

CITY OF LOS ANGELES

**President**  
Norma O. Chávez

CALIFORNIA

**Sun Valley Area  
Neighborhood Council**

**Vice President**  
Eddie Venegas

**2<sup>nd</sup> Vice-President**  
Ben Blandford



**Secretary**  
Symbria Virgen

**Treasurer**  
Cindy I. Valle

P.O. Box 457  
Sun Valley CA 91353-0457  
Telephone 818-767-8262

## SUN VALLEY AREA NEIGHBORHOOD COUNCIL

### Regular Board Meeting

#### AGENDA

**In person at**

Sun Valley Branch Library  
7935 Vineland Avenue  
Sun Valley, CA 91352

**Tuesday, August 13, 2024, 6:00pm – 7:50pm**

**Zoom Meeting Online or By Telephone**

<https://zoom.us>

**Enter 987 6658 0221**

<https://zoom.us/j/98766580221>

**Dial (669) 900-6833 to Join the Meeting**

**Then Enter This Webinar ID: 987 6658 0221 and Press #**

Si requiere servicios de traducción, por favor avisar al Concejo Vecinal con 3 días hábiles de anticipación (72 horas). Por favor contacte a Eddie Venegas, secretario, al correo [secretary@svanc.com](mailto:secretary@svanc.com) para avisar al Concejo Vecinal.

Every person wishing to address the Board must dial **(669) 900-6833**, and enter **987 6658 0221** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

#### **SB 411 Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible

legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

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**ITEM 1:** Call to Order, Pledge of Allegiance, Roll Call, Code of Civility

**ITEM 2:** Opening Remarks (President)

**ITEM 3: EMERGENCY** Personnel from Fire and Police departments will always be allowed to address the Board when they are ready in order to facilitate their schedule

- A. Senior Lead Officer Gabriel Ahedo, [33107@lapd.online](mailto:33107@lapd.online), mobile (818) 634-0949
- B. Senior Lead Officer Eric Perez, [38338@lapd.online](mailto:38338@lapd.online), mobile (818) 634-0755
- C. Senior Lead Officer Cesar Contreras, [36373@lapd.online](mailto:36373@lapd.online), mobile (818) 634-0854
- D. Homeless Coordinator Senior Lead Officer Eric Herrera, [38507@lapd.online](mailto:38507@lapd.online)
- E. Sergeant Jesse Ojeda, [33272@lapd.online](mailto:33272@lapd.online)
- F. LAFD Chief, [lafdbatallion12@lacity.org](mailto:lafdbatallion12@lacity.org), office (818) 756-8612

**ITEM 4:** Presentation / Announcements from elected officials or their representatives

- A. Rafael Gonzalez, Lorena Bernal (Councilwoman Imelda Padilla, [rafael.a.gonzalez@lacity.org](mailto:rafael.a.gonzalez@lacity.org), [lorena.bernal@lacity.org](mailto:lorena.bernal@lacity.org) )
- B. Diana Gonzalez (Councilmember Paul Krekorian, CD2, [diana.x.gonzalez@lacity.org](mailto:diana.x.gonzalez@lacity.org) )
- C. Betsaira Aguilera (L.A. Mayor Karen Bass, [betsaira.aguilera@lacity.org](mailto:betsaira.aguilera@lacity.org), (213) 257-0224)
- D. Jessica Guzman (Office of CA State Assembly member Luz Rivas, 43rd District, [jessica.guzman@asm.ca.gov](mailto:jessica.guzman@asm.ca.gov))
- E. Savannah Portillo Heap (Office of LA County Supervisor Lindsey P. Horvath, 3rd District, [SPortillo@lacounty.bos.gov](mailto:SPortillo@lacounty.bos.gov) (213) 595-9198)
- F. María Flores (LAUSD Board Member Kelly Gonez, 6th District, [m.d.flores@lausd.net](mailto:m.d.flores@lausd.net), (818) 401-8585)
- G. Laura Juarez (Office of Congressman Tony Cárdenas, 29th District,

[laura.juarez@mail.house.gov](mailto:laura.juarez@mail.house.gov) )

