

CITY OF LOS ANGELES

**President**  
Cindy I. Valle

CALIFORNIA

**Sun Valley Area  
Neighborhood Council**

**Vice President**  
Norma O. Chávez

**2<sup>nd</sup> Vice-President**  
Rosalío García



**Secretary**  
Yudicela Carrasco

**Treasurer**  
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## SUN VALLEY AREA NEIGHBORHOOD COUNCIL

### Special Board Meeting

#### AGENDA

In person at

Sun Valley Area Neighborhood Council's Office

8720 Sunland Blvd

Sun Valley, CA 91352

**Thursday / January 15, 2026 / 6:30 pm to 8:30 pm**

Si requiere servicios de traducción, por favor avisar al Concejo Vecinal con 3 días hábiles de anticipación (72 horas). Por favor contacte a Yudicela Carrasco, secretaria, al correo [secretary@svanc.com](mailto:secretary@svanc.com) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

**ITEM 1:** Call to Order, Pledge of Allegiance, Roll Call, Code of Civility

**ITEM 2:** Opening Remarks (President)

**ITEM 3:** GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS which are within the Board's subject-matter jurisdiction (comments only, no discussion)

**ITEM 4:** Board Member Comment on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 5:** **Motion / Discussion / Vote** to approve the Minutes of the Regular Board Meeting held on August 12, 2025 (Chávez)

**ITEM 6:** **Motion / Discussion / Vote** to approve, or not, adopting the Sun Valley Recreation Center to establish a collaborative partnership between the park and SVANC to support the Adopt-a-Park Initiative to enhance RAP (Recreation and Parks) programming and community engagement, strengthen neighborhood connections, and empower local stakeholders to

take part in park stewardship and sending a letter to the Sun Valley Park with SVANCs official response. (Chávez)

**ITEM 7: Discussion / Possible Action** regarding the renewal of the office lease  
(Financial Officers)

**ITEM 8: Motion / Discussion / Vote** to approve a letter/resolution/CIS (Community Impact Statement) to the Los Angeles Charter Reform Commission and **Council File 25-0869**  
(Khalaf, Charter Reform Ad Hoc)

**ITEM 9: Motion / Discussion / Vote** to approve a beautification event to secure the trees along the San Fernando Road bike path on Saturday, February the 28<sup>th</sup> from 8:00 am to 11:00 am. The trees will be identified prior to the event. There would be no refreshments involved.  
(Valle, Beautification)

**ITEM 10: Motion / Discussion / Vote** to approve SVANC's participation in a campaign of the use of the MyLA311 app in partnership with the North Hollywood Northeast Neighborhood Council, NHNNC, with a kickoff event on March the 7<sup>th</sup> in the morning. Details are still on the works (Valle, Beautification)

**NOTE:** During the week of March 11 (311) all district councils hold a healthy competition to see what district makes the most reports on community issues either using the app, online, or phone calls. Last year, council district 1 was the winner. Jennifer Clark from the North Hollywood Northeast NC invited us to hold our own competition against SVANC.

**ITEM 11: Motion / Discussion / Vote** to approve an Emergency Preparedness Resources Fair in partnership with the Sun Valley Branch Library, local businesses, city departments, and the North Hollywood North East Neighborhood Council on a Saturday at the end of March or beginning of April from 10:00 am to 1:00 pm to encourage community members to build an emergency preparedness kit (Venegas, Emergency Preparedness)

**ITEM 12: Motion / Discussion / Vote** to approve holding a Sun Valleyntine's Meet and Greet event at the SVANC's office on February the 13<sup>th</sup> from 6:30 pm to 8:30 pm to continue recruiting candidates to the SVANC's board of directors and sharing information on what we do and how community members can get involved (Chávez, Elections)

**ITEM 13: Motion / Discussion / Vote** to approve an alternate location to hold our board meetings as needed at the Sun Valley Youth Arts Center located at 8642 Sunland Blvd., Sun Valley, CA 91352. (Chávez, García)

**ITEM 14: Report** by the **2025-2026** Committee Chairs and Community Liaisons:

**A. Standing Committees**

1. Outreach/Community Affairs – Wendy G. Thum – The Outreach committee held a meeting in December and worked on their Sun Valley Voices Interview Series project and drafted some of the legal forms they will be using to obtain the proper permits to record interviewees and protect their image and the recorded material

2. Finance and Budget – Alison Patch – Catching up with bills that could not get paid due to issues with contracts. Proposing a Special Board meeting to discuss the

status of the office lease as our finances are running low and we still have not received a response from the landlord to renew the contract.

