



**Sun Valley Area Neighborhood Council**

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**Regular Board Meeting MINUTES**  
**Tuesday, January 12, 2016**  
**6:30pm – 8:30pm**  
**FINAL/APPROVED**

**Meeting Location:**

Villa Scalabrini Retirement Center  
 10631 Vinedale Street  
 Sun Valley, CA 91352

Board Member	Category	Seat	Roll Call	Funding Vote Eligible*
Aggas, Gary <b>President</b>	Resident	R5	PRESENT	YES
Allen, Mark B.	Business	B1	Absent**	YES
Bartlett, Susan	Business	B5	PRESENT (out 8:42pm)	YES
Bille, Elizabeth; <b>1<sup>st</sup> V.P.</b>	Resident	R1	PRESENT	YES
Chapman, Eric	Resident	R2	Absent**	No
Culley, Gene	At-Large	A5	PRESENT	No (EX)
Dahlquist, Ron	Senior Rep	S2	PRESENT (in 6:38pm, out 8:45pm)	No (EN, FN)
Dueñas, Angelica	Resident	R6	Absent**	YES
Housden, Linda	At-Large	A6	PRESENT	YES
Inkelaar-Cruz, Sean; <b>Treasurer</b>	At-Large	A4	PRESENT	YES
Jimenez, Briana	Youth Rep	Y1	PRESENT (out 8:45pm)	No (A)
Khalaf, Sam	Business	B2	PRESENT (in 6:41pm, out 8:45pm)	YES
Koenig, Mylo; <b>Secretary</b>	At-Large	A1	PRESENT	YES
Monroy-Cantor, Julie	At-Large	A3	Absent	No (EX)
Novoa, Rene	Youth Rep	Y2	PRESENT	YES
O'Gara, Barbara	Business	B6	PRESENT	YES
O'Gara, Mike; <b>2<sup>nd</sup> V.P.</b>	At-Large	A2	PRESENT	YES
Palomino, Catherine	Resident	R3	PRESENT (appointed 7:58pm)	YES
Perez, Carmen	Business	B7	Absent**	YES
Sower, Cindy	Business	B4	PRESENT	YES
Sower, Michael	Business	B3	Absent**	YES
Thum, Wendy	Resident	R4	PRESENT	YES
Torrero, Jesse	Comm. Int.	C1	PRESENT	YES
Vacas, Monica	Resident	R7	PRESENT	YES
(VACANT)	Senior Rep	S1		N/A
<b>TOTAL 23 (24 at 7:58pm)</b>			<b>18 Present, 06 Absent</b>	

\*Funding vote eligibility key: **A**=age less than 18 yrs; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired

\*\* Advance notice given for absence

**ITEM 1:** Call to Order, Roll Call, Pledge of Allegiance, Code of Civility

- Mr. Gary Aggas, President, officially called the meeting of Sun Valley Area Neighborhood Council to order at approximately 6:34pm
- Mr. Mylo Koenig, Secretary, took roll; 15 Board members were present. Quorum was met.
- SVANC's Code of Civility and the Pledge of Allegiance were recited by the Board
- There were approximately 20 members of the public present

**ITEM 2:** Opening Remarks

- Mr. Aggas asked if Mr. Culley and Mr. Dahlquist had updated their Ethics certification to enable them to vote on Funding Items at this meeting, neither had yet. Mr. Aggas stated that an Ethics training live workshop will be held in the near future.
- Mr. Aggas stated that SVANC's elections will be held on April 2<sup>nd</sup>.

**ITEM 3:** Emergency Personnel from Fire and Police Departments. Senior Lead Officers Vasquez and Wall

- Officer Vasquez spoke to the board and public.