- H. Diana Oganessian, Natalie Vartanian (Office of LA County Supervisor Kathryn Barger, 5th District, [doganessian@bos.lacounty.gov](mailto:doganessian@bos.lacounty.gov) , [navartanian@bos.lacounty.gov](mailto:navartanian@bos.lacounty.gov) )
- I. Katherine Castrejon (Office of CA State Senator Caroline Menjivar, 20th District, [Katherine.Castrejon@sen.ca.gov](mailto:Katherine.Castrejon@sen.ca.gov) )
- J. vacant (Budget Advocate, Region 1)
- K. Ricardo Flores, Arthur Javadyan (Councilwoman Monica Rodriguez, CD7, [ricardo.flores@lacity.org](mailto:ricardo.flores@lacity.org), [arthur.javadyan@lacity.org](mailto:arthur.javadyan@lacity.org))

**ITEM 5:** Comments from the Empower LA Neighborhood Empowerment Advocate (NEA) Lorenzo Briceno ([lorenzo.briceno@lacity.org](mailto:lorenzo.briceno@lacity.org))

**ITEM 6:** GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS which are within the Board's subject-matter jurisdiction (comments only, no discussion)

**ITEM 7:** Board Member Comment on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**For ITEMS 8 through 9:** The applicant will make his/her candidate statement. A brief question and answer session will be held after which, a vote will be taken. If appointed, the applicant will be seated on the Board and will have full privileges including the ability to vote, except on funding matters. The new Board member will then read the SVANC Code of Civility which will serve as the Oath of Office.

**ITEM 8: Motion / Discussion / Vote** to approve the appointment of Yudicela Carrasco to a Residential Stakeholder open seat, term ends on 2027 (Chávez, Elections)

**ITEM 9: Motion / Discussion / Vote** to approve the appointment of Kelly Arreola to a Senior Representative Stakeholder open seat, term ends on June 30, 2025 (Chávez, Elections)

**ITEM 10: Discussion / Possible Action** to appoint the 2024-2025 committee chairs / committee members / representatives to city wide coalitions/alliances/meetings

- A. Planning and Land Use Management – one member
- B. Homelessness – chair, two members
- C. Homelessness liaison – one person from the homelessness committee
- D. Elections – two members
- E. Bylaws – one member
- F. Beautification – member confirmation

**ITEM 11: Motion / Discussion / Vote** to approve providing Glenwood Elementary School with volunteer support for the renovation of their school garden area, Saturday date in August/September TBD. (Hill)

**ITEM 12: Motion / Discussion / Vote** to approve spending up to \$100 on water and snacks for volunteers at Glenwood Elementary School's garden renovation day, if the immediate preceding motion is passed. (Hill)

**ITEM 13: Motion / Discussion / Vote** to approve community cleanup Phase I along the San Fernando Rd. Bike Path from Branford St. to Sunland Blvd. on September 7, 2024 from 8:00 am to 12:00 pm in partnership with CD6, the Pacoima Neighborhood Council, and with local businesses to provide food and beverages for the volunteers (Valle, Beautification)

**ITEM 14: Motion / Discussion / Vote** to approve community cleanup Phase II along the San Fernando Rd. Bike Path from Sunland Blvd. to Arvilla St. on September 14, 2024 from 8:00 am to 12:00 pm in partnership with CD2 and with local businesses to provide food and beverages for the volunteers (Valle, Beautification)

**ITEM 15: Motion / Discussion / Vote** to approve payment to Insight Investments LLC for the lease of the copier for the months of July, August, September, October, November, December, January, February, March, and June from Fiscal Year 2023-2024 with funds from Fiscal Year 2024-2025 for a total of \$790.60. (Chávez, Valle, Finance)

**ITEM 16: Motion / Discussion / Vote** to approve the amended 2024-2025 Admin Packet to include the rollover funds for \$135.62 from FY 2023-2024 (Valle, Finance)

**ITEM 17: Motion / Discussion / Vote** to approve a letter/resolution/CIS (community impact statement) to be submitted to the Department of Cannabis Regulation regarding the permanent cannabis retail license for Exhalence located at 10467 Roscoe Blvd., Sun Valley, CA 91352

**ITEM 18: Motion / Discussion / Vote** to approve a letter/resolution/CIS (community impact statement) to be submitted to **Council File 24-0867** regarding the neighborhood council bylaws / youth participation / diversity increase / leadership growth

**Note:** Consent calendar items are considered to be non-controversial and will be treated as one agenda item. There will be no discussion on these items unless an item is removed from the consent calendar, in which case it will be considered as time allows on the regular agenda. Any member of the Board may request that an item be removed.

