

CITY OF LOS ANGELES
CALIFORNIA

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**Sun Valley Area
Neighborhood Council**

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**SUN VALLEY AREA NEIGHBORHOOD COUNCIL
ELECTION INFORMATION MEETING 6PM**

Information will be distributed for the April 5, 2008 Elections

TUESDAY January 8, 2008

THE GENERAL MEETING AGENDA FOLLOWS

from 6:30pm TO 8:30pm

VILLA SCALABRINI RETIREMENT CENTER

10631 VINEDALE STREET

SUN VALLEY, CA 91352

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard when the respective item is being considered. This agenda is posted for public review at: Sun Valley Rec + Park Plaza Kiosk (8133 Vineland Ave., Sun Valley, CA 91352); Sun Valley Br. Library (9449 7935 Vineland Blvd., Sun Valley, CA 91352); Sun Valley Chamber of Commerce (8133 A San Fernando Rd., Sun Valley, CA); Council Office of Tony Cardenas 8133 San Fernando Rd. Unit 1 Sun Valley, Ca., La Costena Supermarket (11350 Saticoy Street, Sun Valley, CA); & Bud's Donut Shop (8936 Glenoaks Blvd., Sun Valley, CA). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator at (818) 374-9896 or e-mail to Manuel.Durazo@lacity.org

1. **Call to Order, Pledge of Allegiance, Roll Call, SVANC Pledge.**
2. **Review, correct and approve minutes**
3. **Emergency Personnel from Fire and Police Departments** will always be allowed to address The Board when they are ready in order to facilitate their schedule.
4. **Presentation/announcements from elected officials or their representatives**
5. **Comments from D.O.N.E. representative**
6. **Public Comment:** The public may speak on any agenda item by filling out a speaker's card. The public will be allowed to address the board no later than 7:30 p.m. on matters within board Subject - matter jurisdiction. Public comments will be limited to three (3) minutes per speaker. **NOTE:** Public comments shall not be subject to discussion BUT issues may be recommended to be placed on the agenda for future meeting, by a Board member during board member comments period.
Presentation by Carrie Schneider (Clements Environmental) re: Community Recycling & Resource Recovery (15 minutes)
7. **Board member comments** on matters within the Board's subject-matter jurisdiction. Board members are limited to three (3) minutes per speaker; and additional discussion time if request is made to place an item on an agenda of a future meeting.

Committee Reports: Presidents , Treasurers , Land Use , Outreach, Community Service, Bradley
Landfill Ad-Hoc, Ad-hoc office

OLD BUSINESS:

- ITEM#1** Report from Sun Valley Youth Arts Center regarding enrollment of Winter Drama Program "Cyrano De Bergerac"
- ITEM #2** Report from Mary Benson Re; Pancake breakfast
- ITEM #3** Review Bill for Web Site (Previously Approved)

NEW BUSINESS:

- ITEM #1** Motion/Discussion/ Vote to extend the terms of Board members elected in year 2005 and appointees whose term expires in February of 2008. Term should be extended until DONE and SVANC co-ordinate a new election
- ITEM #2** Appointment of a replacement to fill the unexpired term of Doug Corcoran
- ITEM #3** Report from Election Chairman and Done representative about an Election for Board members
- ITEM #4** Motion/Discussion/Vote to Approve expenditures for the Election
- ITEM #5** Motion/Discussion/Vote to Approve expenditures for Outreach
- ITEM #6** Review Expenditures for Office (previously Approved)
- ITEM #7** Motion/Discussion/Vote: DWP proposed rate increases
- ITEM #8** Motion/Discussion/Vote: Upgrade for North Hollywood Division LAPD Interrogation Rooms.
- ITEM #9** Motion/Discussion/Vote: Approval of the 2008 election procedures.
- ITEM #10** Motion/Discussion/Vote: By-Law amendment to change the date of the elections to the 2nd calendar quarter of the year.
- ITEM #11** Motion/Discussion/Vote: Approve estimated election printing and mailing expenses for the following:
 - Joint advertising (FTDNC-SVANC-STNC) of the election in the North Valley Reporter not to exceed \$500 each - \$1000
 - Addressing and sorting of 13000+ bulk mailers by Academy Addressing not to exceed \$500 each - \$1000
 - Refreshments for the first candidate forum not to exceed \$75.
- ITEM #12** Budget Review

PROCESS FOR RECONSIDERATION

The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular SVANC meeting. The Board of Directors, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a "Proposed" Action should the motion

to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regularly scheduled meeting. This procedure shall be in compliance with the Brown Act.

GRIEVANCE PROCESS Any individual stakeholder or group of Community Stakeholders of the SVANC shall be able to express any concerns to the Board of Directors of the SVANC, about its decisions and/or actions, by submitting a written signed grievance to the Secretary or other officers of the SVANC for recording with the Secretary. The grievance should specify the resolution sought. Grievance filings will be accepted after the 60-day period and reviewed by the Board and DONE to determine whether or not the issue can still be addressed.

The Grievance:

- A.** Shall be submitted, in writing, within sixty (60) days from the time the complainant became aware of the alleged violation, and shall contain an allegation of the facts on which the grievance is based, including the applicable dates, and shall specify the nature of the resolution sought.
- B.** The person or persons making the grievance shall be notified in writing of the date and time of the meeting of the Board of Directors at which the grievance shall be brought forward for discussion.
- C.** The Board of Directors shall appoint an ad-hoc Committee of no less than Three (3) Directors to investigate the grievance and prepare a recommendation for the Board of Directors.
- D.** The recommendation shall be placed on the agenda of the next Board of Directors meeting for discussion and action. The person or persons filing the grievance shall be notified in writing of the date and time of this Board of Directors meeting.
- E.** In the event that the grievance cannot be resolved to the satisfaction of the person or persons filing the grievance, the complainant(s) may appeal the Board of Directors decision to the City of Los Angeles, Department of Neighborhood Empowerment, in the manner established by the Department of Neighborhood Empowerment.