3. Beautification – Cindy I. Valle – Supporting two major events from the SABER committee while working on our usual community cleanups. Motions have been added to this agenda for coming events and projects.
4. Planning and Land Use (PLUM) – Norma O. Chávez – We have several cases to be reviewed in January and February. We received this message on January 9, 2026 from the Los Angeles County Public works:

*The recent rain storms brought significant sediment into the Kinneloa Debris Basins once again. To restore capacity of these facilities, Los Angeles County Public Works will be recommencing hauling efforts starting this coming Monday, January 12<sup>th</sup>, 2026. We will be delivering sediment to the Bel Air Concrete Company in Sun Valley. The trucks will be following the same haul route as before which was carefully selected to avoid residential neighborhoods and minimize traffic impacts.*

**Project Schedule**

- Duration: Approximately three weeks, weather permitting
- Work Hours: Monday through Friday, 7:00 a.m. to 5:00 p.m., with Saturday operations as needed

5. Emergency Preparedness – Eddie Venegas – The CERT class has began successfully on Wednesday, January the 7<sup>th</sup>. We thank the LAFD Battalion 12 for bringing this class to Sun Valley. We thank Waste Management for their generosity and allowing the use of their building for the class. We thank Lily and Charlie Lee for hosting us and for the refreshments. We thank the Spartan's Insurance for providing the beverages. Seven of our board members have joined the class to better serve the community.

**B. Ad Hoc Committees:**

1. Environmental and CHSR – Wendy G. Thum
2. Homelessness – Monica Vacas – Register for the Homeless Count 2025 at <https://count.lahsa.org/>
3. Bylaws – Norma O. Chávez – The window to amend the Bylaws is open and will close in April. Recommendations for amendments are welcome.
4. Elections – Norma O. Chávez – We have a motion for the appointment of a new candidate to the Board in this agenda for the youth representative seat. We continue to propose Meet and Greets events to create awareness of what neighborhood councils are and what they do. We continue recruiting more members.
5. SABER – We are partnering with the SHINE LA team from the LA Mayor's office and the North Hollywood YMCA for our kickoff event. We will hold a community cleanup with a Resources Fair to commemorate MLK Jr. We have been working on coordinating the vendors for the event, the fliers, visiting the site to plan what the area needs.

**C. City-wide community liaisons:**

1. LANCC – Norma O. Chávez – A list of recommendations for the Charter Reform Commission was voted on by 19 representatives out of the 99 NCs in LA at the meeting on January the 3<sup>rd</sup>.

2. VANC – Cindy Valle – The meeting is on Thursday, January the 8th
3. NCEPA – Cindy I. Valle
4. PLANCHECKNC – Norma O. Chávez – The meeting is on Saturday, January 10
5. NCBA – Alison Patch, Rosalío García
6. C-PAB – Norma O. Chávez, Rosalío García (alternate) – The meeting was on Thursday, January 8, and fliers of coming events with the LAPD Foothill Area were collected and will be included in the January newsletter and the weekly calendar
7. Homelessness Liaison – Monica Vacas - The link to register to volunteer for the homeless count has been shared in our Facebook page.
8. NCSA – Cindy I. Valle
9. LADWP- NC MOU – William Leiva
10. Charter Reform – Sam Khalaf – Had a meeting on Friday, January 9 and put together a list of recommendations that has been included in the agenda.

If anyone from the public wishes to join a committee, please email  
[info@svanc.com](mailto:info@svanc.com)

**ITEM 15: Public Comment** on matters within the General Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 16: Board Members Announcements** on matters within the General Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 17: Adjournment**

## **SVANC Information for the Public**

As a covered entity under Title II of the **Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

### **Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- SVANC Office, 8720 Sunland Blvd., Sun Valley, CA 91352
- On our website: [www.svanc.com](http://www.svanc.com)
- You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](#) at <https://www.lacity.org/subscriptions> or **SUBSCRIBE** to our Newsletter that will have the meeting agenda as well as the latest Sun Valley announcements and news.

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at SVANC office at 8720 Sunland Blvd., Sun Valley, CA 91352 at our website [www.svanc.com](http://www.svanc.com) or at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Yudicela Carrasco, secretary at [secretary@svanc.com](mailto:secretary@svanc.com).

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.svanc.com](http://www.svanc.com).

***PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE  
[WWW.SVANC.COM](http://WWW.SVANC.COM)***