**ITEM 4:** Announcements from elected officials or their representatives

- The following officials addressed the board and public:
  - Mr. Nigel Sánchez, Aide to Congressman Cárdenas
  - Mr. Brian Gavidia, East Valley Representative for Mayor Garcetti
  - Mr. David Gonzalez, Education Deputy for Ms. Monica Ratliff, LAUSD
  - Ms. Lorraine Diaz, Field Rep., CD-2 Councilmember Krekorian
  - Mr. Caesar Huerta, Field Rep., CD-6 Councilmember Martinez
  - Commissioner Lydia Grant, BONC boardmember

**ITEM 5:** Public Comment on matters within the Board’s subject-matter jurisdiction not on the agenda

- The following people addressed the board and public during Public Comment
  - Mr. Daniel Hernandez, Coordinator at Fernangeles Recreation Center
  - Ms. Nyasha Buchongo, Neighborhood Housing Services, introduced Mr. Jamie del Rio, Community Organizer Liaison in Sun Valley.
  - Ms. Joanne Fernandez

**ITEM 6:** Board Member Comments on matters within the Board’s subject-matter jurisdiction not on the agenda

- None

**Unfinished Business**

**ITEM 7:** Review, correct, and approve the minutes from the:

**ITEM 7a:** December 8, 2015 Board Meeting

**ITEM 7b:** December 30, 2015 Special Board Meeting

**ITEM 7c:** November 10, 2015 Board Meeting

- Mr. Aggas motioned to table these Items because they are not finished, seconded by Ms. Thum
- The motion to table these Items was on the floor for discussion and a vote
- A roll call vote to table these Items until next month was taken of all Board members present

<b>SVANC ITEM 160112-07,07A,07B,07C (TO TABLE) (7:53p) carried 17/00/00/06 (Table 12/8/15, 12/30/15, 11/11/15 minutes to next month)</b>				
<b>Yes – 17</b>	<b>No – 00</b>	<b>Recuse – 00</b>	<b>Not Eligible – 00</b>	<b>Absent – 06</b>
Aggas; Bartlett; Bille; Culley; Dahlquist; Housden; Inkelaar-Cruz; Jimenez; Khalaf; Koenig; Novoa; O’Gara-B; O’Gara-M; Sower-C; Thum; Torrero; Vacas	NONE	NONE	NONE	Allen; Chapman; Dueñas; Monroy-Cantor; Perez; Sower-M

- Motion 160112-07,07A,07B,07C (Table 12/8/15, 12/30/15, 11/11/15 minutes to next month) carried 17/00 with 06 absent
- The Items were Tabled

**NEW Business**

**ITEM 8:** Appointment Election for People to fill vacant positions on the board. The candidate(s) will read their candidate statement as submitted on their application. Afterward, the Board will be allowed a brief period to ask questions of the candidate(s). Then the Board will vote on each candidate, one at a time. Each Board member will have one vote: Yes or No. If a candidate is elected to the board he/she will be seated on the board. After all the new board members are seated they will read the Code of Civility that will serve as their Oath of Office. (The new Board member's ability to vote is governed by the SVANC Bylaws, SVANC Standing Rules, and whether the board member is current with Ethics and/or Funding training and has signed the Code of Conduct).

**ITEM 8a:** There is one opening in the Resident Category and we have 1 applicant:

Appointment Election for Residential Director: Catherine Palomino

- Ms. Palomino read her candidate statement to the board and public
- A roll call vote to appoint Ms. Palomino to the vacant Residential "R3" seat (expires 2018) was taken of all Board members present and eligible to vote on board appointments

<b>SVANC ITEM 160112-08A (7:57p) carried 15/00/01/07 (Appoint Ms. Catherine Palomino to the vacant R3 Residential Seat)</b>				
<b>Yes – 15</b>	<b>No – 00</b>	<b>Recuse – 00</b>	<b>Not Eligible – 01</b>	<b>Absent – 07</b>
Aggas; Bartlett; Bille; Culley; Dahlquist; Housden; Inkelaar-Cruz; Khalaf; Koenig; Novoa; O’Gara-B; O’Gara-M; Sower-C; Thum; Torrero	NONE	NONE	Jimenez (under 18)	Allen; Chapman; Dueñas; Monroy-Cantor; Perez; Sower-M; Vacas (temp.)

