the storage for events, cleanups, and meetings. It was also recommended that a setup be created as this is a working storage and board members should have easy access to supplies. A member of the community urged the council to look for a new office space. A combination lock will be automatically provided for the storage, but if SVANC

decides to bring its own, a refund will be given upon return of the given lock. Roll call vote took place and the motion passed with 9 votes in favor, 1 against, 0 ineligible and 7 absent.

Mover:	Norma O. Chávez		Second:	Monica Vacas		
Yes - 09	No - 01	Recused - 00	Abstained - 00	Not Eligible - 00	Absent - 07	
Bagumyan, Castellon, Chávez, Cosgrove, García, Sierra, Thum, Vacas, Valle, Venegas	Khalaf	NONE	NONE	NONE	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez, Vacas	

ITEM 9: Discussion / Possible Action to approve up to \$600 for moving services from the General Services Department. Norma Chávez moved and Rosalío García seconded. Discussion took place. Board members do not feel comfortable not knowing how the General Services Department operates and how much they charge. There is 1.4 miles from the office to the storage, so moving should not be too costly. Eddie Venegas moved to amend the motion to state \$600 for moving services and/or moving supplies and Norma Chávez and Rosalío García seconded. Roll call vote took place and the motion passed with 7 votes in favor, 4 ineligible, and 8 absent.

Mover:	Norma O. Chávez		Second:	Rosalío García		
Yes - 07	No - 00	Recused - 00	Abstained - 00	Not Eligible - 04	Absent - 06	
Chávez, García, Sierra, Thum, Vacas, Valle, Venegas	NONE	NONE	NONE	Bagumyan, Castellon, Cosgrove, Khalaf	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez	

ITEM 10: Discussion / Possible Action to approve up to \$400 for a P.O. Box at the Post Office at 10946 Ratner Street in Sun Valley
Rosalío García moved and Monica Vacas seconded. Discussion took place and other choices were presented instead of the Post Office. Cindy Valle moved to amend the motion to state to approve a P.O. Box not to exceed \$400 and Norma Chávez seconded. Roll call vote took place and the motion was approved with 7 votes in favor, 4 illegible and 6 absences.

Mover:	Cindy Valle		Second:	Norma O. Chávez		
Yes - 07	No - 00	Recused - 00	Abstained - 00	Not Eligible - 04	Absent - 06	
Chávez, García, Sierra, Thum, Vacas, Valle, Venegas	NONE	NONE	NONE	Bagumyan, Castellon, Cosgrove, Khalaf	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez	

ITEM 11: Discussion / Possible Action to approve up to 2 board members to access the P. O. Box: President, PLUM chair. Monica Vacas moved and Rosalío García seconded. Discussion took place and Douglas Sierra proposed that the treasurer have access to the P.O. Box. He moved to amend the motion to include the treasurer. Norma Chávez explained that not having an office would create a chaos with many board members having access to the box and not being able to leave the mail in an office for other members to collect it. She also explained that she has been collecting the mail for the past six years and that most of the mail comes to the president the and PLUM chair. She also shared that she will continue to take pictures and email them to the corresponding member as needed. There was no second motion, but board accidentally continued with the roll call vote. The motion to amend to include the treasurer failed with 4 votes in favor, 5 votes against, 2 abstained and 6 absent.

Mover:	Douglas Sierra		Second:	Not seconded		
Yes - 04	No - 05	Recused - 00	Abstained - 02	Not Eligible - 00	Absent - 06	
Bagumyan, Sierra, Thum, Vacas	Castellon, Chávez, García, Khalaf, Valle,	NONE	Cosgrove, Venegas	NONE	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez	

Monica Vacas left the meeting momentarily during the vote.

The motion under item 11 remained as originally proposed. Discussion took place. Roll call vote took place and the motion passed with 10 votes in favor, 0 against, 0 ineligible, and 7 absences.