**ITEM 19: Consent Calendar:** one motion and one vote

**A.** Approval of the Minutes of the Special Board Meeting held on April 9, 2024 (Venegas)

**B.** Approval of the Minutes of the Regular Board Meeting held on May 14, 2024 (Chávez)

**C.** Approval of the Minutes of the Regular Board Meeting held on June 11, 2024 (Chávez)

**D.** Approval of the Minutes of the Regular Board Meeting held on July 9, 2024 (S. Virgen)

**E.** Approval of the Monthly Expenditure Report for July 2024 (C. Valle)

**ITEM 20: Report** by the **2024-2025** Committee Chairs and Community Liaisons:

**A. Standing Committees**

1. Outreach/Community Affairs – Douglas Sierra
2. Finance and Budget – Cindy I. Valle
3. Beautification – Cindy I. Valle
4. Planning and Land Use (PLUM) – Norma O. Chávez
5. Public Safety/Emergency Preparedness – Eddie Venegas

**B. Ad Hoc Committees:**

1. Environmental – Wendy Thum
2. Homelessness – Monica Vacas

3. Bylaws – Norma O. Chávez
4. Elections – Norma O. Chávez

**C. City-wide community liaisons:**

1. LANCC – Norma O. Chávez
2. VANC – Eddie Venegas, Ben Blandford (alternate)
3. NCEPA – Cindy I. Valle, Eddie Venegas
4. PLANCHECKNC – Norma O. Chávez, Ben Blandford
5. NCBA – Cindy I. Valle, Rosalío García
6. C-PAB – Norma O. Chávez, Rosalío García
7. Homelessness Liaison – vacant
8. NCSA – Cindy Valle
9. LADWP-NC MOU – Symbria Virgen

If anyone from the public wishes to join a committee, please email  
[info@svanc.com](mailto:info@svanc.com)

**ITEM 21: Public Comment** on matters within the Executive Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 22: Board Members Announcements** on matters within the Executive Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 23: Adjournment**

### **SVANC Information for the Public**

As a covered entity under Title II of the **Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

#### **Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- SVANC Office, 8720 Sunland Blvd., Sun Valley, CA 91352
- On our website: [www.svanc.com](http://www.svanc.com)
- You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](#) at <https://www.lacity.org/subscriptions> or **SUBSCRIBE** to our Newsletter that will have the meeting agenda as well as the latest Sun Valley announcements and news.

#### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at SVANC office at 8720 Sunland Blvd., Sun Valley, CA 91352 at our website [www.svanc.com](http://www.svanc.com) or at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Eddie Venegas, secretary at [secretary@svanc.com](mailto:secretary@svanc.com).

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.svanc.com](http://www.svanc.com).

***PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE  
[WWW.SVANC.COM](http://WWW.SVANC.COM)***

# Monthly Expenditure Report



Reporting Month: July 2024

Budget Fiscal Year: 2024-2025

NC Name: Sun Valley Area  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32000.00	\$1052.40	\$30947.60	\$3499.66	\$0.00	\$27447.94

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32000.00	\$1052.40	\$30947.60	\$3499.66	\$27447.94
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	RALPHS #0017	07/09/2024	Regular Board Meeting refreshments	General Operations Expenditure	Office	\$15.98
2	DOMINO'S 8273	07/09/2024	Regular Board Meeting Refreshments	General Operations Expenditure	Office	\$52.49
3	SMART AND FINAL 374	07/12/2024	Office supplies: Toilet paper, paper towels and hand soap.	General Operations Expenditure	Office	\$51.44
4	SPECTRUM	07/15/2024	Internet bill June 2024	General Operations Expenditure	Office	\$154.98
5	SPECTRUM	07/24/2024	Spectrum Internet and phone due by July 22, 2024	General Operations Expenditure	Office	\$163.93
6	Insight Investments, LLC	07/24/2024	June Invoice due in July. O. Approval of the recurring monthly payment of the Office Copier/Printer Lease from Insight Investments LLC of \$76.09 (\$913.03 for the year&#x2...	General Operations Expenditure	Office	\$76.09