- Motion ITEM 160112-08A (Appoint Ms. Catherine Palomino to the vacant R3 Residential Seat) carried 15/00 with 01 ineligible and 07 absent

- Ms. Palomino was seated and read the SVANC Code of Civility as her oath of office
- Ms. Palomino confirmed that she has taken the Ethics & Funding trainings so she is eligible to vote on funding Items in this meeting, and she has signed the NC Code of Conduct.
- Quorum went from 15 to 16.

**ITEM 9: Committee Reports**

- The following committee representatives gave reports to the board and public:
  - Outreach: Ms. Bille; Beautification: Ms. Thum; CPAB: Ms. Bartlett; VANC: Mr. O'Gara; LANCC: Mr. O'Gara (no report); PlanCheck: Mr. O'Gara; Homeless: Ms. Housden; Planning: See Item 17; Marijuana Clinics: Ms. Bartlett; Budget Advocates: (no report); Finance: See Items 18 & 19; Election: Mr. Aggas; Emergency Preparedness: (no report)

**ITEM 10: Motion/Discussion/Vote to determine who is on what committee and appoint people to committees. We need additional people at this time to work on all committees, including the Ad-Hoc Election Committee and we need volunteers for the Homeless Count on January 27, 2016.**

- Mr. Aggas motioned to open this Item, seconded by Mr. Culley
- The motion was on the floor for discussion and a vote
- Sign up sheets were passed around for volunteers
- Election Committee (ad hoc) volunteers: Gary Aggas (chair); Elizabeth Bille; Sam Khalaf; Monica Vacas; Linda Housden
- Homeless Count 1/27/2016 (ad hoc) volunteers: Gary Aggas; Rene Novoa; Gene Culley; Mylo Koenig; Ron Dahlquist; Linda Housden; Mike O'Gara; Barbara O'Gara
- A roll call vote was taken of all Board members present to appoint those board members who have volunteered to be on the committees as specified

<b>SVANC ITEM 160112-10 (8:15p) carried 18/00/00/06 (Appoint volunteers to specified SVANC committees)</b>				
<b>Yes – 18</b>	No- 00	Recuse – 00	Not Eligible-00	Absent – 06
Aggas; Bartlett; Bille; Culley; Dahlquist; Housden; Inkelaar-Cruz; Jimenez; Khalaf; Koenig; Novoa; O'Gara-B; O'Gara-M; Palomino; Sower-C; Thum; Torrero; Vacas	NONE	NONE	NONE	Allen; Chapman; Dueñas; Monroy-Cantor; Perez; Sower-M

- Motion 160112-10 (Appoint volunteers to specified SVANC committees) carried 18/00 with 06 absent

**ITEM 11: Discussion of the SVANC Board Member absence policy**

- Mr. Aggas asked for a 24-hour email notification to SVANC's board in case a planned absence

**ITEM 12: Discussion of the Code of Conduct and the Code of Civility**

- Mr. O'Gara opened this Item for discussion
- Extensive discussion commenced on this Item

--(At 8:31pm, Mr. Koenig motioned to extend the meeting by 30 minutes, seconded by Mr. Inkelaar-Cruz. The motion carried 17/01 [Sower-C opposing])--

**ITEM 13: Motion/Discussion/Vote to reimburse Mike O'Gara for pictures taken throughout the neighborhood for planning issues and illegal businesses & tree damage to Sun Valley sidewalks not to exceed \$50.00**

- After discussion with Mr. O'Gara, Mr. Aggas motioned to amend this Item to read "not to exceed \$60", seconded by Mr. Novoa
- The amended item was approved unanimously by those eligible to vote on funding Items
- The amended motion was on the floor for discussion and a vote
- A roll call vote was taken of all board members eligible to vote on funding Items

<b>SVANC ITEM 160112-13 (as amended) (8:44p) carried 14/00/03/06 (Reimburse M. O'Gara for Planning/Illegal Business/Tree Damage photo expenses NTE \$60)</b>				
<b>Yes – 14</b>	No – 00	Recuse – 00	Not Eligible – 03	Absent – 07
Aggas; Bille; Housden; Inkelaar-Cruz; Khalaf; Koenig; Novoa; O'Gara-B; O'Gara-M; Palomino; Sower-C; Thum; Torrero; Vacas	NONE	NONE	Culley; Dahlquist; Jimenez	Allen; Bartlett; Chapman; Dueñas; Monroy-Cantor; Perez; Sower-M

- Motion 160112-13, as amended (Reimburse M. O'Gara for Planning/Illegal Business/Tree Damage photo expenses NTE \$60) carried 14/00 with 03 ineligible and 07 absent.