Mover:	Cindy Valle	Second:	Norma O. Chávez		
Yes - 10	No - 00	Recused - 00	Abstained - 00	Not Eligible - 00	Absent - 07
Bagumyan, Castellon, Chávez, Cosgrove, García, Khalaf, Sierra, Thum, Valle, Venegas	NONE	NONE	NONE	NONE	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez, Vacas

ITEM 12: Discussion / Possible Action to approve the purchase of a Zoom license for up to \$300. Monica Vacas and Daniel Bagumyan seconded. Discussion took place. Roll call vote took place and the motion passed with 7 votes in favor, 4 ineligible, and 7 absent.

Mover:	Monica Vacas	Second:	Daniel Bagumyan		
Yes - 07	No - 00	Recused - 00	Abstained - 00	Not Eligible - 04	Absent - 06
Chávez, García, Sierra, Thum, Vacas, Valle, Venegas	NONE	NONE	NONE	Bagumyan, Castellon, Cosgrove, Khalaf	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez

ITEM 13: Discussion / Possible Action to approve the purchase of an All in One Printer and a monthly ink plan for 700 copies per month for up to \$50 monthly. Rosalío García and Eddie Venegas seconded. Discussion took place. Roll call vote took place and the motion passed with 7 votes in favor, 4 ineligible, and 7 absent.

Mover:	Rosalío García	Second:	Eddie Venegas		
Yes - 07	No - 00	Recused - 00	Abstained - 00	Not Eligible - 04	Absent - 06
Chávez, García, Sierra, Thum, Vacas, Valle, Venegas	NONE	NONE	NONE	Bagumyan, Castellon, Cosgrove, Khalaf	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez

ITEM 14: Discussion / Possible Action to create a plan for moving and volunteers to pack Norma Chávez and Monica Vacas moved, and Eddie Venegas seconded. Discussion took place. It was highly recommended that all board members get involved with the move. All members have full time jobs and support is needed. Members agreed and the volunteering results were as follows. Norma will send an email to all members to continue signing up.

SUNDAY 8:00 - 11:00 am	MONDAY 9:00 am	TUESDAY 12:00 pm
Cindy	Cristina	Norma
Wendy (12:00 pm to 3:00 pm)	Douglas	Monica
Daniel	Norma	Wendy
Rosalío	Eddie	Eddie
Norma		

ITEM 15: Motion / Discussion / Vote to approve a Letter/Resolution/Community Impact Statement (CIS) urging Council Members Imelda Padilla and Adrin Nazarian to support placing the Charter Reform Commission's recommendation to double the Department of Recreation and Parks' charter allocation on the November ballot. Like the Measure L (Libraries) that passed in 2011. This is NOT a tax increase. It is a budget reallocation. (D. sierra) Monica Vacas moved and Wendy Thum seconded. Roll call vote took place and the motion was approved with 10 votes in favor, 0 against, 0 ineligible, and 7 absent.

Mover:	Monica Vacas	Second:	Wendy Thum
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Yes - 10	No - 00	Recused - 00	Abstained - 00	Not Eligible - 04	Absent - 07
Bagumyan, Castellon, Chávez, Cosgrove, García, Khalaf, Sierra, Thum, Valle, Venegas	NONE	NONE	NONE	NONE	Allen, Blandford, Carrasco, Leiva, Patch, Gonzalez, Vacas

ITEM 16: Public Comment on matters within the Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion) No commentary

ITEM 17: Board Members Announcements on matters within the Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)
Daniel was thanked for his hard work during the cleanups.

ITEM 18: Adjournment @ 8:13 pm; 1st: Rosalío García, **2nd** Douglas Sierra. All in favor

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, Translation Services, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed in the window of our OFFICE 8720 Sunland Blvd, Sun Valley, CA 91352 and on our website: www.SVANC.com or at the scheduled meeting.

Translation Services - To ensure availability of Services or to request at least 3 business days prior to this council by contacting secretary@SVANC.COM

PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE

WWW.SVANC.COM