Office of the City Clerk  
Administrative Services Division  
Neighborhood Council Funding Program

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Date: August 7, 2024

To: Sun Valley Area Neighborhood Council

Subject: Fiscal Year 2023 - 2024 Final Expenditure Analysis

Dear Sun Valley Area NC:

This Office has conducted a reconciliation of your funding account for Fiscal Year 2023 - 2024:

Annual Budget	\$	32,000.00	
Add: Adjustments including rollover	\$	191.55	\$ 32,191.55
<hr/>			
Less: Total Expenditures for FY 23 - 24	\$	31,983.49	
Outstanding Checks	\$	72.44	
Accruals	\$	-	\$ (32,055.93)
Net Cash			\$ 135.62
			<hr/>

<b>BALANCE AVAILABLE FOR ROLLOVER</b>	<b>\$</b>	<b>135.62</b>
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Should you have any questions or need more information, please contact us at 213-978-1058.

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**RESOLUTION/LETTER/COMMUNITY IMPACT STATEMENT**

**Regarding:** The annual license application for Exhalence, cannabis storefront retailer, located at 10467 Roscoe Blvd., Sun Valley, CA 91352

**Position:** Support

The Sun Valley Area Neighborhood Council, SVANC, in its regular meeting of August 13, 2024, passed the following resolution by a vote of: ? yes, ? no, ? absent, ? recused, and ? ineligible.

The Sun Valley Area Neighborhood Council supports the renewal of the license to Exhalence. SVANC believes it is important that businesses have a sense of belonging and give back to the community where they are established. In the seven years Exhalence has been operating in Sun Valley, it has been a good neighbor to this community in general. He maintains his property clean as well as the surrounding area regardless of whose responsibility it is to maintain it. No reports of incidents with the police coming from this business were found. In addition, this business supports community cleanups and events.

SVANC values businesses that contribute to the improvement of Sun Valley; therefore, SVANC supports the issuing of a permanent license to Exhalence.

Respectfully,

Norma O. Chávez  
President, Sun Valley Area Neighborhood Council

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**COMMUNITY IMPACT STATEMENT**

**Regarding:** Council File **24-0867** Neighborhood Council Files / Youth Representation / Diversity Increase / Leadership Growth

**Position:** Against

The Sun Valley Area Neighborhood Council, SVANC, in its regular meeting of August 13, 2024, passed the following community impact statement by a vote of: ? yes, ? no, ? absent, ? recused, and ? ineligible.

The Sun Valley Area Neighborhood Council strongly opposes **Council File 24-0867**, which proposes to limit the number of terms a community stakeholder can be part of their neighborhood council and change the composition of the neighborhood council by mandating a youth seat.

Neighborhood councils are facing many challenges, but the recurrence of the same individuals serving on their governing boards is not one of them. The reason those individuals continue to serve as board members is because the community they represent continues to elect them. If the community felt they were being misrepresented, they would've voted out those members. Elections are open to everyone and every seat can be challenged. Let the community continue deciding who their local representatives are.

The city council should not impose the composition of a neighborhood council. Each neighborhood council is unique given the uniqueness of the community it represents and that is why each neighborhood council has its own set of bylaws. Bylaws can be changed to accommodate the needs of its community. Let the community dictate the structure of their bylaws. Many neighborhood councils struggle with filling up the youth position.

The best way to make sure a neighborhood council has diversity and leadership growth is through elections and the vote of the community. Board members should have no limit to the number of terms they serve and neighborhood council's board composition should not be decided by City Council. This is wrong and it defies the charter which states NCs are empowered to choose their own leaders.

Respectfully,

Norma O. Chávez

President, Sun Valley Area Neighborhood Council