**ITEM 14: Motion/Discussion/Vote to approve funds for food, water and miscellaneous supplies, etc. (for approximately 250 volunteers) for the President's Day Cleanup February 15, 2016 not to exceed \$1,500 (Thum)**

- After discussion with Ms. Thum, Mr. Aggas motioned to TABLE this item to next month's

meeting, which was seconded

- A roll call vote TO TABLE was taken of all board members eligible to vote on funding Items

SVANC ITEM 160112-14 (TO TABLE) (8:45p) carried 12/00/01/11 (TABLE President's Day Cleanup Funding to Next Meeting)				
Yes – 12	No – 00	Recuse – 00	Not Eligible – 01	Absent – 11
Aggas; Housden; Inkelaar-Cruz; Koenig; Novoa; O'Gara-B; O'Gara-M; Palomino; Sower-C; Thum; Torrero; Vacas	NONE	NONE	Culley	Allen; Bartlett; Bille; Chapman; Dahlquist; Dueñas; Jimenez; Khalaf; Monroy-Cantor; Perez; Sower-M

- Motion 160112-14 (TABLE President's Day Cleanup Funding to Next Meeting) carried 12/00 with 01 ineligible and 11 absent

**ITEM 15:** Motion/Discussion/Vote for the cost of a frame for Linda Housden's gift of a signed Lithograph from the Legacy Company: "Child's Legacy" to the SVANC Board. A reminder "to do unto others, as you would have them do unto you," up to but not exceed a total \$75.00. (Housden)

- Mr. Inkelaar-Cruz motioned to accept this Item, seconded by Ms. Vacas
- The Item was on the floor for discussion and a vote
- Ms. Housden motioned to amend the Item from \$75 not to exceed \$50, seconded by Ms. Vacas
- A roll call vote to accept the amendment was taken of all board members eligible to vote on funding Items, which was unanimous
- The amended Item was on the floor for discussion and a vote
- Ms. Sower stated she could have the lithograph mounted for less
- A roll call vote to accept the amended Item was taken of all board members eligible to vote on funding Items

SVANC ITEM 160112-15 (as amended) (8:48p) carried 12/00/01/11 (Cost of Frame for L. Housden Gift Lithograph "Child's Legacy" for SVANC Board, NTE \$50, as amended)				
Yes – 12	No – 00	Recuse – 00	Not Eligible – 01	Absent – 11
Aggas; Housden; Inkelaar-Cruz; Koenig; Novoa; O'Gara-B; O'Gara-M; Palomino; Sower-C; Thum; Torrero; Vacas	NONE	NONE	Culley	Allen; Bartlett; Bille; Chapman; Dahlquist; Dueñas; Jimenez; Khalaf; Monroy-Cantor; Perez; Sower-M

- Motion 160112-15 (Cost of Frame for L. Housden Gift Lithograph "Child's Legacy" for the SVANC Board, NTE \$50, as amended) carried 12/00 with 01 ineligible and 11 absent

**ITEM 16:** Motion/Discussion/Vote to approve funds for SVANC web names .net, .com, .org, up to but not to exceed a total \$100.00. (Koenig)

- Mr. Inkelaar-Cruz motioned to accept this Item, seconded by Mr. Torrero
- The Item was on the floor for discussion and a vote
- Mr. Koenig explained that this covers three domain names (svanc: .com, .net, .org) for two years, the cost will likely be around \$60, and some of these were approved in prior board actions but reintroduced for clarification
- A roll call vote to accept the Item was taken of all board members eligible to vote on funding Items

SVANC ITEM 160112-16 (8:50p) carried 12/00/01/11 (SVANC web names .net, .com, .org, NTE \$100)				
Yes – 12	No – 00	Recuse – 00	Not Eligible – 01	Absent – 11
Aggas; Housden; Inkelaar-Cruz; Koenig; Novoa; O'Gara-B; O'Gara-M; Palomino; Sower-C; Thum; Torrero; Vacas	NONE	NONE	Culley	Allen; Bartlett; Bille; Chapman; Dahlquist; Dueñas; Jimenez; Khalaf; Monroy-Cantor; Perez; Sower-M

- Motion 160112-16 (SVANC web names .net, .com, .org, NTE \$100) carried 12/00 with 01 ineligible and 11 absent

**ITEM 17:** DISCUSSION AND POSSIBLE ACTION on all pending City Planning applications

- Mr. O'Gara discussed pending applications including Starbucks, L.A. Paper Stock, and proposed townhomes on Sunland & San Fernando Road

**ITEM 18:** MOTION/DISCUSSION/VOTE to approve December 2015 Treasurer's Report

- Mr. Koenig motioned to accept the December 2015 Treasurer's Report, seconded by Mr. Novoa
- The motion was on the floor for discussion and a vote
- Mr. Inkelaar-Cruz said he would revise the report to reflect the assigned budget figures from \$37,000 to \$42,000.
- Mr. Inkelaar-Cruz read the following line items for December expenditures:
  - December's total expenditures were \$1,539.37
  - The month's ending budget is \$30,537.06
- A roll call vote was taken on the amended Item of all Board members present and eligible to vote on funding Items

SVANC ITEM 160112-18 (8:53p) carried 12/00/01/11 (Approve December 2015 Treasurer's Report)				
Yes – 12	No – 00	Recuse – 00	Not Eligible – 01	Absent – 11

Aggas; Housden; Inkelaar-Cruz; Koenig; Novoa; O'Gara-B; O'Gara-M; Palomino; Sower-C; Thum; Torrero; Vacas	NONE	NONE	Culley	Allen; Bartlett; Bille; Chapman; Dahlquist; Dueñas; Jimenez; Khalaf; Monroy-Cantor; Perez; Sower-M
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- Motion 160112-18 (Approve December 2015 Treasurer's Report) carried 12/00 with 01 ineligible and 11 absent

**ITEM 19:** Motion/Discussion/Vote to approve to fund our account for next month's anticipated expenditures

- Mr. Koenig motioned to accept the anticipated expenditures figure, seconded by Mr. Novoa
- The motion was on the floor for discussion and a vote
- Mr. Inkelaar-Cruz said he would revise the report to reflect the recently revised budget figures, and that DONE has created a new SVANC checking account and is consolidating funds from the old one
- Mr. Inkelaar-Cruz read the following January's expected expenditures:
  - January's expected expenditures come to \$2,047.35
  - January's expected month end budget is \$28,481.71
- A roll call vote was taken on the amended Item of all Board members present and eligible to vote on funding Items

<b>SVANC ITEM 160112-19 (8:58p) carried 12/00/01/11 (Approve Next Month's Anticipated Expenditures)</b>				
<b>Yes – 12</b>	No – 00	Recuse – 00	Not Eligible – 01	Absent – 11
Aggas; Housden; Inkelaar-Cruz; Koenig; Novoa; O'Gara-B; O'Gara-M; Palomino; Sower-C; Thum; Torrero; Vacas	NONE	NONE	Culley	Allen; Bartlett; Bille; Chapman; Dahlquist; Dueñas; Jimenez; Khalaf; Monroy-Cantor; Perez; Sower-M

- Motion 160112-19 (Approve Next Month's Anticipated Expenditures) carried 12/00 with 01 ineligible and 11 absent

**ITEM 20:** Public Comment

- None

**ITEM 21:** Board Member Comment

- The following board members commented during Board Member Comment:
  - Linda Housden; Cindy Sower; Sean Inkelaar-Cruz; Mike O'Gara

**ITEM 22:** Adjournment

- A motion was made by Mr. Inkelaar-Cruz to adjourn the meeting, seconded by Ms. Vacas. The motion passed 12/00. The meeting was adjourned at approximately 9:05pm.